



WEST (OUTER) AREA COMMITTEE

**Meeting to be held in Swinnow Community Centre, Swinnow Lane, Bramley, Leeds, LS13
4RF on
Friday, 23rd March, 2012 at 1.00 pm**

MEMBERSHIP

Councillors

A Carter - Calverley and Farsley;
J Marjoram - Calverley and Farsley;
R Wood - Calverley and Farsley;

M Coulson - Pudsey;
J Jarosz - Pudsey;
R Lewis - Pudsey;

A Blackburn - Farnley and Wortley;
D Blackburn - Farnley and Wortley;
J Hardy - Farnley and Wortley;

Co-optees

Howard Bradley - West Outer Area Committee -
Representing Young People
Rev Kingsley Dowling - Farnley & Wortley

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**West North West Area Leader: Jane
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 20 JANUARY 2012</p> <p>To confirm as a correct record the minutes of the meeting held on 20 January 2012</p>	1 - 6
8			<p>JOINT STRATEGIC NEEDS ASSESSMENT AND AREA PROFILES</p> <p>To receive and consider the attached report of the Director of Public Health</p> <p>Council Function</p>	7 - 40

Item No	Ward	Item Not Open		Page No
9			<p>LDF CORE STRATEGY</p> <p>To receive and consider the attached report of the Director of City Development</p> <p>Council Function</p>	41 - 62
10			<p>WEST NORTH WEST HOMES INVOLVEMENT IN AREA COMMITTEES</p> <p>To receive and consider the attached report of West North West Homes</p> <p>Executive Function</p>	63 - 76
11			<p>COMMUNITY SAFETY REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Council Function</p>	77 - 84
12			<p>WELL BEING FUND BUDGET UPDATE</p> <p>To receive and consider the attached report of the West North West Area Leader</p> <p>Executive Function</p>	85 - 110
13			<p>ENVIRONMENTAL SERVICES DEVELOPMENT OF THE 2012/13 SERVICE LEVEL AGREEMENT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Council Function</p>	111 - 124
14			<p>AREA LEADER REPORT</p> <p>To receive and consider the attached report of the West North West Area Leader</p> <p>Executive Function</p>	125 - 160

Item No	Ward	Item Not Open		Page No
15			<p>FUTURE MEETING DATES</p> <p>To receive and consider the attached report of the Chief Officer (Democratic and Central Services)</p>	161 - 166
16			<p>DATE AND TIME OF NEXT MEETING</p> <p>Friday, 18th May 2012 at 1.00 p.m.</p> <p>MAP OF TODAY'S VENUE</p> <p>Swinnow Community Centre, Swinnow Lane, Bramley, Leeds, LS13 4RF</p>	

WEST (OUTER) AREA COMMITTEE

FRIDAY, 20TH JANUARY, 2012

PRESENT: Councillor J Jarosz in the Chair

Councillors A Blackburn, A Carter,
M Coulson, J Hardy, R Lewis, J Marjoram
and R Wood

89 Chair of the Meeting

In Councillor D Blackburn's absence, Councillor Jarosz took the Chair.

90 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents in accordance with Procedure Rule 25 of the Access to Information Procedure Rules.

91 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

92 Late Items

The Chair agreed to admit one late item to the agenda, entitled 'Area Chairs Forum Minutes' (Minute 104 refers). The minutes were approved on 13th January 2012 and therefore were not available at the time of the agenda dispatch.

93 Declaration of Interests

No declarations of interest were made.

94 Apologies for Absence

Apologies for absence were received on behalf of Councillor D Blackburn.

95 Open Forum

Reference was made to the provision contained in the Area Committee Procedure Rules for an Open Forum session to take place at every ordinary meeting of an Area Committee, whereby members of the public could ask questions or make representations on any matter which fell within the remit of the Area Committee. On this occasion, no such matters were raised.

96 Minutes - 16th December 2011

RESOLVED – That the minutes of the meeting held on 16th December 2011 be confirmed as a correct record, and that the decisions taken at Minutes 81-87 be formally ratified.

97 Matters Arising from the Minutes

Further to Minute 73, the Area Improvement Manager reported that draft versions of the Wellbeing reports were now being circulated to all Members prior to the publication of the agenda.

Further to Minute 77, the Area Improvement Manager confirmed that a copy of the letter regarding the damaged wall had been sent to the Calverley and Farsley ward members, and that she was in discussion with Legal officers regarding a set time limit to be made on offer of loan by the Council to the wall owner, in order for repairs to be carried out to the wall within a reasonable timescale. The Area Improvement Manager also undertook to remind Jason Singh, Locality Manager to provide Councillor Wood with details of the enforcement notice served to Green Flag. In relation to grit bins, Members were informed that bins could be purchased at a cost of £292.00, however additional funding would be required for grit, and the Area Committee would also be required to appoint a 'grit bin champion' to ensure that they were stocked. It was agreed that this issue should be reviewed again and brought back to the Committee for further consideration in the Summer.

98 Proposal to Develop Integrated Health and Social Care Teams

John Lennon, Chief Officer – Access and Inclusion presented a report of the Director of Adult Social Services providing Members with detail of work being undertaken in Leeds to improve the effectiveness of health and social care services. The report also described the approach of using demonstrator sites to test out and develop aspects of the model of service.

Paul Morrin, Director of Integration at Leeds Community Healthcare NHS Trust was also in attendance to present the report and respond to Members' questions.

Members welcomed the proposals outlined in the report. In response to the queries raised, Members were informed that:

- The NHS and the Council could work together on preventative services, for example gritting roads and pavements. Members felt that this would be worthwhile, particularly in areas with sheltered housing. The Area Improvement Manager undertook to discuss this further with Tim Taylor, Health Improvement Manager;
- There were no plans to re-locate GPs, and services would be arranged around current GPs surgeries;
- The three demonstrator sites were chosen as they are diverse, and will therefore show whether the new model of service is likely to work in all parts of Leeds;

- A workforce development analysis is being undertaken to assess the competencies that will be required of staff working under the new model; and
- The workforce planning model and Joint Strategic Needs Assessment would help to ensure that resources are distributed fairly.

Members recognised that residential care isn't always the best solution, but also highlighted the importance of not pressurising individuals to be treated at home if more suitable options were available.

Members requested further information in relation to the cost of injuries caused by ice this Winter, and a list of the twelve neighbourhoods used by the NHS. Paul Morrin undertook to provide this information to the Committee members.

RESOLVED –

- (a) That the content of the report be noted; and
- (b) That regular updates be requested on the progress of the demonstrator sites over the next 12 months.

(Councillor Carter arrived at 1.30pm, during the consideration of this item.)

99 Well-Being Fund Budget Update

The Area Project Officer presented a report of the West North West Area Leader updating Members on the current amount of funding committed and available via the Area Committee Well-Being budget for wards in the Outer West area.

Members were supportive of all three applications, and particularly discussed the anti-social behaviour and crime occurring on the Farsley Farfield estate.

Members were encouraged to visit LeedsWatch to see the high quality of the images captured.

RESOLVED –

- (a) That the amount of revenue Well-Being budget available for 2011/12 be noted;
- (b) That the following decisions be taken in respect of applications before the Committee today for consideration:

Revenue 2011/12

- (i) Farsley Farfield CCTV - £15,000.00 (towards capital costs) – Approved;
- (ii) Vehicle Signs, Phoenix Park - £975.00 – Approved;
- (iii) Felling Trees –Pudsey Park - £1,525.00 – Approved.

Revenue 2012/13 – 2016/2017

- (i) Farsley Farfield CCTV - £2,500.00 (towards annual revenue costs for a period of five years in the first instance, however this is an ongoing commitment) – Approved.

- (c) That the approval for a small grant given since the last meeting of the Area Committee be noted.

(Councillor Marjoram left the meeting at 2.10pm, at the conclusion of this item.)

100 Update Report on Pudsey Market

Sue Burgess, Manager, Leeds Markets presented a report of the Markets Service updating Members on current issues and opportunities facing Pudsey market and outlining future proposals to better promote the market.

Members discussed current problems with the Market, including its location and lack of visibility. The work already undertaken to try to improve the Market was also discussed.

Members highlighted the need to better promote Pudsey as a whole, and to promote the Market as part of Pudsey's core offer.

RESOLVED –

- (a) That the report be noted; and
- (b) That the Markets Service and the Area Management Team work together to better promote Pudsey Market.

(Councillor Lewis left the meeting at 2.45pm, at the conclusion of this item.)

101 West Leeds Dog Watch Scheme

Gill Hunter, Area Community Safety Co-ordinator and Sergeant Steve Williamson presented a report of West Yorkshire Police and Community Safety providing an overview of the Dog Watch scheme which was launched on 29th October 2011.

In discussing ways to raise awareness of the scheme, it was suggested that information be placed in school and parish newsletters.

RESOLVED – That the contents of the report be noted.

102 Grounds Maintenance Contract Mobilisation and Start Update

The Chief Environmental Services Officer submitted a report updating Area Committees on the mobilisation and start date of the new Grounds Maintenance Contract that commenced on 1st January 2012.

The Area Improvement Manager informed Members that the Area Leaders had requested that this report be deferred until more local area based information was available to present to the Area Committee. However, the Committee agreed to consider the report and raise any queries which could then be answered at the next meeting of the Environmental Sub-Committee, at which Stephen Smith, Environmental Services would be in attendance.

Members requested further information in relation to the equipment available to the Grounds Maintenance Team, and whether it was appropriate for the areas they are responsible for, for example hilly areas. As this is a new contract, it was also requested that updates be provided to the Committee every six months, rather than every year.

RESOLVED –

- (a) That the report be noted; and
- (b) That updates on the Grounds Maintenance Contract be provided to the Area Committee every six months.

(Councillor Coulson left the meeting at 3.00pm, during the consideration of this item.)

103 Forward Plan

RESOLVED – That the forward plan be noted.

104 LATE ITEM - Area Chairs Forum Minutes

RESOLVED – That the minutes of the Area Chairs Forum meeting held on 11th November 2011 be received and noted.

105 Dates, Times and Venues of Future Meetings

Friday 23rd March 2012 at 1.00pm, Swinnow Community Centre
Friday 18th May 2012 at 1.00pm, Leeds Civic Hall

106 Sam Woodhead, Area Improvement Manager

The Chair thanked Sam Woodhead, Area Improvement Manager for the excellent support she had provided to Members of the Area Committee. Sam would continue to work within the Area Management Team but was no longer responsible for supporting Area Committee meetings.

The meeting concluded at 3.05pm.

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Report of: The Director of Public Health

Report to – Outer West Area Committee

Date: 23rd of March 2012

Subject: Joint Strategic Needs Assessment and Area profiles

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	
If relevant, name(s) of Ward(s):		ALL
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	X No
Does the report contain confidential or exempt information?		<input type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. JSNA stands for Joint Strategic Needs Assessment. The purpose of a JSNA is to pull together in a single, ongoing process all the information which is available on the needs of our local population ('hard' data i.e. statistics; and 'soft data' i.e. the views of local people), and to analyse them in detail to identify areas of concern and inform commissioning.
2. The Leeds Joint Strategic Needs Assessment is presently being updated and includes within it 108 MSOA (Middle Level Super Output Areas) profiles. An MSOA is a geographic area designed to improve the reporting of small area statistics in England and Wales. The minimum population for an MSOA is 5000. In addition, there will be profiles for each Area Committee and each Clinical Commissioning Group (GP commissioners). Profiles for each GP practice are being developed. It will be the primary document for agreeing the Joint Health and Wellbeing Strategy for the city and for commissioning decisions.
3. There are 70,076 people who live in this area. The Leeds registered and resident population is 795,476.
4. The population in this area falls into two main categories - 35 plus, and under 4's. The population in this area is probably mainly made up of families with a slightly higher number of over 60's than the Leeds average.
5. The population in this area is almost entirely British in origin with very small numbers of other geographical origins, the largest of which is South Asia and West European. In terms of faith, this is almost entirely a Christian area, predominantly Protestant.
6. Outer West area is made up of 10 MSOAs, with a large proportion of "comfortably off" which make up 44% of the population, well above the Leeds figure. However, it does have substantial "hard pressed" and "moderate means" groups. Farnley is ranked 10 in the Neighbourhood

Index. In terms of Health Acorn Data, the area has a much higher proportion of “healthy,” people than Leeds as a whole.

7. The evidence between poor health outcomes and deprivation is well evidenced. For Outer West Leeds, the major determinants of health would include poor educational attainment, low income and unemployment.

8. Within Outer West Leeds, we have some areas with lower life expectancy than the average in the city.

9. ALL LEEDS	79.91	78.09	81.66
MSOA Name	All	Male	Female
Farnley	77.55	75.55	79.42
Pudsey Central, Littlemoor	78.86	76.52	80.94
New Farnley, Lower Wortley	78.88	76.54	81.22
Swinnow	79.31	76.7	81.9
Gamble Hill, Moorside	79.52	76.72	82.48
Upper Wortley	79.55	77.53	81.77
Farsley South	79.61	77.54	81.56
Calverley, Farsley North	81.14	79.13	83.2
Thornbury	81.19	78.27	84.08
Pudsey - Waterloos, Tyersals, Westroyds	81.4	80.19	82.55

10. The areas with the highest levels of premature mortality (death before 75) are Farnley and Pudsey Central, Littlemoor.

11. Within this area committee, there is wide variation in the population’s health and well being. This is detailed in the appendix of telling the tale of two MSOAs – Farnley and Thornbury.

12. Farnley and Pudsey Central, Littlemoor are the priority areas in terms of health and wellbeing for the area.

Recommendations

13. That the Area Committee considers the prioritisation of action in line with the diverse needs within the population.

14. That further considerations is given to the MSOA profiles for Farnley in line with the present actions taking place within this areas.

15. That consideration is given to the lead roles of different agencies in terms of addressing these needs, with reference to the proposed framework (appendix 2).

1 Purpose of this report

1.1 The purpose of this paper is to update the Outer West Area Committee on the emerging priorities for this area flowing from the refresh of the Leeds JSNA.

2 Background information

2.1 The Health & Social Care Bill gives the Joint Strategic Needs Assessment a central role in the new health and social care system. It will be at the heart of the role of the new Health and Wellbeing Boards and is seen as the primary process for identifying needs and building a robust evidence base on which to base local commissioning plans. It provides

an objective analysis of local current and future needs for adults and children, assembling a wide range of quantitative and qualitative data, including user views. In the future, the JSNA will be undertaken by local authorities and Clinical Commissioning Groups (CCG) through Health and Wellbeing Boards. Local Authorities and CCG will each have an equal and explicit obligation to prepare the JSNA, and to do so through the Health and Wellbeing Board. There is a new legal obligation on NHS and local authority commissioners to have regard to the JSNA in exercising their relevant commissioning functions.

- 2.2 Public Health in the Local government paper published December 2011 makes it clear Local Authorities should decide which services to prioritise based on local need and priorities. This should be informed by the Joint Strategic Needs Assessment. It also states the need to engage local communities and the third sector more widely in the provision of public health and to deliver best value and best outcomes.
- 2.3 The profiles are in line with the new guidance now published.
- 2.4 The first JSNA for Leeds was published in 2009. Two of the key gaps in the original JSNA were having more locality level data and ensuring qualitative data was included of local people's views. For the 2012 refresh each of the core data sets will include local people's views. There has also been the development of Locality Profiling for different geographies. Middle Super Output Area Profiles (108), Area Committee Profiles (10) and Clinical Commissioning Groups (3) and planned development of General Practice Profiles (113).

3 Main issues

- 3.1 In February 2012 an analysis of the overall priorities for Leeds from all of the data and qualitative information within the JSNA will be produced within an Executive Summary of the JSNA. For the city of Leeds across all the areas covered within the JSNA there are some emerging cross cutting themes:
- **Wider programmes that impact on health and well being** – focus on children, impact of poverty, housing, education , transport etc.
 - **Prevention programmes** – focusing on smoking, alcohol weight management, mental health, support.
 - **Early identification programmes** – NHS Health Check/NAEDI; risk, early referral for wider support.
 - **Increased awareness** – e.g. of symptoms of key conditions, or agencies/information.
 - **Secondary prevention programme** –effective management in relation to health and social needs.
 - **Increasingly move towards having a holistic focus** - e.g. rather than a long specific disease pathways, focusing instead on the person and their needs.
 - **Impact assessment in terms of inequalities in health.**
- 3.2 The Area Committee profile details information about the population within the area, wider factors that affect health taken form the Neighbourhood Index; GP prevalence data with a focus on long term conditions and healthy lifestyle; mortality data; alcohol admissions data and adult social care data.
- 3.3 **Key issues for Outer West:**

- Each Area Committee is broken down into Middle Level Super Output Areas (MSOA). An MSOA is a geographic area designed to improve the reporting of small area statistics in England and Wales. The minimum population for an MSOA is 5000.
- There are 10 MSOAs with the area committee – Farnley; Pudsey Central; Littlemoor; New Farnley; Lower Wortley; Swinnow; Gamble Hill; Moorside; Upper Wortley; Farsley South; Calverley; Farsley North; Thornbury; Pudsey – Waterloos; Tyersals; Westroyds.
- In Farnley, there are 6583 people who are in the most deprived 20% of Leeds. In Swinnow, Upper Wortley and Gamble Hill, Moorside, there are 20,954 people who are in the most deprived 40% of Leeds.
- Farnley has the most health and wellbeing issues in the Outer West area. Across all domains the area scores are lower than the averages for the city, but most notably for Education (where it is ranked 10) and Environment (where it is ranked 4).
- In order to prioritise action within the area committee, there needs to be an understanding at a smaller geography level. The profiles of the 10 MSOAs within the Outer West are all different - the detail of each is within their MSOA profiles.
- The prevalence of people referred and receiving Council support with adult social care is proportionately high in comparison with the proportion of the population of Leeds living within the Outer West area of Leeds. It is the second highest Area committee for the number of assessments of need completed and for the number of people assessed as needing services.

3.4 **Priority Areas Health Improvement and Lifestyle:**

- The Outer West Area Committee has age standardised (statistical method which takes account of age differences in the population) cancer rates which are generally the same as Leeds, and above that of the deprived quintile. The three MSOA with highest age standardised rates of cancer are Swinnow; Calverley; Farsley North; and New Farnley; Lower Wortley. The main risk factors for cancer are: growing older, smoking, sun, ionising radiation and chemicals, some viruses, family history of cancer, alcohol, poor diet, lack of physical activity, or being overweight. Life expectancy for people with cancer is lower in more deprived communities. The range of risk factors suggests many cancers are potentially preventable.
- In addition, age standardised CHD rates are generally the same as Leeds, and much lower than that of the deprived 20% of Leeds. The three MSOA with highest age standardised rates of CHD are Farnley; Farsley South; and Gamble Hill; Moorside. CHD has a close association with deprivation as well as key lifestyle factors such as smoking, being overweight and excessive alcohol use. From a recent CVD mortality audit within Leeds we know that being on a register has a positive effective on increasing both life expectancy and quality of life.
- The Outer West Area Committee has age standardised COPD rates which are generally above Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of COPD are Farnley; Swinnow; and Gamble Hill; Moorside. In addition, age standardised diabetes rates are generally below Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of diabetes are Farnley; Thornbury; and Swinnow. COPD is a disease of the lungs and is a key cause of premature mortality in Leeds. It is associated with deprivation and smoking. COPD is often identified late, reducing options for management to improve quality of life or to slow down the progression of the disease.
- The standardised rate of obesity is higher than the Leeds average. The Outer West Area Committee has age standardised obesity rates which are generally above Leeds, and below that of the deprived quintile. The three MSOA with highest age

standardised rates of Obesity are Farnley; Gamble Hill; Moorside; and Swinnow. In addition, age standardised smoking rates are generally the same as Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Smoking are Farnley; Gamble Hill; Moorside; and New Farnley; Lower Wortley.

- The latest Health Survey for England (HSE) data shows that nearly 1 in 4 adults, and over 1 in 10 children aged 2-10, are obese and the trend is set to increase. Obesity can have a severe impact on people's health. Around 10% of all cancer deaths among non-smokers are related to obesity. The risk of coronary artery disease and type 2 diabetes directly increases with increasing levels of obesity e.g. levels of type 2 diabetes are about 20 times greater for people who are very obese. These diseases can shorten life expectancy.
- The overall alcohol specific admission rate in Outer West Area Committee is higher than the Leeds rate. As is normal, the Male rate is much higher than the Female rate. When we look at attributable admissions, the overall rate in Outer West Area Committee is higher than the Leeds rate. As is normal, the Male attributable admissions rate is much higher than the Female rate. The misuse of alcohol is associated with a wide range of chronic health conditions such as liver disease, hypertension, some cancers, impotence and mental health problems. It has a direct association with accidents, criminal offending, domestic violence and risky sexual behaviour. It also has hidden impacts on educational attainment and workplace productivity. Within this area, alcohol specific rates are above average, as are attributable admission rates.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 A qualitative data library has been established to include all consultations over the last two years. Over 100 items have been analysed and interwoven within the JSNA data packs to give a view of the local people. A large stakeholder's workshop to share emerging findings and consult on how to ensure Leeds produces a quality JSNA was held in September. A Third sector event happened in January 2012.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 An Equality Impact Assessment will be carried out in February on the produced documentation and process prior to being published.

4.3 Council policies and City Priorities

- 4.3.1 The JSNA has already been used to inform the State of the City report and will be the key document for developing the future Joint Health and Well Being Strategy for the City.

5 Conclusions

- 5.1 In order to tackle the inequalities present within the area committee, agreed action across partner agencies are required.
- The NHS (and in the future Clinical Commissioning Groups) Reduced numbers of people living with preventable ill health and people dying prematurely, whilst reducing the gap between communities.

- The Local Authority to lead (with support from the NHS) helping people to live healthy lifestyles, make healthy choices and reduce health inequalities.
- The Local Authority to lead improvements against wider factors which affect health and wellbeing and health inequalities.

6 Recommendations

- 6.1 That the area committee considers the prioritisation of action in line with diverse needs within the population.
- 6.2 That further considerations is given to the MSOA profiles for Farnley; Pudsey; Littlemoor in line with the present actions taking place within this areas.

7 Background documents¹

- 7.1 There are no background documents.

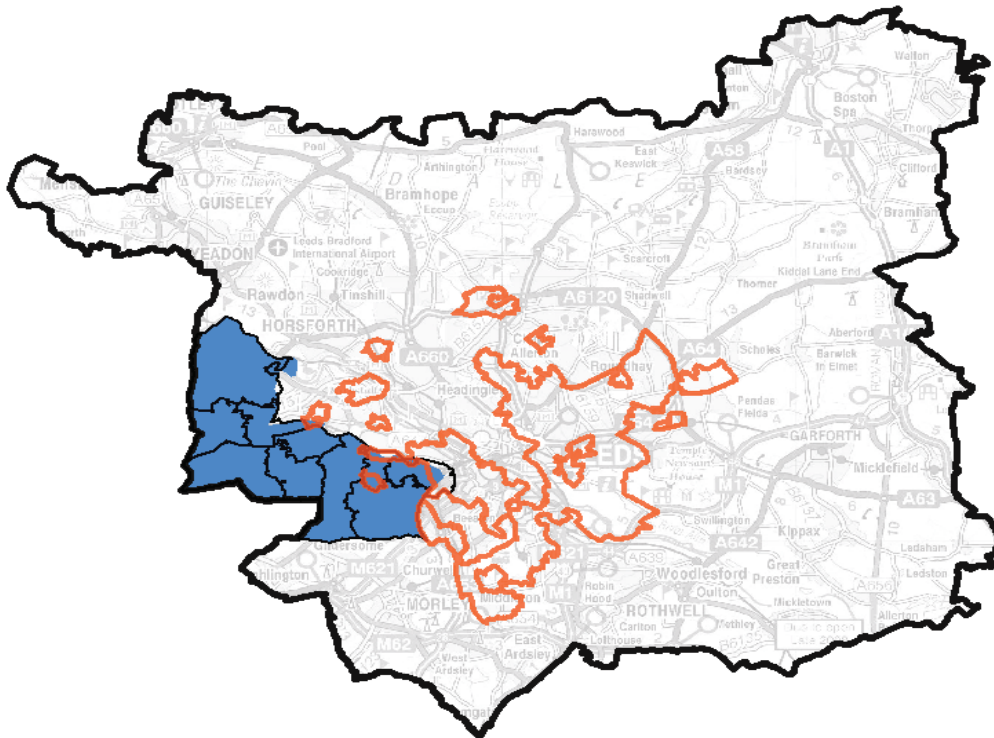
¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Tale of 2 MOSA's Affluent MSOA compared to most deprived MSOA

Outer West	Population	Life expectancy	Existing Health problems	Future problems	Smoking prevalence	CHD Prevalence	Population type	BME	Educational attainment	Children in workless households	Claiming job seeker allowance
Thornbury	5,700 Above the Leeds average for 50 – 54 year olds and 70 – 85+ Below the Leeds average for 15 – 34 year olds.	78.27 Male 84.08 Female	9.1%	0%	14% 14,698 / 100,000 DSR	4.1% 2,695 / 100,000 DSR	Comfortably off	23.02 %	63.64% Key stage 4 73.61% Key stage 2	146 11.72%	107 2.72%
Farnley	6,583 Above the Leeds average for 0 – 19 year olds. Below the Leeds average for 55 – 84 year olds.	75.55 Male 79.42 Female	39.7%	48.7%	39.4% 39,722 / 100,000 DSR	3.9% 3,861 / 100,000 DSR	Hard pressed, Struggling families	5.5%	23.53% Key stage 4 64.47% Key stage 2	508 36.73%	349 8.22%
LEEDS	795,476	F: 81.66 M: 78.09 All: 79.91	18.6%	17.4%	23.0% 23,094 / 100,000 DSR	3.5% 2,867 / 100,000 DSR		5.57 %	KS4 50.16% KS2 73.09%	25,184 18.88%	22,675 4.34%
	Jan'11 PopX	DPH Rpt 2011 (2007-2009)	Acorn	Acorn	GP Audit 10/11 Qtr4	GP Audit 10/11 Qtr4	Acorn	Leeds NI (Yr2)	Leeds NI (Yr2)	Leeds NI (Yr2)	Leeds NI (Yr2)

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Area profile: Outer West Area Committee



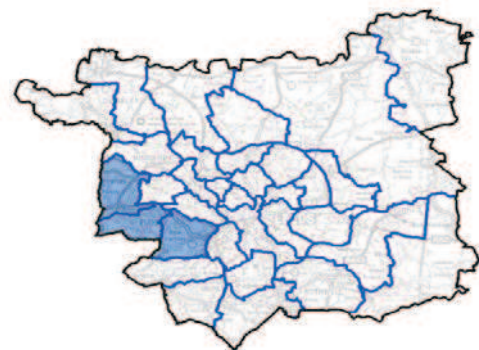
The main map shows the Outer West Area Committee area committee area in blue. The data in the report is built up using small geographic areas called Middle Super Output Areas (MSOAs), the MSOAs used in this report are shown as black outlines. MSOA are attributed to an area if the 'centre of gravity' of the population is within the area. This means the data in this report is as closely matched to the blue area as possible.

The orange outline represents parts of Leeds which fall into the 10% most deprived in England according to the Index of Multiple Deprivation (2004). Approximately 20% of the Leeds population live in this area.

The smaller map shows the Outer West Area Committee area committee area and the ward boundaries.

About MSOAs: (Middle Super Output Area). These are geographic areas designed to improve the reporting of small area statistics in England and Wales. There are 108 MSOA in Leeds. MSOAs are built from groups of Lower Super Output Areas (LSOAs).

The minimum population of an MSOA is 5,000 and the mean is 7,200 (when originally generated).



Leeds
CITY COUNCIL

NHS
Leeds

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Summary table for Outer West Area Committee		This Area Committee	'best' MSOA in this area committee	'worst' MSOA in this area committee	Leeds	Deprived quintile	Deprived Leeds
area population		70,076			795,476	159,387	172,084
area population proportion of Leeds pop		8.8%				20.0%	21.6%
number in deprived Leeds		8,625			172,084		
proportion of population in deprived Leeds		12.3%					
proportion of deprived Leeds this represents		5.0%					
number in deprived <i>quintile</i>		6,583			159,387		
proportion of population in deprived quintile		9.4%					
proportion of deprived quintile this represents		4.1%					
pupils on roll		10,133			104,056		
proportion of all pupils in leeds		9.7%					
GP recorded CANCER	Age Standardised rate per 100,000	2,234.1	E02002410 1,913.9	E02002397 2,594.3	2,199.3	1,999.1	
GP recorded CHD	Age Standardised rate per 100,000	2,879.9	E02002368 2,090.3	E02002407 3,860.9	2,853.6	3,562.8	
GP recorded COPD	Age Standardised rate per 100,000	1,608.9	E02002368 882.6	E02002407 2,663.2	1,536.6	2,872.7	
GP recorded Diabetes	Age Standardised rate per 100,000	3,417.2	E02002368 2,753.1	E02002407 4,138.0	3,615.5	5,244.1	
GP recorded Obesity	Age Standardised rate per 100,000	22,845.6	E02002368 17,324.6	E02002407 28,608.2	21,130.3	25,726.2	
GP recorded Smoking	Age Standardised rate per 100,000	25,378.1	E02002395 14,698.2	E02002407 39,722.0	23,112.4	34,123.3	
Mortality under 75s all causes	rate per 100,000	307.7	E02002368 235.0	E02002407 385.0	294.6	458.8	
Mortality under 75s all causes Males	rate per 100,000	376.6	E02002368 279.0	E02002407 546.0	356.1	568.2	
Mortality under 75s all causes Females	rate per 100,000	242.9	E02002395 148.0	E02002412 318.0	235.3	344.9	
Cancer mortality under 75s ALL	rate per 100,000	129.6			117.7	159.8	
Cancer mortality under 75s Males	rate per 100,000	144.0			128.4	173.5	
Cancer mortality under 75s Females	rate per 100,000	116.5			108.2	146.6	
Circulatory disease mortality under 75s ALL	rate per 100,000	83.8			79.1	127.4	
Circulatory disease mortality under 75s Males	rate per 100,000	113.2			108.4	174.3	
Circulatory disease mortality under 75s Females	rate per 100,000	56.5			50.9	78.7	
Respiratory disease mortality under 75s ALL	rate per 100,000	24.6			26.2	53.7	
Respiratory disease mortality under 75s Males	rate per 100,000	29.5			32.0	68.5	
Respiratory disease mortality under 75s Females	rate per 100,000	20.1			20.8	39.0	
Alcohol specific admissions	rate per 1000	6.7	E02002395 2.6	E02002407 13.5			
Alcohol specific admissions Male	rate per 1000	9.2					
Alcohol specific admissions Female	rate per 1000	4.3					
Alcohol attributable admissions	rate per 1000	21.3	E02002412 15.4	E02002410 28.8			
Alcohol attributable admissions Male	rate per 1000	27.0					
Alcohol attributable admissions Female	rate per 1000	15.8					

Area profile contents

Contents

- Map overview
 - Summary table
 - MSOAs in this area

- Demographics
 - Population profile
 - Heritage and faith
 - Pupil demographics
 - Differing levels of deprivation
 - Neighbourhood index
 - Acorn and Health Acorn

- GP data
 - Cancer
 - Coronary heart disease
 - Chronic obstructive pulmonary disease
 - Diabetes
 - Smoking
 - Obesity

- Mortality rates in the area
- Alcohol admissions
- Adult Social Care
- Glossary

MSOAs making up this area

The MSOAs that are used in this report to represent Outer West Area Committee

E02002395	Thornbury
E02002397	Swinnow
E02002405	Pudsey - Waterloos, Tyersals, Westroyds
E02002408	Pudsey Central, Littlemoor
E02002409	Gamble Hill, Moorside
E02002412	New Farnley, Lower Wortley
E02002391	Farsley South
E02002368	Calverley, Farsley North
E02002410	Upper Wortley
E02002407	Farnley

To see profiles for these MSOA, visit: <http://www.westyorkshireobservatory.org/explorer/resources/>

Population profile

Population of Outer West Area Committee

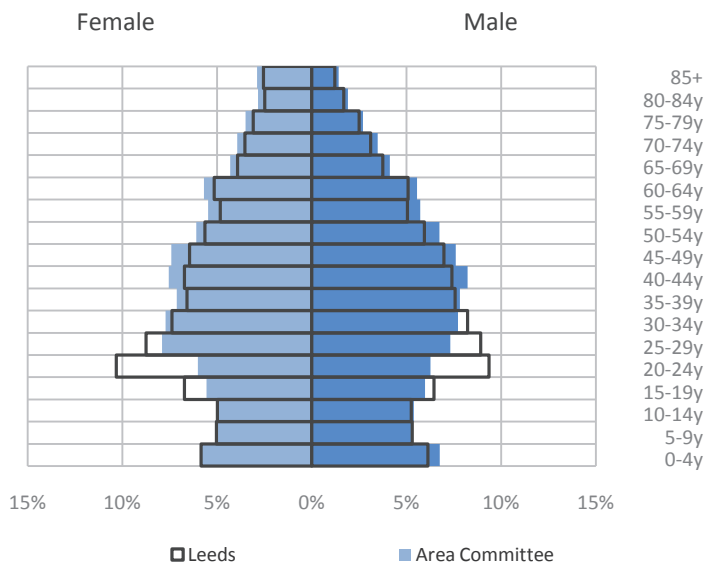
70,076 which is 8.8% of the Leeds registered and resident population of 795,476.

Males: 34,518 Females: 35,558

Population of Outer West Area Committee living in deprived Leeds*.

There are 8,625 people in this area who are living in deprived Leeds. This equates to 12.3% of the Outer West Area Committee population and 5.0% of the entire population of deprived Leeds.

Population pyramid for Outer West Area Committee



The population shown in the chart is what is commonly referred to as a population pyramid. Traditionally, the chart is shaped like a pyramid in that the base is wide and each level above becomes slightly narrower as the population in the increasing age groups becomes a smaller percentage of the total.

In modern western societies the pyramids are now typically narrower at the base due to a decline in the birth rate. The Leeds profile is shown in outline and follows the expected pattern for a modern western population with an increase in the proportion of people in the university student age groups.

The blue bars in this pyramid represent the total GP registered population living in the area of this report.

The population in this area falls into two main categories 35 plus, and under 4's. The population in this area is probably mainly made up of families with a slightly higher number of over 60's than the Leeds average.

(January 2011 GP registered population)

***Deprived Leeds:** This is the Lower Super output Areas (LSOAs) in Leeds which are in the 10% most deprived in England. Elsewhere in this report the 'Deprived quintile' is also mentioned, this is the *fifth* of Leeds MSOAs which are most deprived.

Practice population note: The practice populations here are from January 2011 and include all patients living in the MSOAs making up the area of the report.

Population heritage and faith

Population of this area: 70,076

The Leeds registered and resident population is 795,476

(index compares this area with Leeds in terms of proportions of populations. An index of 100 means the area has the same proportion of a group as Leeds does. 200 is double the proportion Leeds has for instance)

Origins geography groups* of the population in this area:

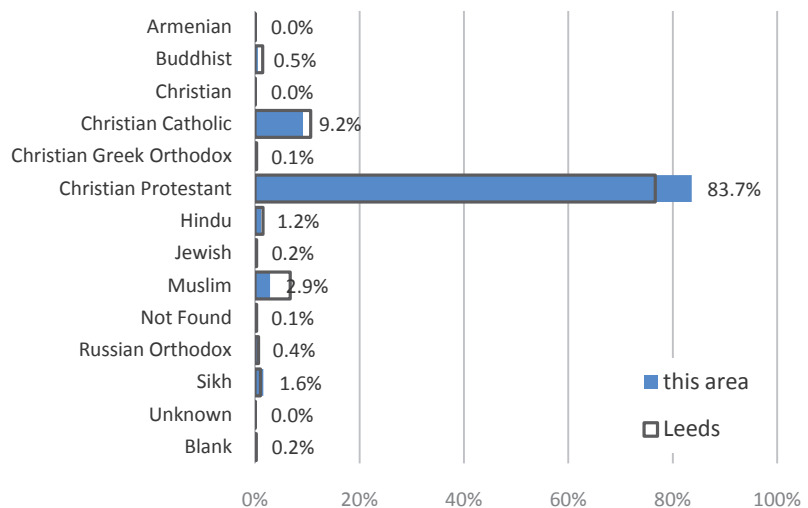
	in this area		in Leeds		index	
Africa	392	0.6%	14,698	1.8%	31	
Americas	189	0.3%	4,633	0.6%	47	
British Isles	63,294	90.3%	633,431	78.6%	115	
Central Asia	8	0.0%	190	0.0%	48	
Diasporic	110	0.2%	2,571	0.3%	49	
East Asia	594	0.8%	14,104	1.7%	48	
Eastern Europe	1,166	1.7%	19,536	2.4%	69	
Middle East	761	1.1%	22,681	2.8%	39	
Northern Europe	251	0.4%	4,409	0.5%	65	
Not found	71	0.1%	2,457	0.3%	33	
Oceanian	9	0.0%	229	0.0%	45	
South Asia	3,264	4.7%	47,734	5.9%	79	
Southern Europe	733	1.0%	14,485	1.8%	58	
Unknown	10	0.0%	187	0.0%	62	
Western Europe	1,694	2.4%	22,909	2.8%	85	
Blank	121	0.2%	1,981	0.2%	70	
Grand Total	103.7%		100.0%		104	

(Chart does not illustrate groups numbering less than 1,000 in the total Leeds population)

'Faith' as calculated by Origins software

The population in this area is almost entirely British in origin with very small numbers of other geographical origins, the largest of which is South Asia and West European.

In terms of faith, this is almost entirely a Christian area, predominantly Protestant.



***Origins geography and faith note:** Origins software analyses forename and surname of every GP registered patient in Leeds and gives what is considered to be an indication of an individuals most likely heritage and faith according to geography. This is not necessarily how they might describe themselves. For more information about Origins software visit: <http://publicsector.experian.co.uk/Products/Mosaic%20Origins.aspx>

As the Origins data includes all Leeds registered patients in January 2011, regardless of where they live, totals will vary slightly from those elsewhere in the report where only Leeds resident patients are counted.

January 2011 School Census

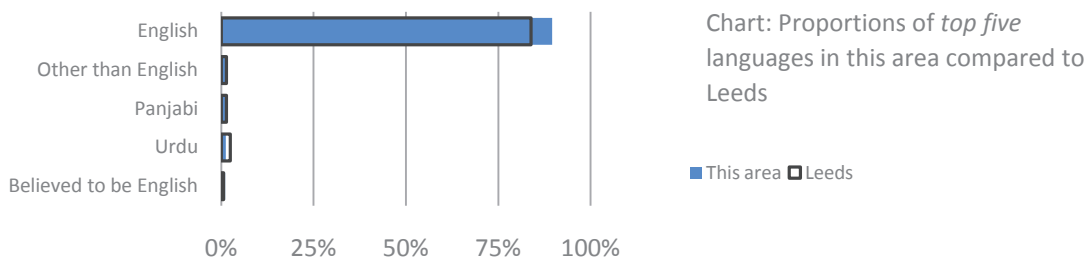
Language and ethnicity

(index compares this area with Leeds in terms of proportions of populations. An index of 100 means the area has the same proportion of a group as Leeds does. 200 is double the proportion Leeds has for instance)

Pupils on roll in this area: 10,133
Leeds total: 104,056

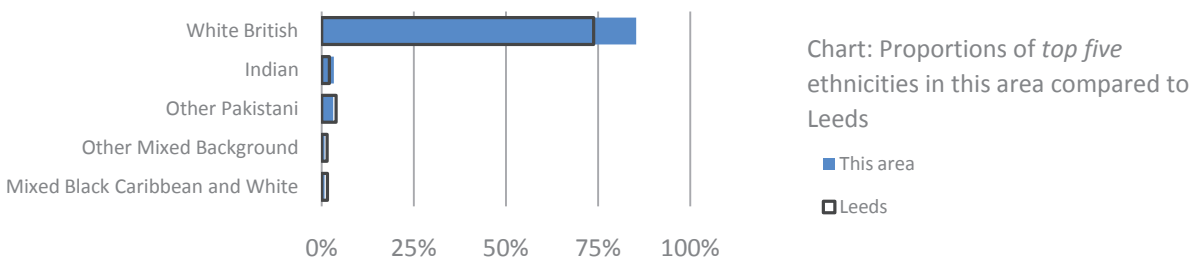
Top five languages recorded:	in this area		in Leeds		index	Index (Leeds = 100)
	Count	%	Count	%		
English	9,080	89.6%	87,265	83.9%	107	
Other than English	174	1.7%	1,433	1.4%	125	
Panjabi	173	1.7%	1,450	1.4%	123	
Urdu	121	1.2%	2,506	2.4%	50	
Believed to be English	108	1.1%	650	0.6%	171	
Others	286	2.8%	9,116	8.8%		

(Totals will be slightly less than roll total as it is not a statutory requirement to collect ethnicity and language data for pupils below the statutory school age)



Top five ethnicity recorded:	in this area		in Leeds		index	Index (Leeds = 100)
	Count	%	Count	%		
White British	8,646	85.3%	76,737	73.7%	116	
Indian	337	3.3%	2,163	2.1%	160	
Other Pakistani	315	3.1%	4,050	3.9%	80	
Other Mixed Background	81	0.8%	1,521	1.5%	55	
Mixed Black Caribbean and White	75	0.7%	1,667	1.6%	46	
Others	644	6.4%	17,544	16.9%		

(Totals will be slightly less than roll total as it is not a statutory requirement to collect ethnicity and language data for pupils below the statutory school age)



The annual school census provides information on the ethnicity and first language of pupils who live in and go to school in Leeds. In total, there are 24 ethnic categories and over 170 different first languages.

This profile summarises the top five of each in the area and compares these to the city averages (N.B. the “top five” has been set as a threshold because in most areas the numbers below this are very small).

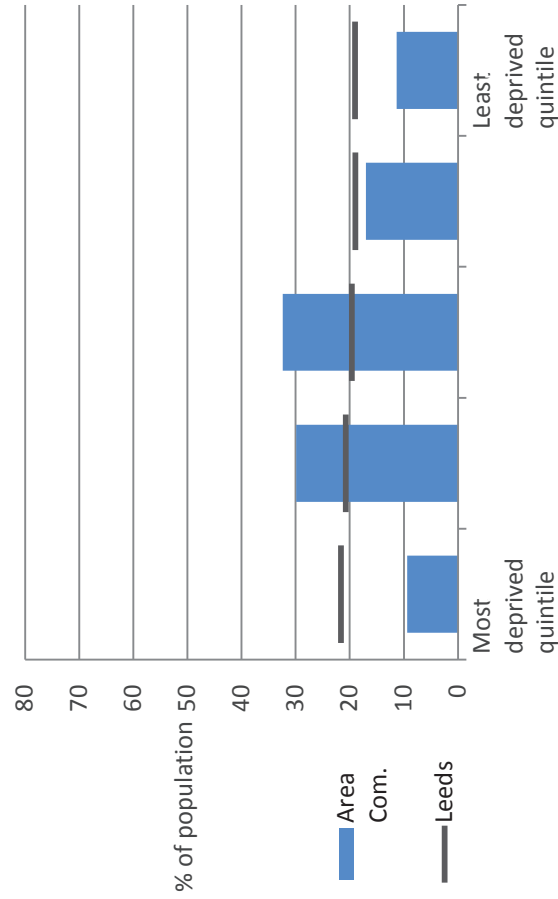
While this data is specific to school children it is representative of the wider population and provides valuable additional information on the make-up of the area and complements the population profile derived from analysis with Origins software of the GP registered population.

Source: January 2011 School Census

Deprivation

People living in different levels of deprivation in Outer West Area Committee

Source: Index of Multiple Deprivation 2007
Office for National Statistics



The most deprived *fifth* of Leeds is the area which is arrived at by ranking all 108 MSOAs in Leeds according to their Index of Multiple Deprivation score, and simply taking the lowest fifth of all those MSOAs. This is also known as the **most deprived quintile**. There are of course 4 more quintiles with the last representing the *least deprived* parts of Leeds.

The chart illustrates how the population of this Area Committee is split over these 5 quintiles of deprivation. Overlaid on the chart are the proportions of the Leeds population in the same quintiles.

The MSOA which constitute this Area Committee are listed below the chart. The number of people living in each MSOA is also listed.

E02002391	Farsley South	7,929
E02002368	Calverley, Farsley North	8,085
E02002397	Swinnow	7,619
E02002408	Pudsey Central, Littlemoor	7,509
E02002412	New Farnley, Lower Wortley	7,104
E02002410	Upper Wortley	6,914
E02002407	Farnley	6,583
E02002409	Gamble Hill, Moorside	6,421
E02002405	Pudsey - Waterloos, Tyersals, Westroyds	6,212
E02002395	Thornbury	5,700
Total		6,583 20,954 22,698 11,912 7,929

About the IMD: The English Indices of Deprivation attempt to measure a broader concept of multiple deprivation, made up of several distinct dimensions, or domains, of deprivation. Seven distinct domains have been identified in the English Indices of Deprivation: Income Deprivation, Employment Deprivation, Health Deprivation and Disability, Education Skills and Training Deprivation, Barriers to Housing and Services, Living Environment Deprivation, and Crime. For more details visit <http://www.communities.gov.uk/corporate/researchandstatistics/statistics/subject/indicesdeprivation>

Neighbourhood Index

Neighbourhood Index

The City Council has worked with partner organisations to develop a “Neighbourhood Index” for the city, which provides the Council and its partners with a robust evidence base by which to plan service interventions and to begin to identify and guide resources into the areas of greatest need. It contributes to a more sophisticated understanding of the problems and issues facing local communities and the people in those communities, and provides a framework to benchmark progress in key neighbourhoods and communities.

The Neighbourhood Index is a tool which brings together a wealth of information that paints a broad picture of an area and helps to describe local conditions.

It is a multiple domain and indicator based system that seeks to measure outcomes rather than activities and inputs, and which can be used to measure the general “health” and the relative success of neighbourhoods across the city. The aim has been to provide a framework for the exchange, analysis and sharing of information amongst partners / project deliverers / local communities that:

- can consistently gather, collate, analyse and present information about neighbourhoods
- can identify areas of need and analyse relevant data on the critical issues facing target neighbourhoods
- provides an agreed mechanism for reporting progress in neighbourhoods, and target areas in particular, and monitors success in meeting targets.

The Index is constructed from 27 indicators that have been grouped into the following seven domains, then combined into a domain score and rank, and then into a single Neighbourhood Index score and rank:

Economic Activity	Community Safety
Low Income	Environment
Education	Housing
Health	

The Neighbourhood Index is run once a year and this profile represents the third year of the Index. Comparison profiles are also available showing how conditions in an area have changed over time. The information contained in the Neighbourhood Index provides a contextual background for the detailed health and wellbeing data contained in this profile.

Two profiles are included here as examples.

For further information please contact Jacky Pruckner, Business Transformation Team, Leeds City Council. Email: jacky.pruckner@leeds.gov.uk or telephone: 0113 2476394.

Leeds Neighbourhood Index Year 3

Outer West Area Committee

On a best fit basis the Outer West Area Committee covers ten Middle Super Output Areas (MSOA).

The following overview provides a brief summary for each MSOA in the area highlighting any domain scores that are significantly worse than the city average and identifying any domain where an area is ranked in the top 10.

E02002368: Calverley / Farsley North

This area is ranked 92 on the combined Neighbourhood Index. Across the individual domains the scores are all higher than the averages for the city.

E02002391: Farsley South

This area is ranked 63 on the combined Neighbourhood Index. Across the individual domains the scores are all in line with or slightly above the averages for the city, with the exception of Community Safety where the area score is very slightly lower.

E02002395: Thornbury

This area is ranked 78 on the combined Neighbourhood Index. Across the individual domains the scores are higher than the averages for the city.

E02002397: Swinnow

This area is ranked 44 on the combined Neighbourhood Index. Across the individual domains the area scores are higher than the city averages for Housing, Environment, Education and Community Safety, but slightly lower for Economic Activity, Low Income and Health.

E02002405: Pudsey – Waterloos / Tyersals / Westroyds

This area is ranked 70 on the combined Neighbourhood Index. Across the individual domains the area scores are all higher than the averages for the city.

E02002407: Farnley

With a rank of 10 on the combined Neighbourhood Index this is the least successful area in Outer West. Across all domains the area scores are lower than the averages for the city but most notably for Education (where it is ranked 10) and Environment (where it is ranked 4).

E02002408: Pudsey Central / Littlemoor

This area is ranked 56 on the combined Neighbourhood Index. Across the individual domains the scores are all in line with or higher than the averages for the city. It should however be noted that within the Health domain the area records a relatively high number of adults receiving social care services, within the Education domain the area performs less well in terms of Key Stage 2 attainment and within the Low Income Domain there is a higher than average proportion of older person households that are in receipt of local authority administered benefits.

E02002409: Gamble Hill / Moorside

This area is ranked 39 on the combined Neighbourhood Index and across the individual domains the area scores are broadly slightly higher than the city averages for Low Income, Housing, Environment and Community Safety but slightly below for Economic Activity, Education and Health.

E02002410: Upper Wortley

This area is ranked 51 on the combined Neighbourhood Index. Across the individual domains the area scores are broadly in line with the city averages, although for the Housing domain the area score is slightly below the average for the city.

E02002412: New Farnley / Lower Wortley

This area is ranked 45 on the combined Neighbourhood Index. Across the individual domains the area scores are broadly in line with the city averages, although for the Health domain the area score is slightly below the average for the city (largely due to the higher than average cancer and circulatory disease mortality rates).



Leeds Neighbourhood Index

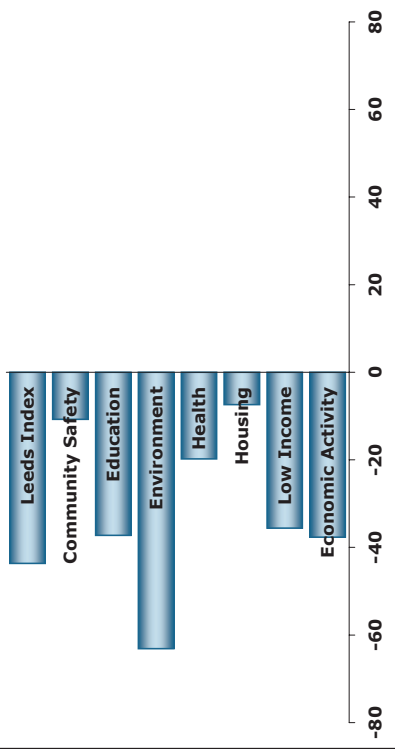
Domain Summary			
2011	Rank	Score	Leeds Score
Economic Activity	16	30.81	68.48
Low Income	18	23.17	58.74
Housing	21	50.53	57.92
Health	15	31.04	50.84
Environment	4	15.83	78.94
Education	10	17.93	55.19
Community Safety	22	67.62	78.38
Leeds Index	10	12.53	56.19

Key Statistics	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2009 MYE	6,579		787,701	
Households Liable for Council Tax	2,851		321,098	
BME Population	345	5.57%	77,482	10.83%
Foundation Stage	34	41.98%	4,251	52.49%
Key Stage 2	49	64.47%	5,596	73.09%
Key Stage 4	20	23.53%	3,858	50.16%
Persistent Absenteeism	64	15.24%	2,838	7.60%
NEET (Nov - Jan Average)	40	14.90%	1,996	7.58%
Crimes Against the Person	371	N/A	25,887	N/A
Acquisitive Property Crime	414	N/A	45,203	N/A
Environmental Crimes	171	N/A	11,961	N/A
Community Disorders	706	N/A	51,988	N/A
Average Purchase Price	£82,000	N/A	£170,997	N/A
Price / Income Ratio	4.42	N/A	5.24	N/A
Housing Turnover	424	14.27%	47,987	14.23%
Empty Homes (90+ days)	154	5.18%	21,110	6.26%
Children in Workless Households	508	36.73%	25,184	18.88%
Households Receiving in-Work Benefits	236	8.28%	15,569	4.85%
60+ Households in Receipt of Benefits	433	15.19%	33,200	10.34%
Court Payment Orders	342	N/A	23,562	N/A
Job Seekers' Allowance	349	8.22%	22,675	4.34%
Incapacity Benefit	440	10.37%	30,830	5.90%
Lone Parent Income Support	170	4.00%	8,710	1.67%
Circulatory Disease Mortality	N/A	165.50	N/A	79.13
Cancer Mortality	N/A	118.48	N/A	117.74
Low Birthweight	N/A	9.75	N/A	7.86
Adult Social Care	143	N/A	12,836	N/A
Fly Tipping	56	N/A	4,375	N/A
Graffiti	17	N/A	3,141	N/A
Waste Issues	539	N/A	6,852	N/A

Adult Social Care Community Based Service Users	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Learning Disabilities	18	N/A	1,448	N/A
Mental Health	20	N/A	2,424	N/A
Physical Disability	100	N/A	8,374	N/A
Other Reasons	5	N/A	590	N/A

Age (2009 M. Y.E.)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,363	21.02%	133,396	16.93%
Working Age	4,245	64.52%	522,769	66.37%
Older People	951	14.46%	131,536	16.70%

E02002407: Farnley



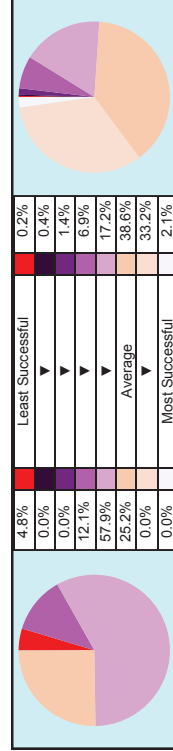
The area is located in the Outer West. It takes in Farnley, Swallow Hill and Silver Royd Hill.

The population is predominantly White British and the age breakdown shows a higher than average proportion of children and young people.

51% are renting from the local authority (through an ALMO) and 37% are in owner-occupation. Terraced housing accounts for 44% of the stock, semi-detached housing for 29% and purpose built flats for a further 21%. 91% of properties are classified in Council Tax Band A.

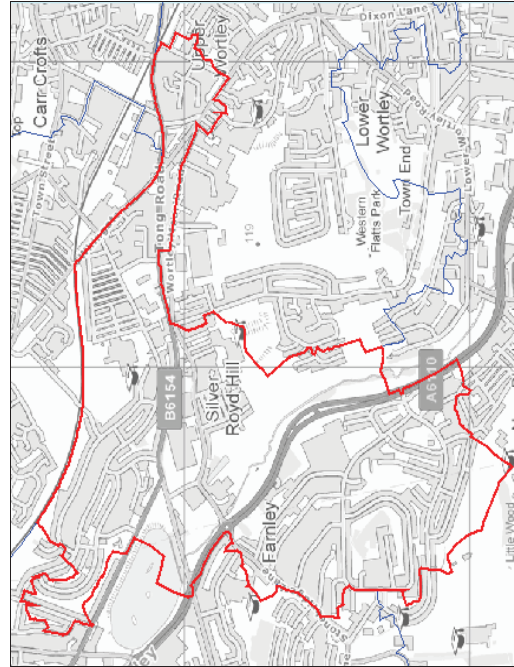
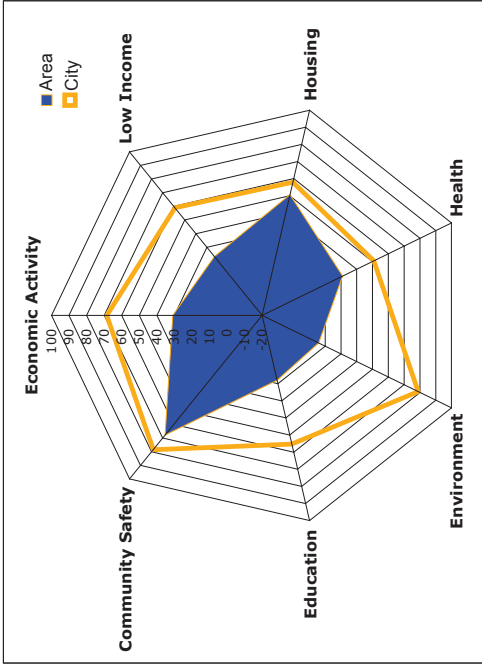
Key services located in the area include: Swallow Hill High School; Leeds West City Learning Centre; and Greenhill Primary school.

Other points of interest include: Part of Farnley reservoir; Heights & Farnows Local Area Management Plan area (LAMP); Armeley Juniors; Farnley and Wortley Becks; Silveroyd Hill Bawn's estate (LAMP area); Cow Close Library and Hillside Community Centre.



The pie charts represent the weighted proportions of individual indicators falling into each band

Ethnicity (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	5,848	94.43%	637,872	89.17%
Irish	82	1.32%	8,532	1.19%
Black Caribbean & White	6	0.10%	2,541	0.36%
Asian & White	49	0.79%	12,296	1.72%
Indian	28	0.45%	15,064	2.11%
Pakistani	0	0.00%	2,531	0.35%
Bangladeshi	21	0.34%	6,737	0.94%
Black African	0	0.00%	3,468	0.48%



Faith (2001 Census)	Profiled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	4,167	67.29%	492,656	68.87%
Buddhist	9	0.15%	1,603	0.22%
Hindu	22	0.36%	4,189	0.59%
Jewish	0	0.00%	8,233	1.15%
Muslim	30	0.48%	21,385	2.99%
Sikh	27	0.44%	7,601	1.06%

Supplementary Health Information	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	4%	N/A	3.5%
Smoking Prevalence	N/A	39%	N/A	22.8%

Disability (2001 Census)	Profiled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,284	20.74%	128,647	17.98%



Leeds Neighbourhood Index

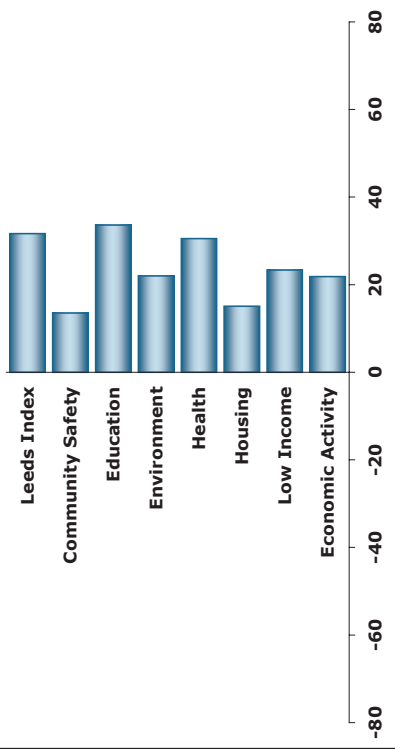
Domain Summary				
2011	Rank	Score	Leeds Score	Diff.
Economic Activity	89	90.35	68.48	21.87
Low Income	84	82.09	58.74	23.35
Housing	90	73.01	57.92	15.09
Health	96	81.37	50.84	30.54
Environment	105	100.95	78.94	22.01
Education	94	88.84	55.19	33.65
Community Safety	81	91.89	78.38	13.51
Leeds Index	92	87.87	56.19	31.67

Key Statistics	Profilled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Population 2009 MYE	7,972		787,701	
Households Liable for Council Tax	3,499		321,098	
BME Population	280	3.80%	77,482	10.83%
Foundation Stage	58	69.88%	4,251	52.49%
Key Stage 2	56	93.33%	5,596	73.09%
Key Stage 4	44	60.27%	3,858	50.16%
Persistent Absenteeism	9	2.69%	2,838	7.60%
NEET (Nov - Jan Average)	4	2.00%	1,596	7.58%
Crimes Against the Person	82	N/A	25,887	N/A
Acquisitive Property Crime	354	N/A	45,203	N/A
Environmental Crimes	52	N/A	11,961	N/A
Community Disorders	211	N/A	51,988	N/A
Average Purchase Price	£234,207	N/A	£170,997	N/A
Price / Income Ratio	6.08	N/A	5.24	N/A
Housing Turnover	378	10.44%	47,987	14.23%
Empty Homes (90+ days)	149	4.11%	21,110	6.26%
Children in Workless Households	59	4.58%	25,184	18.88%
Households Receiving in-Work Benefits	80	2.29%	15,569	4.85%
60+ Households in Receipt of Benefits	245	7.00%	33,200	10.34%
Court Payment Orders	111	N/A	23,562	N/A
Job Seekers' Allowance	85	1.66%	22,675	4.34%
Incapacity Benefit	180	3.51%	30,830	5.90%
Lone Parent Income Support	25	0.49%	8,710	1.67%
Circulatory Disease Mortality	N/A	65.78	N/A	79.13
Cancer Mortality	N/A	86.56	N/A	117.74
Low Birthweight	N/A	4.72	N/A	7.86
Adult Social Care	118	N/A	12,836	N/A
Fly Tipping	11	N/A	4,375	N/A
Graffiti	2	N/A	3,141	N/A
Waste Issues	3	N/A	6,852	N/A

Adult Social Care Community Based Service Users	Profilled Area		Leeds MD	
	Number	Rate	Number	Rate
Learning Disabilities	14	N/A	1,448	N/A
Mental Health	23	N/A	2,424	N/A
Physical Disability	75	N/A	8,374	N/A
Other Reasons	6	N/A	590	N/A

Age (2009 M. Y.E.)	Profilled Area		Leeds MD	
	Number	Rate	Number	Rate
Children	1,288	16.16%	133,396	16.93%
Working Age	5,126	64.30%	522,769	66.37%
Older People	1,558	19.54%	131,536	16.70%

E02002368: Calverley, Farsley North



Located in the Outer West this area is bounded by the River Aire to the north and the Leeds Bradford boundary line to the west. The area contains all of Calverley and surrounding rural areas and the north of Farsley.

The population is predominantly White British and the age breakdown shows a slightly higher than average proportion of older people.

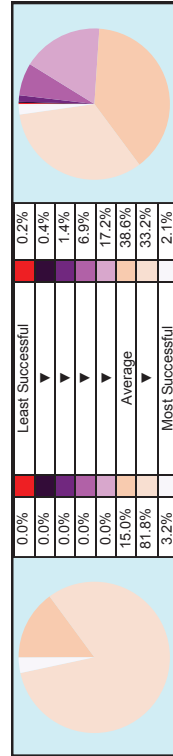
84% of households are in owner-occupation. Semi-detached housing accounts for 38.5% of the stock and terraced housing for a further 33%. 76% of properties are classified in Council Tax Bands B-D.

Key services located in the area include: Calverley C of E Voluntary Controlled Primary School; Calverley Parkside Primary School; Farsley Springbank Junior School; Farsley Recreation ground; Calverley Cricket ground; Calverley Golf Club; Woodhall Hills Golf Club; Calverley Library and Calverley Post Office.

Other points of interest include: Woodhall Hills Hamlet; Calverley Woods; Calverley Cutting and Leeds Liverpool Canal

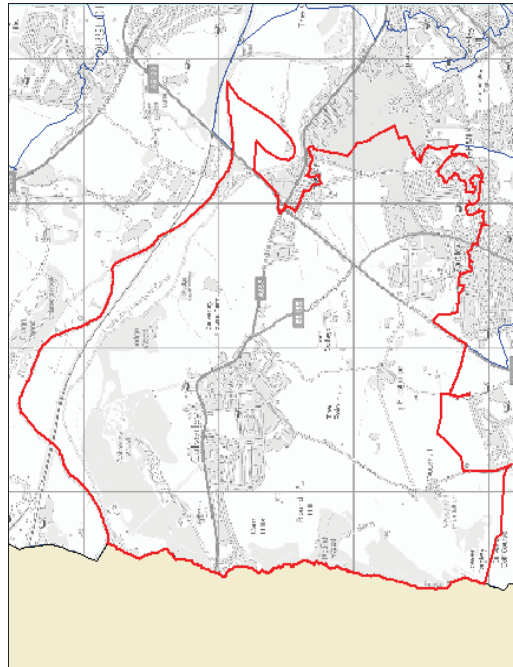
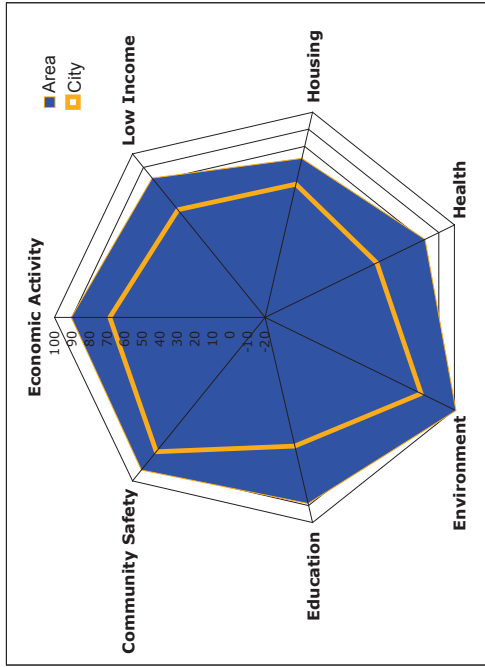
Conservation area reviews have been completed for Calverley, Woodhall Hill and Farsley.

There is a Farsley Village Design Statement.



The pie charts represent the weighted proportions of individual indicators falling into each band

Ethnicity (2001 Census)	Profilled Area		Leeds M.D.	
	Number	Rate	Number	Rate
White British	7,079	96.20%	637,872	89.17%
Irish	39	0.53%	8,532	1.19%
Black Caribbean & White	6	0.08%	4,577	0.64%
Black African & White	0	0.00%	867	0.12%
Asian & White	19	0.26%	2,541	0.36%
Indian	62	0.84%	12,296	1.72%
Pakistani	22	0.30%	15,064	2.11%
Bangladeshi	0	0.00%	2,531	0.35%
Black Caribbean	9	0.12%	6,737	0.94%
Black African	0	0.00%	2,404	0.34%
Chinese	11	0.15%	3,468	0.48%



Faith (2001 Census)	Profilled Area		Leeds M.D.	
	Number	Rate	Number	Rate
Christian	5,652	76.85%	492,656	68.87%
Buddhist	7	0.10%	1,603	0.22%
Hindu	25	0.34%	4,189	0.59%
Jewish	6	0.08%	8,233	1.15%
Muslim	40	0.54%	21,385	2.99%
Sikh	41	0.56%	7,601	1.06%

Supplementary Health Information	Profilled Area		Leeds MD	
	Number	Rate	Number	Rate
CHD Prevalence	N/A	3%	N/A	3.5%
Smoking Prevalence	N/A	14%	N/A	22.8%

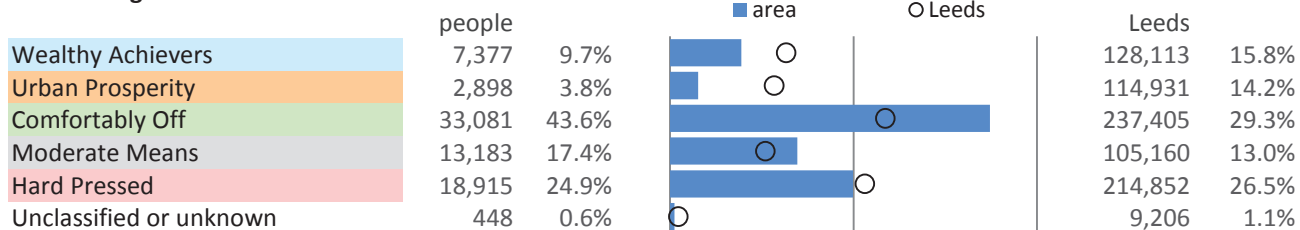
Disability (2001 Census)	Profilled Area		Leeds MD	
	Number	Rate	Number	Rate
Limiting Long-Term Illness	1,163	15.80%	128,647	17.98%

2010 Population Acorn Profile

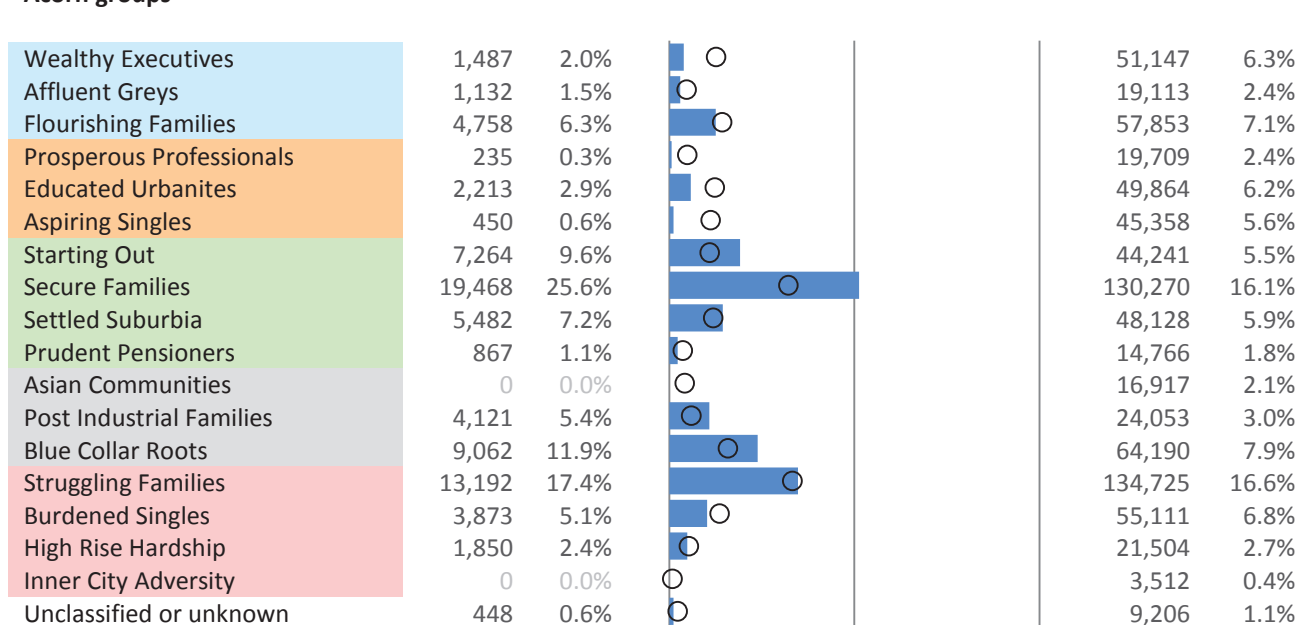
Acorn is a nationwide population segmentation tool. It combines geography with demographics and lifestyle information, and places where people live with their underlying characteristics and behaviour, to create a tool for understanding the different types of people in different areas throughout the country. This data is modelled using the standardised population provided by JICPOP, *not* Leeds GP patients. see www.jicpops.co.uk

This sheet compares the population of Outer West Area Committee with the whole population of Leeds in terms of Acorn groups. For instance 24.9% of the population are in the 'Hard Pressed' category, compared to 26.5% of the population of Leeds.

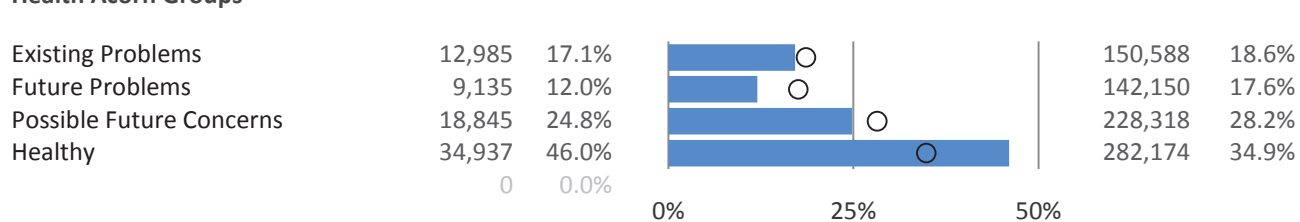
Acorn categories



Acorn groups



Health Acorn Groups



The population of Outer West Area Committee is divided between Acorn categories in a manner which differs greatly to the way the Leeds population is divided. For instance, the Comfortably Off category has very much higher prevalence here than it does in the Leeds population as a whole.

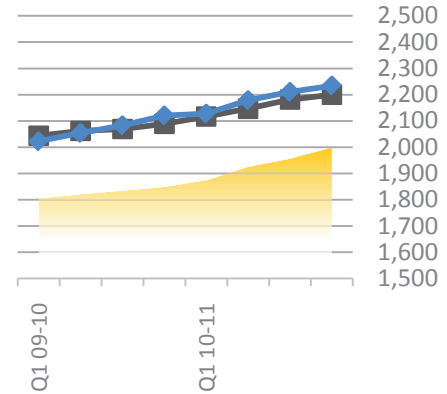
Outer West area is made up of 10 MSOAs, with a large proportion of "comfortably off" which make up 44% of the population, well above the Leeds figure. However, it does have substantial "hard pressed" and "moderate means" groups. Farnley is ranked 10 in the Neighbourhood Index. In terms of Health Acorn Data, the area has a much higher proportion of "healthy" than Leeds as a whole.

For more information about Acorn, including the characteristics of the categories, groups and types listed here, visit <http://www.caci.co.uk/Acorn-classification.aspx> and <http://www.caci.co.uk/healthacorn.aspx>

Cancer and CHD

note: chart scales vary to reveal maximum detail, be careful with visual comparisons between charts

Cancer rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	2,022	2,043	1,805
Qtr 2 09-10	2,054	2,062	1,821
Qtr 3 09-10	2,083	2,069	1,834
Qtr 4 09-10	2,121	2,088	1,849
Qtr 1 10-11	2,128	2,116	1,874
Qtr 2 10-11	2,179	2,147	1,925
Qtr 3 10-11	2,210	2,181	1,956
Qtr 4 10-11	2,234	2,199	1,999



Rates are *age standardised* and per 100,000

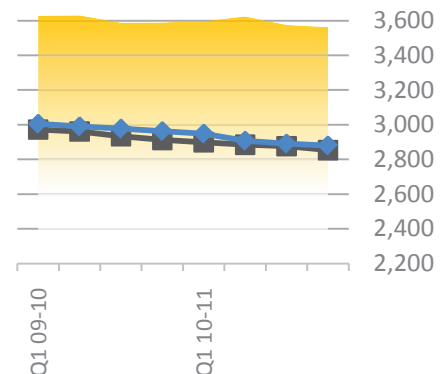
Deprived quintile Leeds This area

The Outer West Area Committee has age standardised cancer rates which are generally the same as Leeds, and above that of the deprived quintile. The three MSOA with highest age standardised rates of cancer are E02002397, E02002368, and E02002412. In addition, age standardised CHD rates are generally the same as Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of CHD are E02002407, E02002391, and E02002409.

The main risk factors for cancer are: growing older, smoking, sun, ionising radiation and chemicals, some viruses, family history of cancer, alcohol, poor diet, lack of physical activity, or being overweight. Life expectancy for people with cancer is lower in more deprived communities. The range of risk factors suggests many cancers are potentially preventable. CHD has a close association with deprivation as well as key lifestyle factors such as smoking, being overweight and excessive alcohol use. From a recent CVD mortality audit within Leeds we know that being on a register has a positive effective on increasing both life expectancy and quality of life.

In terms of risk factors the smoking rate is in line with the Leeds average. The standardised rate of obesity is higher than the Leeds average. This area made up of 10 MSOAs mainly “comfortably off” Acorn types, and in general has low levels of deprivation.

CHD rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	3,006	2,973	3,628
Qtr 2 09-10	2,991	2,961	3,631
Qtr 3 09-10	2,978	2,934	3,589
Qtr 4 09-10	2,963	2,912	3,590
Qtr 1 10-11	2,949	2,899	3,597
Qtr 2 10-11	2,908	2,885	3,625
Qtr 3 10-11	2,891	2,876	3,576
Qtr 4 10-11	2,880	2,854	3,563



Rates are *age standardised* and per 100,000

About the GP records data collection: The PCT runs a quarterly collection of data from GP systems, forming a picture over time of how conditions are recorded by GPs across Leeds. The automated data collections note the most recent occurrences of specific disease codes in each patients record as defined by the Quality Outcomes Framework (QOF). The data includes age, gender and location information, giving Leeds a much greater level of detail than standard QOF data and is a benefit of the trusting relationship we have developed with practices.

Age standardised rates: Are calculated using the date-relevant GP registered populations for those practices which partook in the data collection. Some practices opted not to submit data for certain audits and therefore their population are not part of rate calculations. **Deprived QUINTILE:** The deprived quintile is the most deprived fifth of all MSOA in Leeds. 'Deprived Leeds' as used elsewhere, is the LSOA in Leeds which are in the 10% most deprived in England - a more exact definition, but GP audit data is restricted to MSOA level and cannot be resolved to the finer level of detail LSOAs offer.

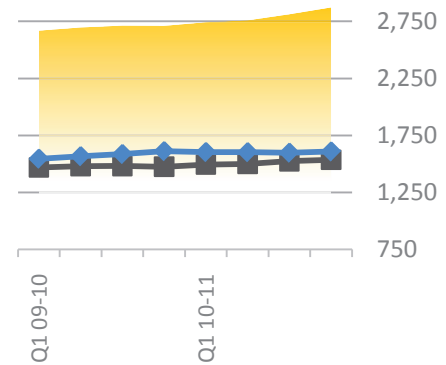
Source: NHS Leeds GP data audits, quarterly 2009-11

Calculated using the best fit MSOA for this area

COPD and Diabetes

note: chart scales vary to reveal maximum detail, be careful with visual comparisons between charts

COPD rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	1,545	1,468	2,669
Qtr 2 09-10	1,567	1,481	2,697
Qtr 3 09-10	1,587	1,482	2,713
Qtr 4 09-10	1,612	1,475	2,711
Qtr 1 10-11	1,604	1,495	2,743
Qtr 2 10-11	1,603	1,500	2,759
Qtr 3 10-11	1,598	1,524	2,813
Qtr 4 10-11	1,609	1,537	2,873



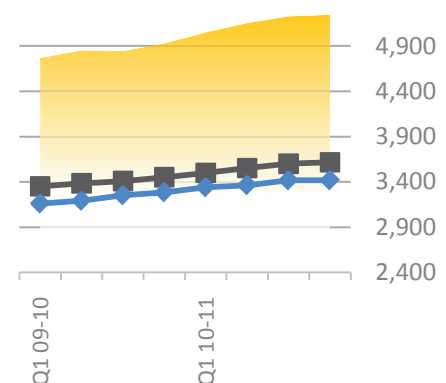
Rates are *age standardised* and per 100,000

Deprived quintile Leeds This area

The Outer West Area Committee has age standardised COPD rates which are generally above Leeds, and very much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of COPD are E02002407, E02002397, and E02002409. In addition, age standardised diabetes rates are generally below Leeds, and much lower than that of the deprived quintile. The three MSOA with highest age standardised rates of Diabetes are E02002407, E02002395, and E02002397.

COPD is a disease of the lungs and is a key cause of premature mortality in Leeds. It is associated with deprivation and smoking. COPD is often identified late, reducing options for management to improve quality of life or to slow down the progression of the disease. Diabetes consists of type 1 and 2. Type 2 is the most common and is strongly associated with obesity, other lifestyle factors, particular population groups and deprivation. The NHS Health Check (a vascular risk assessment and identification programme) is a systematic way of identifying people with diabetes, it is estimated that the prevalence in Leeds should be around 6.7% but the recorded prevalence on GP system for Leeds is 3.6%.

Diabetes rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	3,162	3,352	4,769
Qtr 2 09-10	3,191	3,384	4,852
Qtr 3 09-10	3,252	3,410	4,844
Qtr 4 09-10	3,286	3,452	4,929
Qtr 1 10-11	3,341	3,500	5,050
Qtr 2 10-11	3,364	3,554	5,153
Qtr 3 10-11	3,417	3,601	5,228
Qtr 4 10-11	3,417	3,616	5,244



Rates are *age standardised* and per 100,000

About the GP records data collection: The PCT runs a quarterly collection of data from GP systems, forming a picture over time of how conditions are recorded by GPs across Leeds. The automated data collections note the most recent occurrences of specific disease codes in each patients record as defined by the Quality Outcomes Framework (QOF). The data includes age, gender and location information, giving Leeds a much greater level of detail than standard QOF data and is a benefit of the trusting relationship we have developed with practices.

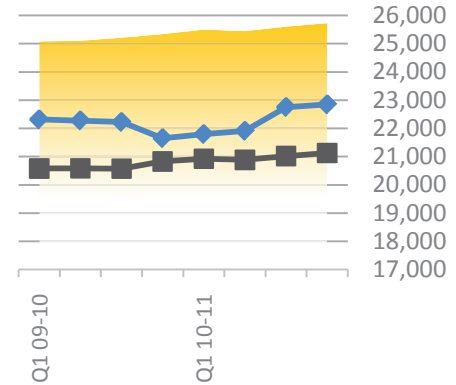
Age standardised rates: Are calculated using the date-relevant GP registered populations for those practices which partook in the data collection. Some practices opted not to submit data for certain audits and therefore their population are not part of rate calculations. **Deprived QUINTILE:** The deprived quintile is the most deprived *fifth* of all MSOA in Leeds. 'Deprived Leeds' as used elsewhere, is the LSOA in Leeds which are in the 10% most deprived in England - a more exact definition, but GP audit data is restricted to MSOA level and cannot be resolved to the finer level of detail LSOAs offer.

Source: NHS Leeds GP data audits, quarterly 2009-11

Calculated using the best fit MSAO for this area

note: chart scales vary to reveal maximum detail, be careful with visual comparisons between charts

Obesity rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	22,315	20,581	25,081
Qtr 2 09-10	22,278	20,587	25,104
Qtr 3 09-10	22,223	20,572	25,214
Qtr 4 09-10	21,650	20,831	25,340
Qtr 1 10-11	21,796	20,924	25,498
Qtr 2 10-11	21,910	20,887	25,445
Qtr 3 10-11	22,753	21,020	25,603
Qtr 4 10-11	22,846	21,130	25,726



Rates are *age standardised* and per 100,000

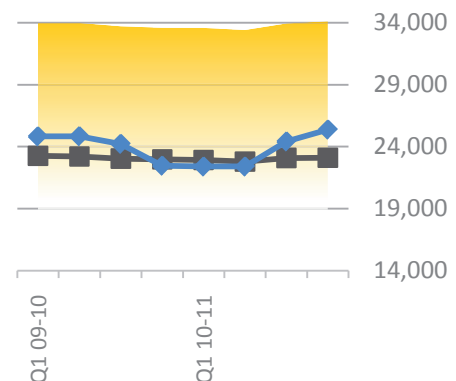
Deprived quintile Leeds This area

The Outer West Area Committee has age standardised obesity rates which are generally above Leeds, and below that of the deprived quintile. The three MSAO with highest age standardised rates of Obesity are E02002407, E02002409, and E02002397. In addition, age standardised smoking rates are generally the same as Leeds, and much lower than that of the deprived quintile. The three MSAO with highest age standardised rates of Smoking are E02002407, E02002409, and E02002412.

The latest Health Survey for England (HSE) data shows that nearly 1 in 4 adults, and over 1 in 10 children aged 2-10, are obese and the trend is set to increase. Obesity can have a severe impact on people's health. Around 10% of all cancer deaths among non- smokers are related to obesity. The risk of coronary artery disease and type 2 diabetes directly increases with increasing levels of obesity e.g. levels of type 2 diabetes are about 20 times greater for people who are very obese. These diseases can shorten life expectancy.

The use of tobacco is the primary cause of preventable disease and premature death. It is not only harmful to smokers but also to the people around them through the damaging effects of second-hand smoke. Smoking rates are much higher in some social groups, including those with the lowest incomes. These groups suffer the highest burden of smoking-related illness and death. This is the single biggest cause of inequalities in death rates between the richest and poorest in our communities. Levels of smoking have fallen since the 1960s. However this decline in smoking rates has stopped and may be reversing.

Smoking rates	This area	Leeds	Deprived quintile
Qtr 1 09-10	24,829	23,268	33,989
Qtr 2 09-10	24,843	23,213	33,989
Qtr 3 09-10	24,227	23,039	33,720
Qtr 4 09-10	22,467	22,982	33,601
Qtr 1 10-11	22,398	22,922	33,589
Qtr 2 10-11	22,398	22,793	33,422
Qtr 3 10-11	24,421	23,089	33,950
Qtr 4 10-11	25,378	23,112	34,123



Rates are *age standardised* and per 100,000

About the GP records data collection: The PCT runs a quarterly collection of data from GP systems, forming a picture over time of how conditions are recorded by GPs across Leeds. The automated data collections note the most recent occurrences of specific disease codes in each patients record as defined by the Quality Outcomes Framework (QOF). The data includes age, gender and location information, giving Leeds a much greater level of detail than standard QOF data and is a benefit of the trusting relationship we have developed with practices.

Age standardised rates: Are calculated using the date-relevant GP registered populations for those practices which partook in the data collection. Some practices opted not to submit data for certain audits and therefore their population are not part of rate calculations. **Deprived QUINTILE:** The deprived quintile is the most deprived fifth of all MSAO in Leeds. 'Deprived Leeds' as used elsewhere, is the LSOA in Leeds which are in the 10% most deprived in England - a more exact definition, but GP audit data is restricted to MSAO level and cannot be resolved to the finer level of detail LSOAs offer.

Mortality rates, all causes, under 75s 2006-8

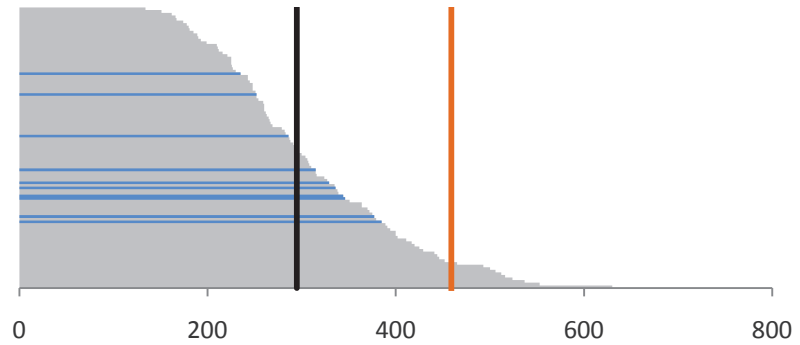
Calculated using the best fit MSOA for this area

Mortality rates per hundred thousand for all 108 MSOA in Leeds are ranked in the charts below. The MSOA comprising this report area are highlighted in blue. Leeds and Deprived Leeds under 75s mortality rates are shown as vertical lines for comparison.

MSOA of this area, listed in corresponding order to their position in the main charts

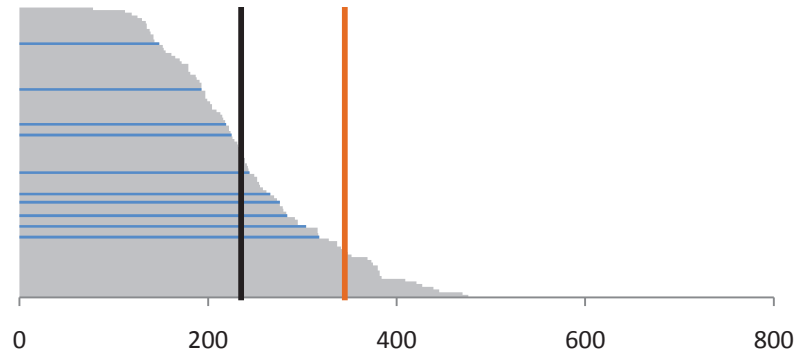
- E02002368
- E02002395
- E02002405
- E02002408
- E02002412
- E02002410
- E02002391
- E02002409
- E02002397
- E02002407

Male and female, all causes per 100,000



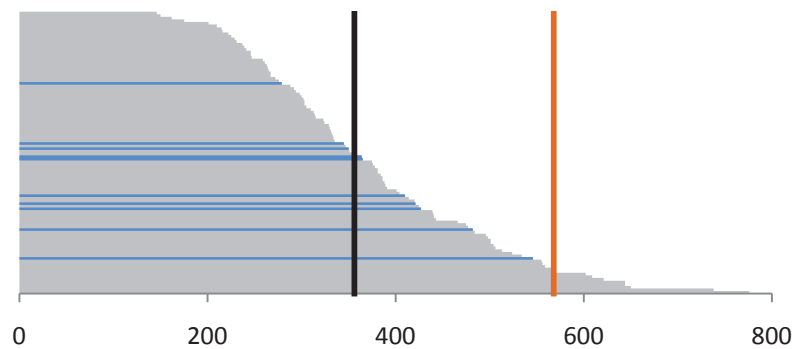
Female, all causes per 100,000

- E02002395
- E02002368
- E02002408
- E02002405
- E02002407
- E02002391
- E02002397
- E02002409
- E02002410
- E02002412



Male, all causes per 100,000

- E02002368
- E02002412
- E02002405
- E02002395
- E02002410
- E02002409
- E02002408
- E02002391
- E02002397
- E02002407



■ This area ■ All MSOAs — Leeds — Deprived Leeds

These charts show at MSOA level the mortality rates within Outer West Area. This area is made up of 10 MSOAs which mainly fall into “wealthy achievers” and “comfortably off”. However, Farnley is an outlier with much higher rates of mortality particularly for men from circulatory heart disease. Swinnow also has higher mortality for both men and women. (visit <http://www.westyorkshireobservatory.org/explorer/resources/> for in depth profiles on MSOAs)

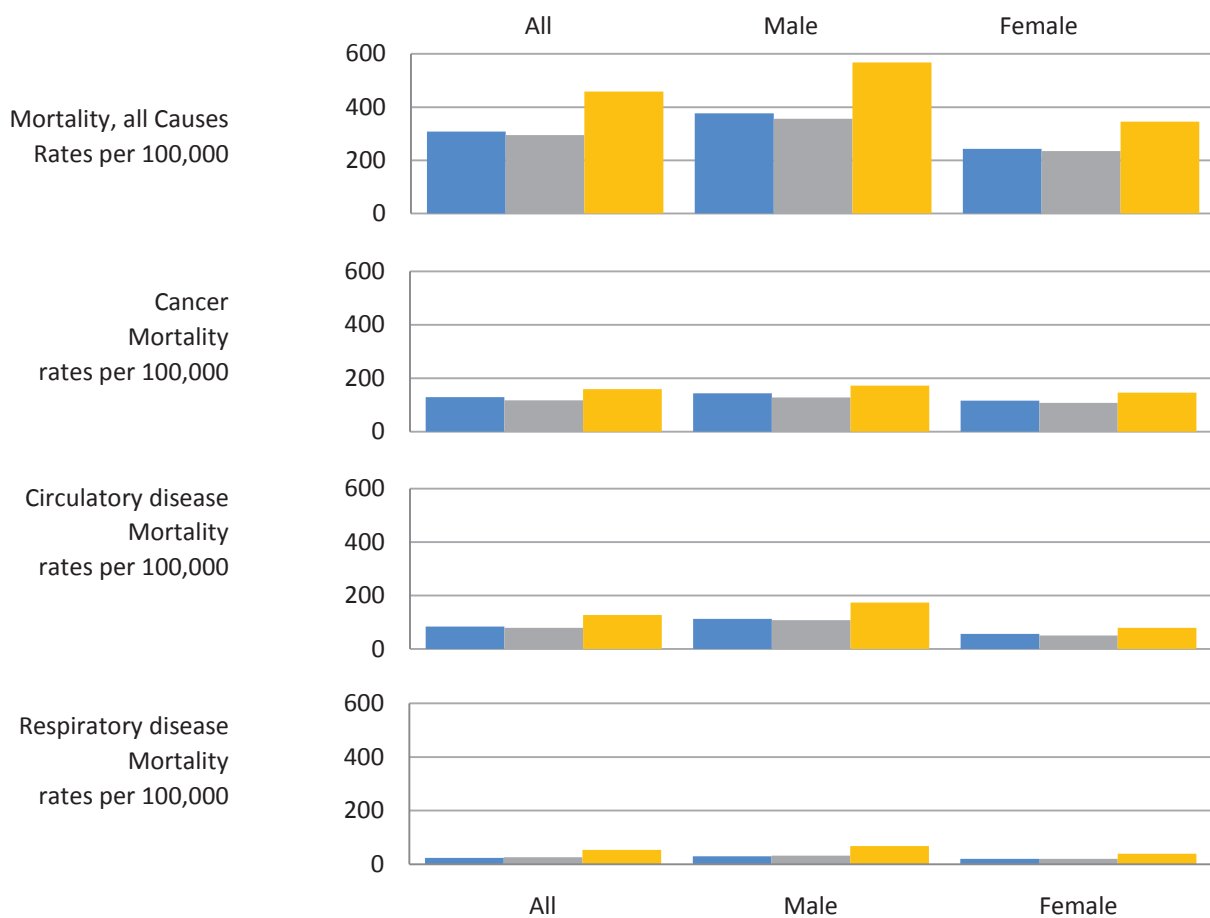
Source: ONS deaths extract, GP registered populations.

Mortality rates, under 75s 2006-8

Mortality rates per hundred thousand for this Area Committee are listed below for all causes and three major sub headings - cancer mortality, circulatory disease mortality, and respiratory disease mortality. A rate is shown for Males, Females, and All. The charts display this information alongside that for Leeds and Deprived Leeds.

Outer West Area Committee	All	Males	Females
Mortality, all Causes	307.7	376.6	242.9
Cancer mortality	129.6	144.0	116.5
Circulatory disease mortality	83.8	113.2	56.5
Respiratory disease mortality	24.6	29.5	20.1

- Area Committee
- Leeds
- Deprived Leeds



Mortality rates for Outer West area are slightly above the Leeds average for both males and females.

Source: ONS deaths extract, GP registered populations. **'Deprived Leeds'** is the LSOA in Leeds which are in the 10% most deprived in England.

Alcohol admissions 2009-10

Alcohol specific admissions

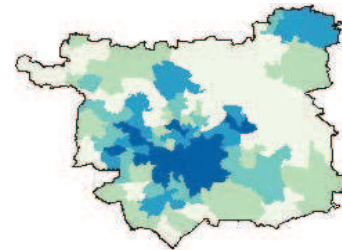
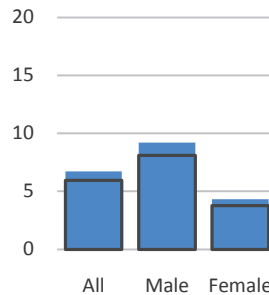
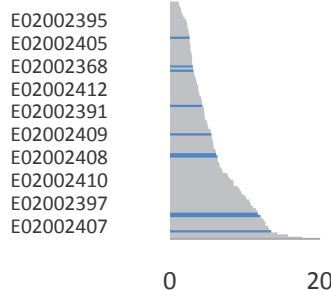
(Where alcohol is the single cause of admission)

	Count
All	486
Male	328
Female	158

This area rate	
All	6.7 per 1,000
Male	9.2 per 1,000
Female	4.3 per 1,000

Leeds rate	
All	6.0 per 1,000
Male	8.1 per 1,000
Female	3.8 per 1,000

■ This area
□ Leeds



All MSOAs in Leeds ranked by their alcohol specific admissions rate per 1000 population. Those in this area are highlighted in blue and listed in order of appearance.

This area: Alcohol specific admissions rates per 1000 population.

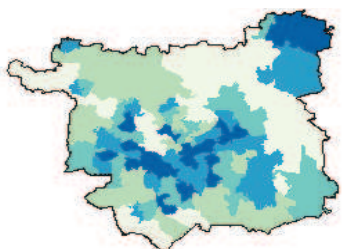
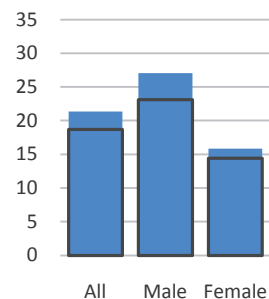
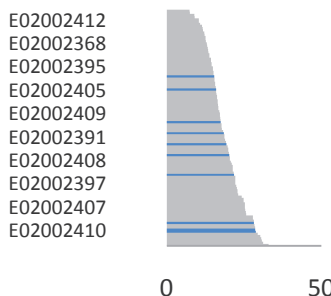
Map of all MSOAs in Leeds, showing alcohol specific admissions divided into five groups each with about a fifth of all MSOAs.

Alcohol attributable admissions

(Where alcohol is not the entire cause of admission.)

	This area rate
All	21.3 per 1,000
Male	27 per 1,000
Female	15.8 per 1,000

Leeds rate	
All	18.7 per 1,000
Male	23.1 per 1,000
Female	14.4 per 1,000



All MSOAs in Leeds ranked by their alcohol attributable admissions rate per 1000 population. Those in this area are highlighted in blue and listed in order of appearance.

This area: Alcohol attributable admissions rates per 1000 population.

Map of all MSOAs in Leeds, showing alcohol attributable admissions divided into five groups each with about a fifth of all MSOAs.

The overall alcohol specific admission rate in Outer West Area Committee is higher than the Leeds rate. As is normal, the Male rate is much higher than the Female rate. When we look at attributable admissions, the overall rate in Outer West Area Committee is higher than the Leeds rate. As is normal, the Male attributable admissions rate is much higher than the Female rate.

The misuse of alcohol is associated with a wide range of chronic health conditions such as liver disease, hypertension, some cancers, impotence and mental health problems. It has a direct association with accidents, criminal offending, domestic violence and risky sexual behaviour. It also has hidden impacts on educational attainment and workplace productivity. Within this area, alcohol specific rates are above average, as are attributable admission rates.

Source: Hospital episode statistics 2009-10 and NWPCHO alcohol attributable fractions - details of how attributable admissions are calculated can be found at <http://www.nwpho.net/nwpho/publications/alcoholattributablefractions.pdf>. **Maps** show data split into groups each holding about a fifth of 108 MSOA in Leeds, for full scale maps with legends please contact Adam.taylor@nhsleeds.nhs.uk. **Rates** are calculated against GP registered and Leeds resident population January 2010.

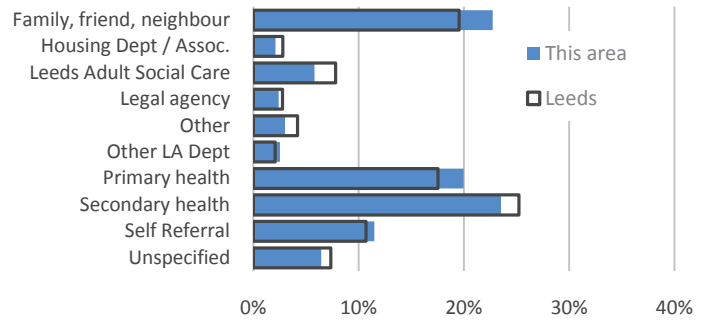
Adult Social Care (ASC)

Source: LCC Adult Social Care data 2010-11
 Calculated on an MSOA basis

Referrals to ASC by source

1,862 which is 9.4% of the 19,831 Leeds total

Chart shows the % contribution to the total for various referral sources

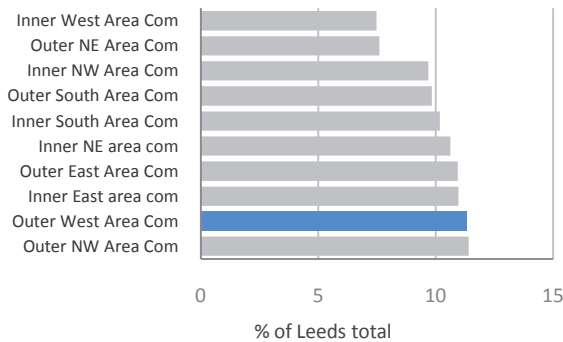


Signposted referrals

In this area, 15% of referrals are signposted for action by other agencies. In Leeds as a whole, this figure is 15%. A referral is signposted by ASC when it is considered to be more suitable for another agency.

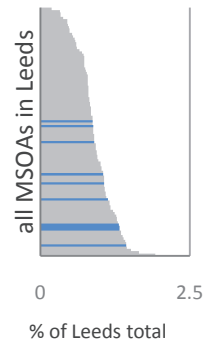
Adult Social Care assessments

This area had 828 completed assessments. This is 11.3% of the Leeds total.



- E02002409
- E02002412
- E02002368
- E02002391
- E02002395
- E02002397
- E02002405
- E02002407
- E02002410
- E02002408

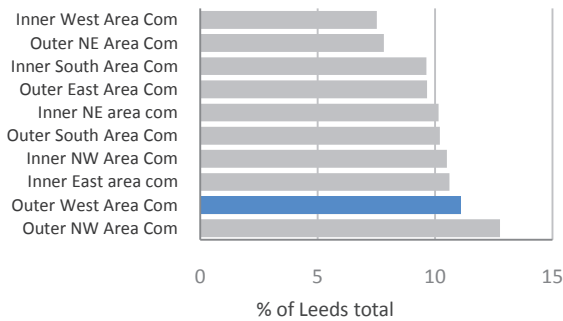
list of MSOAs in this area in rank order as charted



% of Leeds total

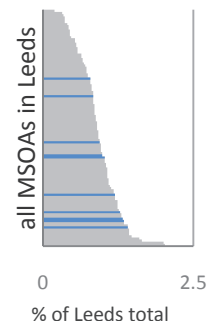
People receiving Adult Social Care services

521 people received services from Adult Social Care, that is 11.1% of the 4,691 total for Leeds.



- E02002412
- E02002368
- E02002409
- E02002391
- E02002395
- E02002410
- E02002397
- E02002405
- E02002407
- E02002408

list of MSOAs in this area in rank order as charted



% of Leeds total

What proportion of completed ASC assessments led to services being provided?

In this area, 63% of completed assessments led to a service being provided. In Leeds this figure is 64%

The prevalence of people referred and receiving Council support with adult social care is proportionately high in comparison with the proportion of the population of Leeds living within the Outer West area of Leeds. It is the second highest Area for the number of assessments of need completed and for the number of people assessed as needing services.

The number of referrals from primary health care sources and from family and friends is higher than the Leeds average.

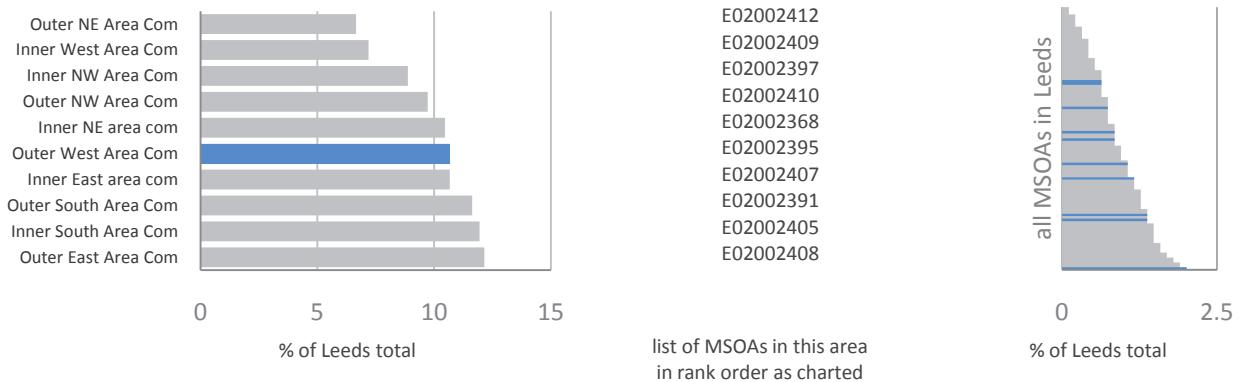
Referrals data includes 1,233 referrals which are attributed to 'Outside Leeds' or 'Unspecified' locations. These 1,233 referrals are not included in the Leeds total of 19,831 mentioned above as they are not attributed to an MSOA in Leeds.

Source: LCC Adult Social Care data 2010-11
 Calculated on an MSOA basis

Provision and safeguarding

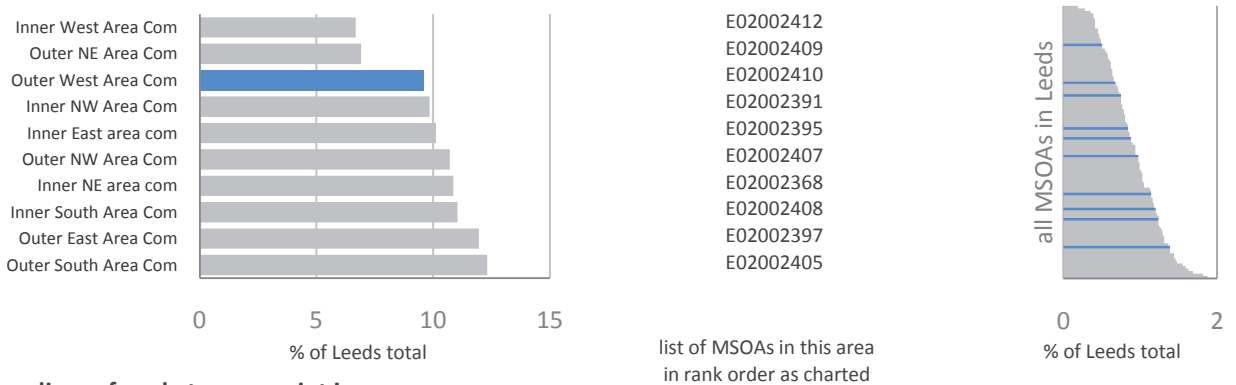
ASC supported residential and nursing care admissions (18+ years)

This area had 101 admissions. Which is 10.7% of the Leeds total of 946.



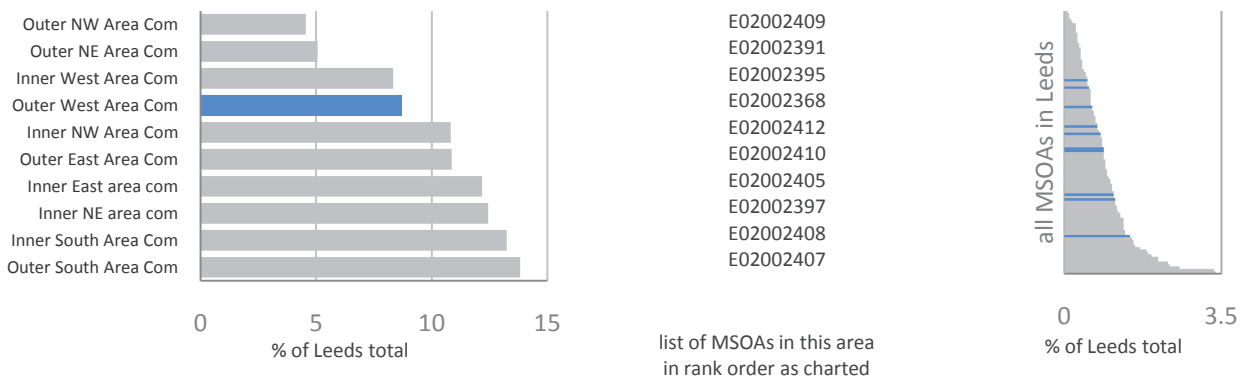
Number of people aged 18+ who received domiciliary care at some point in the year

This area had 512 people who received domiciliary care. Which is 9.6% of the Leeds total of 5,340.



Safeguarding referral at some point in year

This area had 237 safeguarding referrals. Which is 8.7% of the Leeds total of 2,726.



Outer West has higher levels of domiciliary care and residential & nursing care than would be expected from the size of its population, but a relatively low proportion of people assessed as needing social care are actually offered these services. This suggests that other forms of social care are likely to be more commonly received in this area than the average for the rest of the city.

Glossary

Acorn A nationwide population segmentation tool. Combines geography with demographics and lifestyle information, places where people live with their underlying characteristics and behaviour, to create a tool for understanding the different types of people in different areas throughout the country. Over 400 variables were used to build describe the different Acorn types. Of these variables, 30% were sourced from the 2001 Census. The remainder were derived from CACI's consumer lifestyle databases, which cover all of the UK's 49 million adults and 25 million households. For more information about Acorn, including the characteristics of the categories, groups and types listed here, visit <http://www.caci.co.uk/acorn-classification.aspx>

Alcohol attributable admission A hospital admission which is partly caused by alcohol. NWPHO alcohol attributable fractions assign values to each type of admission, rating each by the effect alcohol has in its cause. Attributable admissions are sums of these fractions, not actual admissions. For more details see <http://www.nwph.net/nwpho/publications/alcoholattributablefractions.pdf>

Alcohol specific admission A hospital admission solely caused by alcohol.

BMI Body Mass Index

Deprived Leeds The area of Leeds where LSOAs rank in England in the 10% most deprived, in terms of Index of Multiple Deprivation (IMD 2004). Almost 20% of the Leeds population live in this area.

Deprived quintile This is the *fifth* of Leeds's MSOAs which are the *most deprived*. This does not have the fine level of detail that "Deprived Leeds" (see above) has. The Deprived Quintile is used in this report where data is only available at MSOA level in order to allow some comparison with deprived parts of Leeds.

DSR - Directly Age Standardised Rate Age standardising compensates for the fact that populations usually have varied age profiles. DSR is usually expressed as a rate per 100,000 and means we can exclude differences in age structure when investigating the underlying causes of different rates (see example below)

"Wetherby West MSOA has a high prevalence of CHD (in the highest fifth of the Leeds MSOAs). This would be expected as the MSOA has an elderly population and CHD is more prevalent in older people. Directly age standardised rates show how many people (in most cases per 100,000) would be expected to have CHD in Wetherby West if the population had the same structure as the European Standard Age Profile. (This has an even distribution between age groups up until 55 before gradually decreasing in older ages). Age standardised rates for CHD in Wetherby West are well below average, in the lowest fifth of the Leeds MSOAs. This shows that, while there are a lot of people with CHD in Wetherby West, it is the age of the population which is a large factor rather than other possible contributing factors."

Health Acorn An extension to the Acorn classification system. The classification groups the population of Great Britain into 4 groups, 25 types and 60 sub-types for more in-depth analysis. By analysing diet, illness and exercise characteristics as well as demographic attributes, Health Acorn provides an in-depth understanding of different communities in every part of the country. The classification names and descriptions have been chosen to be simple and non-judgemental. For more information about Acorn, including the characteristics of the categories, groups and types listed here, visit <http://www.caci.co.uk/acorn-classification.aspx>

Index An index of 100 for this area means this area has the same proportion of its population recorded with a condition as Leeds does. An index of 200 means the area has twice the proportion that Leeds has. Index scores below 100 mean the area has a lower proportion than Leeds. Index attempts to illustrate how closely the area matches Leeds.

IMD - Index of Multiple Deprivation Measures relative levels of deprivation in small areas of England called Lower Super Output Areas (LSOAs). The English Indices of Deprivation are a continuous measure of relative deprivation, therefore there is no definitive point on the scale below which areas are considered to be deprived and above which they are not. IMD scores and ranks have been produced for all LSOA in England in 2004, 2007 and 2010.

LSOA - Lower Super Output Area These are geographic areas designed nationally to improve the reporting of small area statistics in England. LSOAs when originally generated had between 1000 and 3000 people living in them with an average population of 1500 people.

Glossary

Credits



MSOA - Middle Super Output Area These are geographic areas designed nationally to improve the reporting of small area statistics in England and Wales. MSOAs are built from groups of Lower Super Output Areas (LSOAs). The minimum population of an MSOA is 5,000 and the mean is 7,200 (when originally generated). There are 108 MSOA in Leeds.

NEET not in education, employment, or training

NWPHO North West Public Health Observatory

Origins software Analyses forename and surname of every GP registered patient in Leeds and gives a calculated most likely heritage for each patient. This is considered to be an indication of 'country of origin' and not actual ethnicity. These 'countries of origin' are grouped up into geography levels and this is what is displayed here. The same software gives a likely faith for each patient.

Prevalence The number of cases divided by the population. In this report it can be thought of as the proportion of the relevant population with diabetes / CHD etc. Prevalence is expressed as a percentage. However an elderly population can be expected to have more cases (a higher prevalence) of certain conditions than a younger population. To compensate for variations in population ages, data can be directly age standardised (see above).

Rank Areas are often ranked in this report. This simply puts them in logical order from largest to smallest.

Rate per 100,000 The number of cases that would be expected in a population sized 100,000. DSR (see above) usually produces rates per 100,000. In this report the MSOA possibly has a population of around 5,000 people. Rates per 5,000 would be too small to consider and would not allow comparison with another MSOA of different population size. By producing rates per 100,000 for all areas they can be directly compared.

Q1 or Qtr1,2,3,4 Quarters in this report are financial year quarters. So Q1 data is from April – June with Q4 running from January to March.

Credits

GP audit data supplied by James Womack (Senior Public Health Information Analyst). Alcohol admissions, A&E admissions, populations data and profile introduction by Frank Wood (Information Manager). Origins, Admissions, Mortality data by Richard Dixon (Information Manager) at NHS Leeds. ASC data supplied by Stuart Cameron-Strickland (Head of Policy Performance & Improvement and Adam Mitchell) at Leeds City Council. Neighbourhoods data, Neighbourhood Index, Service map and School Census data supplied by Jacky Pruckner (Information Officer, Strategy and Development) and Richard Haslett (Research Officer, Business Transformation Team) at Leeds City Council. Report produced by Adam Taylor (Senior Information Analyst at NHS Leeds) using CACI InSite software.

Commentary thanks to: Bernadette Murphy (Public Health Manager), Sam Ramsey (Senior Administrator), Lucy Jackson (Consultant in Public Health), Jon Fear (Consultant in Public Health and Deputy Director of Public Health), Richard Dixon (Information Manager), Brenda Fullard (Head of Healthy Living and Inequalities), Diane Burke (Health Improvement Principal), Paul Lambert (Advanced Health Improvement Specialist - Tobacco Control), Lorraine Shuker (Health Improvement Specialist, Workplace- Advanced), Louise Cresswell (Health Improvement Specialist - Neighbourhoods), Pia Bruhn (Health Inequalities Manager - Vulnerable Groups), Steph Jorysz (Health Improvement Specialist- Neighbourhoods), Gemma Mann (Health Improvement Specialist) at NHS Leeds. Stuart Cameron-Strickland (Head of Policy Performance & Improvement, Leeds Adult Social Services), Jacky Pruckner (Information Officer, Strategy and Development, Business Transformation) at Leeds City Council.

Essential support from Kathryn Williams, Project Support Officer and Nichola Stephens, Senior Information Manager at NHS Leeds.

Editing team: Penny Mares, Barbara MacDonald. Penny Mares Associates, penny.mares@btinternet.com

Public Health role for Local government and CCGs

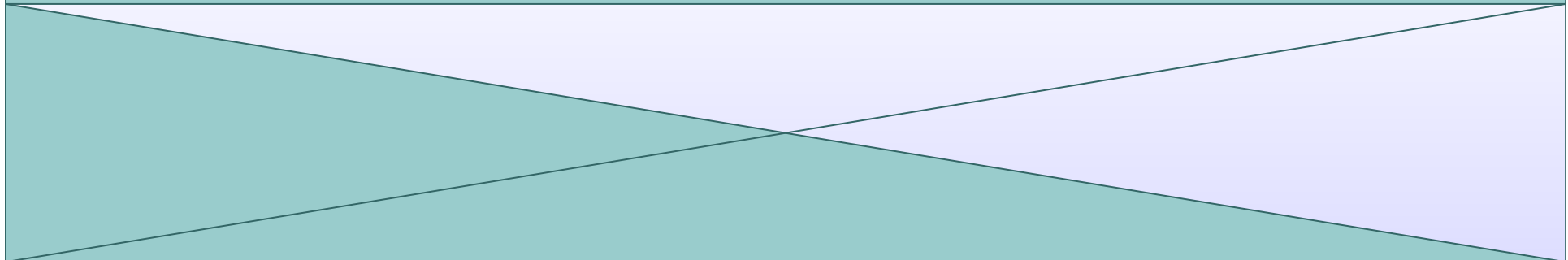
What kills people now and what makes them ill	Behaviours that are going to kill people and make them ill	Wider determinants of health
-----------------------------------------------	------------------------------------------------------------	------------------------------

Cardiovascular Disease
 Cancer
 Excess winter deaths
 Long-term conditions eg COPD,
 Diabetes, neurological disorders,
 Musculoskeletal Disorders
 Alcohol/drug related disease
 Mental Health problems

Smoking
 Alcohol/drug consumption
 Inactivity
 Being overweight/obese
 Vascular risk
 Lack of awareness of early symptoms
 Not using screening or preventative services

Educational attainment
 Income
 employment
 decent housing
 community support networks
 safe communities
 language

CCG role	CCG role	CCG role
Ensure systematic primary care management •Risk stratify •Integrated health and Social Care •Self Management Ensure equitable access to specialist services	Risk stratify Ensure systematic approach to behaviour change in primary care Ensure equitable access to specialist service eg smoking, weight management etc Engage with awareness and early intervention programmes and screening	Signpost to services eg debt and fuel poverty Support safeguarding Support partnership working Community leadership Advocacy



NHS Responsibility

City Council Responsibility

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Report of Director of City Development

Report to Area Committees

Date: February - April cycle (within the consultation period)

Subject: LDF Core Strategy – Publication Document

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No All
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. Following consideration by Executive Board on 10th February, the City Council’s Local Development Framework (Publication Draft) has been approved for public consultation. The consultation period is 28th February – 12th April (5:00pm) and the purpose of this report is to make Area Committees aware of the consultation, the broad scope and to direct any subsequent comments to the Comments Form for completion. The Core Strategy document (and background material) is available via the City Council’s web site, together with a copy of the Comments Form.
2. In aspiring to be the ‘best city in the UK’ (the Vision for Leeds), the Core Strategy reflects the spatial and land use aspects of this ambition, as part of an overall approach to manage opportunities for regeneration and longer term growth. A key responsibility for the Core Strategy, is to provide strategic overview for the preparation of a future Site Allocations Development Plan Document (DPD) and Neighbourhood Plans. It is not therefore the role of the Core Strategy to identify specific allocations of land for development (this will be the role of the Site Allocations DPD, informed by the Neighbourhood Planning process) but to provide an overall ‘steer’ and policy framework for overall scale and distribution of development. The Site Allocations DPD is at a very early stage of production and will but subject to the first stages of public consultation anticipated in Autumn 2012.
3. The Core Strategy takes a district wide approach to plan for the homes and jobs the communities need in a sustainable manner. Integral therefore to the strategy, is the need to respect local character, distinctiveness and to achieve environmental management requirements, in support of regeneration and growth. Linked to this also, is the identification of a network of “Green Infrastructure” (linking areas of open space and nature conservation interest) across Leeds. This overall approach is therefore

relevant to each of the Area Committees. An underlying approach of the Core Strategy is to identify types of settlements/places across the district, together with a hierarchy of City and Town Centres, as a focus for development. Consequently, where these settlements and 'centres' have been defined and are located, will be of relevance to individual Area Committees (further details, of the area based aspects of the Core Strategy, are summarised in paras. 3.2 – 3.4 and Appendix 2 of this report).

4. Initial work on the Core Strategy commenced in late 2006 and the emerging document has therefore been subject to several periods of both formal and informal consultation work. The current (Publication) stage of engagement, is the final formal stage of public consultation, prior to submission for independent examination by an Inspector. It should be emphasised also, that, this stage of consultation is specifically concerned with the "soundness" of the plan (rather than inviting more general comments and changes). Consequently, the purpose of the Comments Form is to seek comments on the soundness of the document (i.e. is it Justified, is it Effective and is it Consistent with national policy and to give specific reasons why it may not be sound (and the changes necessary to make it sound). The Comments Form can also be used to capture responses, which to support the soundness of the plan.

Recommendations

5. Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

1 Purpose of this report

1.1 In reflecting the priorities and ambitions for Leeds (as set out as part of the Vision for Leeds), the Core Strategy sets out the broad spatial and land use planning framework for the district (to 2028). Central to its preparation has been the desire to plan for the people and places of Leeds, in the development of an approach, which seeks to manage growth in a sustainable way. This approach seeks to balance the overall needs of a growing population in the delivery of an appropriate scale, distribution and phasing of development, taking into account local character and distinctiveness.

1.2 In playing its part, (and linked to a range of a range of strategic initiatives and programmes), for Leeds to become 'the best city in the UK', the Core Strategy provides a framework to deliver a range of key priorities. These include:

- responding to forecasts that the population of Leeds is set to grow and the opportunities and challenges associated with this including, greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds,
- arising from the spatial pressures of population growth, the need to develop a longer term strategy to create more and affordable homes, whilst seeking to respect and enhance, the character and distinctiveness of local communities and settlements,
- the promotion of urban regeneration, through the recycling of brownfield land and the development of land in sustainable locations, as a basis to minimise the impact upon greenfield and Green Belt land,
- harnessing the 'housing growth principles' agreed through public consultation, as a basis to meet housing needs and delivery in appropriate locations through a phased approach,
- planning for job creation and economic growth by promoting key economic sectors (including financial & business services, low carbon manufacturing, retail, housing and construction as identified within, the Leeds Growth Strategy), key strategic locations for development (including the City Centre and the Aire Valley – Urban Eco-Settlement/Enterprise Zone), together with a portfolio of opportunities for employment development & job growth and regeneration,
- delivering quality of place, high standards of urban design, conservation & construction, the protection and enhancement of the environment and ease of movement (through walking & cycling), in support of a sustainable, child friendly and healthy city,
- mitigating the consequences of climate change by managing flood risk, enabling sustainable design and construction and support for low carbon energy.

1.3 Following consideration by Executive Board, the Core Strategy has been approved for public consultation (Regulation 27 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended (the LDF Regs)).

Following this stage of consultation and consideration of representations made, the City Council may then proceed to formal Submission of the document to the Secretary of State for Independent Examination.

2 Background information

Overview

- 2.1 In seeking to address the priorities set out as part of the Vision for Leeds, responding to major changes in the economy and national guidance, there is considerable urgency to progress the Core Strategy. Central to this is the need to plan for the implications of a growing and changing population. Based upon the Strategic Housing Market Assessment (SHMA), it is anticipated that the population of Leeds will rise from 755,136 in 2010 to 859,583 in 2028 (Employment led, fixed headship scenario, extrapolated to 2028). Associated with this growth, are greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds. Meeting the challenges and opportunities linked to these changes, is therefore a key issues for Leeds as a whole and in taking forward the Core Strategy.
- 2.2 Within the context of national planning guidance (including PPS12 and the emerging National Planning Policy Framework), the Localism Act (and the need to provide a direction and planning framework for the preparation of the Site Allocations DPD and Neighbourhood Plans) City Council priorities (including the delivery of City Priority Plans & the Leeds Growth Strategy), the Core Strategy is the key spatial and land use planning document for Leeds. Once adopted, substantive parts of the Core Strategy will replace the existing Development Plan (the Leeds UDP 2006).
- 2.3 Following early technical work and stakeholder engagement in 2006, wider public consultation on an Issues & Alternative Options document (October – December 2007) and a further 6 week period of public consultation (October – December 2009) on a 'Preferred Approach' document, a Publication draft document has now been prepared. This document has been developed in the light of the consultation work described above and also informed by supporting technical work and evidence base material. This material includes the Strategic Housing Market Assessment (SHMA), the housing growth consultation with key stakeholders (summer 2011), the PPG 17 Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment, Retail & Town Centres Study and Employment Land Review.

3 Main issues

- 3.1 The Core Strategy has been prepared during a major period of change. This includes significant and emerging changes to national and regional planning policy, culminating in the preparation of the draft National Planning Policy Framework, the impending abolition of Regional Spatial Strategies and the introduction of the Localism Act. These changes have been against a background of a global economic downturn and restructuring, a reduction in public funding and national (regional and local) priorities to stimulate economic recovery and growth. Within this context, it is important that the Core Strategy has regard to these circumstances in the short term but seeks to be ambitious in the longer term (the plan period and beyond) to plan for places, communities and infrastructure, in

aspiring to be the ‘best city in the UK’. The performance against these objectives will need to be monitored, to ensure that the plan remains ‘fit for purpose’. In seeking to meet these objectives, the document is subdivided into two key policy sections the Spatial Development Strategy (supported by the Key Diagram) and Strategic Themes & Policies. The main issues, arising from these sections are summarised below.

Implications for Area Committees

- 3.2 The following sections below (Places, Shopping & supporting the needs of communities, Local distinctiveness, sustainability & environmental quality, Economic growth & prosperity, Meeting housing needs, Regeneration, Transport and Environment) provide a detailed summary of each of the key sections of the document for consultation.
- 3.3 The broad approach of the document is to consider district wide issues and to provide an overall policy approach, for the preparation of a more detailed Site Allocations document (informed by Neighbourhood Plans) to follow. As a basis to develop this overall approach, the Core Strategy (Table 1 below) sets out the settlement types across the district. This helps to provide a focus for the policies of the plan and the scale and distribution of opportunities for regeneration and growth (and the identification of designating Town & local centres).

Table 1 – Identification of Settlement Types

Settlement Type	Location
Main Urban Area	Leeds City Centre and the surrounding communities and neighbourhoods forming the main urban and suburban areas of the City
Major Settlements	Garforth Guiseley/Yeadon/Rawdon Morley Otley Rothwell Wetherby
Smaller Settlements	Allerton Bywater Bardsey Barwick-in-Elmet Boston Spa Bramham Bramhope Calverley Collingham Drighlington East Ardsley Gildersome Kippax Lofthouse/Robin Hood Micklefield Mickletown Methley Pool-in-Wharfedale Scholes Swillington Tingley/West Ardsley
Villages/Rural	All other settlements and locations

Summary of Policy areas relevant to Committee areas

- 3.4 For ease of reference the Core Strategy Key Diagram, incorporating the Area Committee boundaries, has been appended to this report. This in turn illustrates the key policies relating to different areas across the district and the application of the approaches summarised below.

Places

- 3.5 A fundamental strand of the Core Strategy is the importance of the character and distinctiveness of Leeds, as a context for securing opportunities for regeneration and longer term growth. Particular characteristics of Leeds MD, are the extensive areas of greenspace and open land surrounding and linking through urban areas via green corridors and river valleys. Leeds is distinctive also, as a consequence of the wide collection of individual towns and villages across the District, in addition to the main urban area (which also includes the city centre). Leeds is therefore unlike many other cities and it is important therefore, that an appropriate balance is struck between the needs of economic and housing growth, quality of life and in maintaining and enhancing this special character. Within this context, the publication draft Core Strategy provides a policy framework to facilitate and enable, the delivery of development proposals in a sustainable manner, as a basis for 'Place making'. Consequently, emphasis is given to Regeneration Priority Programme Areas (Spatial Policy 4), identifying and supporting the role of the places and settlements across the District, a 'centres' based approach to the need to enhance the role of the City Centre, Town and Local Centres, as a basis to provide the range of services required by the community in accessible and sustainable locations (Spatial Policies 2 and 3). Policies are also contained within other sections (see para. 3.5 below) regarding the importance of design and conservation.

Shopping & supporting the needs of Communities

- 3.6 In supporting the current and future needs of local communities, the document, seeks to support and strengthen the role of the City Centre and Town Centres across the district. Spatial Policies 2 & 3 therefore support a 'centres first', approach regarding the use and expansion of such areas. Policies P1, P2, P3, P4, P5 and P6, set out the approach in planning for shopping development (including the creation of new centres, in appropriate circumstances, linked to regeneration and longer term opportunities for growth). Integral to this overall approach, is the desire to safeguard, enhance and develop the role of Leeds City Centre as the primary destination for major retail, commercial, leisure and cultural development. This also recognises its key role at the heart of the strategic transport hub (including Leeds City station and interchange facilities). Within this context, it is critically important to ensure that major investment opportunities (including major retail development at Eastgate) within the City Centre, are secured as a priority.
- 3.7 In supporting the needs of communities (including schools) across Leeds, the Core Strategy also places emphasis upon the provision of Community Facilities and Services (Policy P8). In complementing the overall strategic approach to the need to respect local character and distinctiveness, policies for Design, Conservation and Landscape are also set out, to ensure that development proposals are appropriate.

Local Distinctiveness, sustainability & environmental quality

- 3.8 Population increase, climate change and the global economy are all huge challenges facing Leeds. In seeking to meet these challenges and the benefits of longer term economic prosperity, environmental quality, local identity and distinctiveness, the Core Strategy sets out the spatial planning framework for the District. Fundamental to this approach, is the need to plan for the homes and jobs the city needs in a sustainable way, in balancing the overall, scale, location, distribution and phasing of development. Consequently, emphasis is made throughout the publication document to the need to deliver sustainable forms of development and policy outcomes, whilst protecting and enhancing environmental quality. This should be achieved by respecting local distinctiveness, for example through a focus of development upon the role of settlements and Town & Local Centres (Spatial Policies 1 & 2), the identification of strategic Green Infrastructure (Spatial Policy 13) and detailed policies for Conservation, Sustainable Design and Construction (Policies P9, P10 & EN2).

Economic growth & prosperity

- 3.9 The Leeds Growth Strategy focuses upon seven key employment sectors including Health and Medical, Low Carbon Manufacturing and Housing & Construction. In helping to support and facilitate this strategy, the approach of the Core Strategy is to support and enable job retention, opportunities for training and the creation of new opportunities. Spatial Policies 8 and 9, set out criteria in support of a competitive local economy, offices, industry and warehouse development. Emphasis has also been given to the important strategic economic role of the City Centre (Spatial Policy 3) and Aire Valley Leeds (Urban Eco-Settlement & Enterprise Zone) in providing opportunities for economic development (Spatial Policy 5). In support of promoting job opportunities, detailed policies are also set out for General Employment Land, Office Development and for Safeguarding Existing Employment Land and Industrial Areas (EC1, EC2, EC3).

Meeting Housing Needs & planning for longer term growth

- 3.10 Planning for housing needs and delivering housing development in appropriate locations, is a major opportunity and challenge for the District. This is made especially difficult by the current nature of the housing market and current rates of housing delivery. As noted above, it is anticipated that the population of Leeds will rise significantly over the plan period. Meeting the complex demographic needs of the existing population, together with the implications of an ageing and growing population, are therefore key considerations for the Core Strategy. Consequently, planning for such growth is therefore integral to the overall approach. The Core Strategy therefore, seeks to plan not just for a sufficient housing land supply in appropriate locations but also the quality, type and affordability of homes in meeting local needs. As emphasised throughout this report, a key dimension of this approach is to manage growth in a sustainable way, whilst maintaining local character, distinctiveness and environmental quality.
- 3.11 In developing an appropriate policy approach to these issues, the Core Strategy has been informed by a number of elements including the conclusions of the Strategic Housing Market Assessment (2011), work in relation to the Strategic Housing Land Availability Assessment (SHLAA), the Scrutiny Board Inquiry into Housing Growth and the informal consultation and debate (summer 2011)

regarding housing growth in Leeds (including representatives of the development industry, Members and community groups). Based on this evidence and informed by the conclusions of the Scrutiny Board Inquiry and housing growth informal consultation, the Core Strategy identifies a series of housing growth principles (see below).

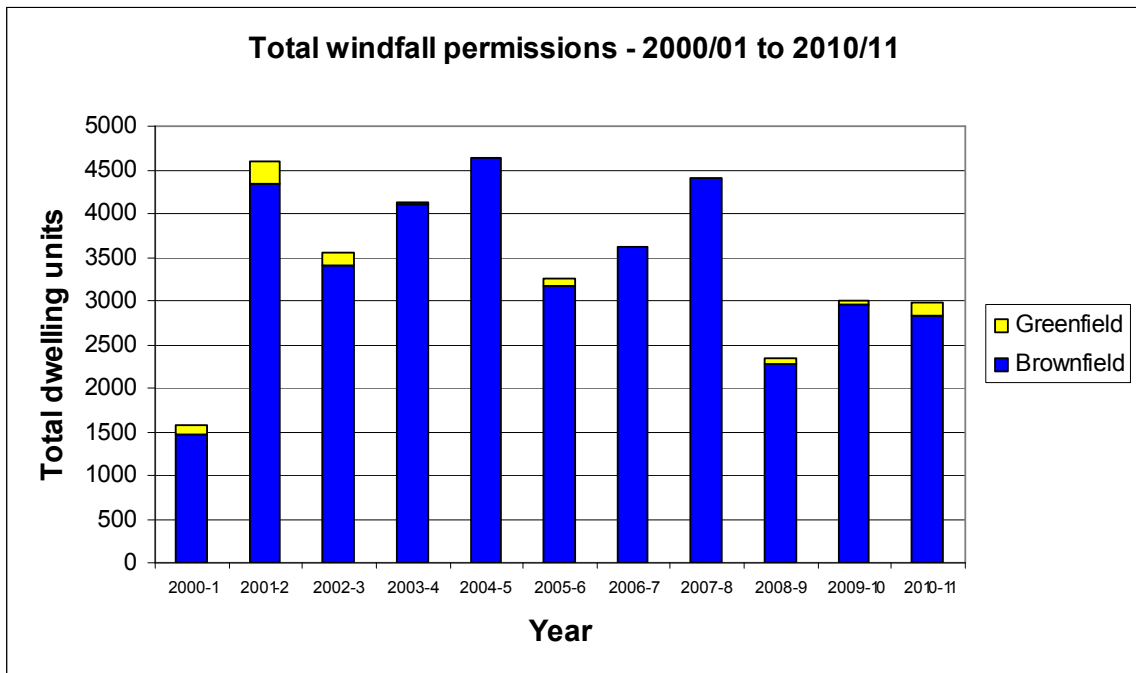
Housing Growth Principles

- Ensure housing growth is linked to the creation of sustainable neighbourhoods throughout the city (see SP1),
- Set a realistic and phased target for the delivery of new homes (see SP6),
- Ensure housing growth targets reflect local housing needs, now and in the future, in terms of tenure, type and size, (see SP6 and H4),
- Enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes, (P10 & EN2),
- Facilitate the development of brownfield and regeneration sites, (see SP1, SP3, SP4 and SP6),
- Agree a range of mechanisms to deliver additional affordable homes, (see H5),
- Work in partnership to find ways to facilitate housing growth (see Section 6 Implementation & Delivery).

3.12 In taking into account the above considerations and a range of factors including, demographic requirements, current housing market conditions, the desire to meet a range of housing needs, the City Council's longstanding commitment to the regeneration of brownfield land and historical past performance in the successful delivery of windfall development, Spatial Policies (6 & 7) set out the approach to the Housing Land Requirement, Allocation and Distribution of Housing Land.

3.13 As a large post industrial city and through an on going process of urban regeneration and renaissance, Leeds has continued to evolve in terms of its economic diversity and formats for housing delivery. A major aspect of these changes has been the recycling of brownfield (previously developed land – PDL), for windfall housing and other uses. Leeds has a long and well recorded history of windfall housing being delivered, which has been monitored continuously by the City Council since the 1980s, as a key source of land for development.

3.14 Based upon past performance (see the Table below) and the continued urban renewal and regeneration of Leeds, windfall will continue to play an important role in housing delivery. This is due in part to the scale of the District in respect of the extent of the Main Urban Area of Leeds and large collection of settlements across the District (including Major and Small Settlements identified as part of the Settlement Hierarchy – see Table 1: Identification of Settlement Types). Consequently, the role of windfall and the identification of a windfall allowance, is integral to the overall housing strategy set out in this Plan.



3.15 Within this overall context, Spatial Policy 6 sets out a housing requirement of 70,000 dwellings (net) over the plan period. In recognition of the conditions of the current housing market, it is proposed that this is phased over two periods, 3,660 p.a. (2012/13 – 2016/17: 18,300 dwellings) and 4,700 p.a (2017/18 – 2028: 51,700 dwellings). In meeting this requirement (and based upon past performance) a ‘windfall’ allowance for has been made for 500 dwellings p.a on small and unidentified sites. The 66,000 units remaining (following the discounting of the windfall allowance), are comprised of current, undelivered allocations (7,500 units), extant planning permissions (20,000 units) and other additional sites (including infill development within existing urban areas and suitable urban extensions) deemed appropriate for housing delivery, against the criteria set out in Spatial Policy 6. This will entail the need to use Protected Areas of Search (PAS) sites and to carry out a selective review of the Green Belt.

SPATIAL POLICY 6: - THE HOUSING REQUIREMENT AND ALLOCATION OF HOUSING LAND

70,000 (net) new dwellings net between 2012 and 2028 will be accommodated at a rate of:

- 3,660 per annum from 2012/13 to the end of 2016/17 (18,300)
- 4,700 per annum from 2017/18 (51,700)

Delivery of 500 dwellings per annum (8,000 over the plan period) is anticipated on small and unidentified sites.

Guided by the Settlement Hierarchy, the Council will identify 66,000 dwellings gross (62,000 net) to achieve the distribution in tables H2 and H3 in SP7 using the following considerations:

- (i) Sustainable locations (which meet standards of public transport accessibility -see the Well Connected City chapter), supported by existing or access to new local facilities and services,
- (ii) Preference for brownfield and regeneration sites,
- (iii) The least impact on Green Belt purposes,
- (iv) Opportunities to enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes,

- (v) The need for realistic lead-in-times and build-out-rates for housing construction,
- (vi) The least negative and most positive impacts on green infrastructure, green corridors, green space and nature conservation,
- (vii) Generally avoiding or mitigating areas of flood risk.

3.16 In reflecting the overall strategy approach of the Core Strategy and as a basis to provide a framework for the future Site Allocations DPD and the preparation of Neighbourhood Plans, Spatial Policy 7, sets out tables indicating the overall magnitude and distribution of housing land by Settlement Hierarchy and by Housing Market Characteristic Area (see below).

Spatial Policy 7 – Table 3

Housing Market Characteristic Area	Number	Percentage
Aireborough	2,300	3%
City Centre	10,200	15.5%
East Leeds	11,400	17%
Inner Area	10,000	15%
North Leeds	6,000	9%
Outer North East	5,000	8%
Outer North West	2,000	3%
Outer South	2,600	4%
Outer South East	4,600	7%
Outer South West	7,200	11%
Outer West	4,700	7%
Total	66,000	100%

3.17 In seeking to meet the complex housing needs of a growing population and as a basis for a qualitative approach to housing delivery, a series of detailed policies are also set out to cover a range of housing issues. These include the Managed Release of Sites (H1), Housing Density (H3), Housing Mix (H4), criteria for the allocation of Gypsy and Traveller Sites (H7) and Housing for Independent Living (H8). These policies underpin the overall strategic approach and a basis to consider housing need issues at a local level.

3.18 Current housing market conditions, wider economic uncertainties and the need to plan for the necessary infrastructure and facilities to support growth are major issues for the delivery of the Core Strategy. Within this context a draft Infrastructure Delivery Plan has been prepared (see Background documents) as a basis for on going dialogue to securing infrastructure improvements and longer term requirements to support growth. Housing delivery and output, will therefore need to be closely monitored against the above requirements (and a monitoring framework is therefore being developed as part of the Core Strategy). Notwithstanding these difficulties however, in seeking to meet the housing needs and requirements as set out over the plan period, the delivery of housing growth will result in the need for a selective Green Belt review (as a basis to identify sites for future housing/employment development as necessary and also Protected Areas of Search for future development beyond the plan period). Within this context, Spatial Policy 10 sets out the overall approach. It needs to be emphasised however that the precise extent and detailed boundaries will need to be identified through the Site Allocations DPD process, as a basis to deliver the

housing growth principles and location of development criteria identified as part of the Core Strategy.

Regeneration Priority Areas

- 3.14 In meeting local needs, including opportunities for homes and jobs, the Core Strategy reflects the City Council's long standing priorities for major urban regeneration. Spatial Policy 4 therefore identifies East Leeds, Aire Valley Leeds, the Leeds Bradford Corridor (incorporating the West Leeds Gateway) and South Leeds, as Regeneration Priority Programme Areas. In seeking to meet local aspirations within these areas and to plan for the effective use of land, the Core Strategy provides a framework to facilitate housing renewal and provision and local environmental improvements (improvements to greenspace quality through suitable remodelling) within such areas. Within this overall context, as noted in para. 3.6 above, Spatial Policy 5 sets out a strategic policy for Aire Valley Leeds, in underpinning the significance of this area to the District's growth aspirations.

Transport & Accessibility)

- 3.15 Planning for Transport Infrastructure and Investment priorities, is a key priority for the Core Strategy. Within this context, the Plan reflects District wide priorities incorporated as part of the Local Transport Plan and ongoing work at a City Region level. Consequently, Core Strategy Spatial Policy 11, provides an overarching framework to help direct and bid for infrastructure provision to support the city's priorities. These include enhancements to Leeds City Station, opportunities to create new rail stations and the delivery of Park and Ride facilities. In recognising the important strategic and economic role of the Airport, Spatial Policy 12, sets out an approach to support managed growth, linked to the provision of infrastructure improvements and the consideration of related environmental issues. In support of this strategic approach, Policies T1 and T2 provide a basis to consider Transport Management and Accessibility requirements associated with development proposals.

Managing Environmental Resources

- 3.16 Leeds has a reputation for innovation, effective environmental management and a commitment to mitigating the consequences of climate change. In taking these commitments forward and in contributing to the environmental sustainability of the District, the Core Strategy sets out a broad policy framework to cover the Management of Environmental Resources. The desire to help 'future proof' the city in respect of climate change (including mitigation) and planning for a low carbon economy (to support job growth as well as the protection and enhancement of the environment) are integral to this approach. Detail Policies are therefore provided to protect and enhance the 'green environment', including Green Infrastructure (Spatial Policy 13 and G1, Increasing Tree Cover (G2), Greenspace provision (G3, G4, G5 & G6), Biodiversity (G7 & G8) and planning for Energy and Natural Resources, including, Carbon Reduction & Low Carbon Energy (EN1 & EN3), Sustainable Design & Construction (EN2) and Managing Flood Risk (EN5). Policies are also included for Waste Management and Minerals (EN6 & EN7), in providing a Core Strategy context for related and expanded policies in the Natural Resources and Waste DPD.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Consistent with the City Council's adopted Statement of Community Involvement (SCI), the Core Strategy (see paragraph 2.5 above) has been subject to several formal and informal phases of public consultation and engagement. Following consideration by Executive Board of the Publication document, a further formal 6 week period of public consultation (consistent with the LDF Regulations), is being undertaken. Following consideration of any representations made, the next stage will be the formal submission of the Core Strategy to the Secretary of State for Independent Examination, prior to Adoption. The decision to submit the Core Strategy to examination and subsequently to adopt the document are decisions reserved to full Council.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Due regard has been given to Equality, Diversity, Cohesion and Integration issues in the formulation of the Core Strategy. This has included meeting the requirements of the Strategic Environmental Assessment Directive, which has meant that the Core Strategy has been subject to the preparation of a Sustainability Appraisal. The purpose of this Appraisal is to assess (and where appropriate strengthen) the document's policies, in relation to a series of social, environmental and economic objectives. As part of this process, issues of Equality, Diversity, Cohesion and Integration, are embedded as part of the Appraisal's objectives. In complementing the preparation of the Sustainability Appraisal, a Health Impact Assessment exercise, has also been undertaken (See Health Topic Paper – Background documents) in the preparation of the emerging Core Strategy Publication document, the conclusions of which have also been embedded within the document.

4.2.2 Given this approach, considerations of equality of opportunity and good relations have been integrated into the formulation of the Core Strategy and an assessment of the impact of the policies on the advancement of equality and good relations has been carried out. This is evidenced in the comprehensive Equality Impact Assessment Screening document, which is available as a Background paper.

4.2.3 The EIA Screening document describes the overall scope of the Core Strategy and the many stages of public consultation which have been completed to date. The planning and delivery of this consultation has been consistent with the City Council's adopted LDF Statement of Community Involvement. The consultation process, within available resources, has been extensive and has sought to engage with a wide range of communities and groups across the District, including, people of all ages, people with disabilities, gender and black, ethnic minority groups. In the preparation of the Core Strategy, a fundamental consideration has been to recognise that the population of Leeds is growing, resulting in demographic changes across the District and in spatial pressures in particular areas. Consequently, the Plan seeks to provide a strategic planning framework to address these issues, which in turn is to be monitored for effectiveness. The implications of Equality and Diversity, Cohesion and Integration, will again be considered in the production of the Site Allocations DPD which will take forward the policy requirements of the Core Strategy.

- 4.2.4 Within the EIA Screening document examples of the community groups contacted at each stage of consultation have been provided, together with the range of issues highlighted for discussion.
- 4.2.5 In providing an overall analysis and review of the Core Strategy in relation to equality issues, the EIA Screening document provides a summary of the impact of individual policy areas. These include Transport, Retail, Housing, the City Centre, Employment, Environmental Resources and Green Infrastructure. Consistent with the overall objectives of the Core Strategy, these policy areas aim to promote equality, respect diversity and seek to improve cohesion and integration. The conclusions highlighted in the EIA Screening, are that in some policy areas the Core Strategy is neutral in its effects upon these issues (such as gender discrimination in relation to Transport policy) but in the majority of cases, the Core Strategy has a positive effect (for example seeking to meet a range of housing needs and the provision of affordable housing). In addition the identification of Regeneration Priority Programme Areas and the provisions of proposed employment Policies, were regarded as having a positive effect in terms of their impact upon all ages, people with disabilities, gender and black, ethnic minority.

4.3 Council policies and City Priorities

- 4.3.1 As highlighted in this report, the Core Strategy, plays a key strategic role in taking forward the spatial and land use elements of the Vision for Leeds and the aspiration to the 'the best city in the UK'. Related to this overarching approach and in meeting a host of social, environmental and economic objectives, where relevant the Core Strategy also seeks to support and advance the implementation of a range of other key City Council and wider partnership documents. These include the Leeds Growth Strategy, the City Priority Plan, the Council Business Plan and the desire to be a 'child friendly city'.

4.4 Resources and value for money

- 4.4.1 The preparation of statutory Development Planning documents is an essential but a very resource intensive process. This is due to the time and cost of document preparation (relating to public consultation and engagement), the preparation and monitoring of an extensive evidence base, legal advice and Independent Examination.
- 4.4.2 These challenges are compounded currently by the financial constraints upon the public sector and reduced staffing levels, concurrent with new technical and planning policy pressures arising from new legislation (including the Community Infrastructure Levy and Localism Act). There are considerable demands therefore in taking forward the Core Strategy and related work, including the preparation of the Site Allocations DPD, which is due to quickly follow on.
- 4.4.3 A key component of the Core Strategy document itself, relates to the provision of infrastructure. National guidance (PPS12), sets out requirements for the preparation of Infrastructure Delivery Plans (IDP) to support the phased implementation of Core Strategy priorities. This guidance was written before the current economic slow down and constraints upon public sector finance. Whilst opportunities are being vigorously pursued to secure infrastructure funding, there are uncertainties regarding the level and timing of resources. Work is also ongoing within the City Council to work up in more detail the approach to the Community Infrastructure Levy (CIL).

4.4.4 Notwithstanding these challenges and difficulties, a draft IDP has been prepared in support of the Core Strategy. This provides a framework to identify infrastructure requirements and an on going basis to engage with infrastructure providers, communities and developers, to help meet requirements.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The DPD is being prepared within the context of the LDF Regulations and statutory requirements. The DPD is a Budgetary and Policy Framework document, due to this, and also because this matter is a Council function of the Area Committee, then this report is exempt from call-in by Scrutiny.

4.6 Risk Management

4.6.1 As emphasised in this report, there is considerable urgency to take the Core Strategy forward. The absence of such an up to date strategy would leave a vacuum in strategic and land use planning in being able to respond to the priorities set out in the Vision for Leeds and a range of other key documents (including the emerging Site Allocations DPD and Neighbourhood Plans).

4.6.2 The preparation of the Core Strategy document has been a complex process and the Publication stage is necessary prior to formal submission and Independent Examination. Given the range of issues covered, the City Council will need to continue to take appropriate advice, in order to respond to issues which may arise and in order to keep the momentum behind the process.

5 Conclusions

5.1 The Core Strategy is at a critical stage in its production and as detailed in this report, needs to be taken forward as a matter of urgency. In aspiring to be the 'best city in the UK', the Core Strategy takes forward the spatial and land use aspects of this ambition, as part of an overall strategy. As a basis to address these priorities and in order to provide a strategic framework for the preparation of the Site Allocations DPD and Neighbourhood Plans.

5.2 Central to this approach, is the desire to plan for the homes and jobs the District needs in a sustainable manner. Consequently, integral to the strategy is the need to respect local character, distinctiveness and environmental management requirements

6 Recommendations

6.1 i) Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

7 Consultation and background material

7.1 The following consultation and background material is available on the City Council's web site, together with a representations form. There are also links from this web page to supporting technical material which has been used to inform the preparation of the Core Strategy. These including the Strategic Housing Market Assessment, Employment Land Review and Leeds Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment.

8 Background documents¹

Core Strategy Publication Draft

Key Diagram

Sustainability Appraisal

Draft Infrastructure Delivery Plan

Draft Core Strategy Monitoring Framework

Equality Impact Assessment Screening

Habitats Regulations Assessment Screening

Health Topic Paper

Draft National Planning Policy Framework & Leeds City Council's response (approved at Executive Board 12th October 2011).

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Appendix 1 - Core Strategy Comments Form

To follow

Appendix 1 – Core Strategy Key Diagram (with Area Committee boundaries)

To follow

Core Strategy
Development Plan Document
Publication Draft
Comments Form

Ref:
(For Official Use Only)

The Leeds Core Strategy Development Plan Document is now at publication stage.

This is your last opportunity to comment on it. We would like to hear your views on the 'soundness' of the Document.

You can access the Core Strategy documents online and additional copies of this form from our website www.leeds.gov.uk/ldf, or you may request copies by:

Emailing us at: ldf@leeds.gov.uk
Phoning us on: (0113) 247 8092

Completed forms should be returned either by:

Email to: ldf@leeds.gov.uk
or Post to: Core Strategy publication
Forward Planning and Implementation
Leeds City Council
The Leonardo Building
2 Rossington Street
Leeds LS2 8HD

**All comments should be made in writing
no later than 5pm on 12 April 2012**

Data Protection Act 1998

Any personal information collected on this form will be processed on computer for the purposes of Leeds City Council for monitoring Local Development Framework documents. The information will not be shared with anyone else unless you have given your consent or we are required to do so by law. Further guidance on Leeds City Councils' data protection policy can be downloaded from the Leeds City Council website.

If you have difficulty filling in this form we can make special arrangements to suit your needs – please let us know.

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(Please continue on a separate sheet if necessary)

6. Please set out what change(s) you consider necessary to make the Core Strategy sound.

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.....
(Please continue on a separate sheet if necessary)

7. Please let us know if you wish to take part in the Examination in Public to be held in 2013.

Yes No

Please fill in a separate sheet for each representation you wish to make.

Please sign and date this form:

Signature:

Date:

Could you please also state whether you are an asylum seeker or refugee.

Are you an asylum seeker? Yes No

Are you a refugee? Yes No

Please tick the appropriate box to select your religion.

Buddhist No religion Christian

Rastafarian Hindu Sikh

Jewish Muslim

Any other:

Sexuality How would you describe your sexual orientation? (definitions for these terms are below.)

Heterosexual Gay man

Lesbian Bisexual

Heterosexual: Someone who is attracted to persons of the opposite sex, emotionally or physically.

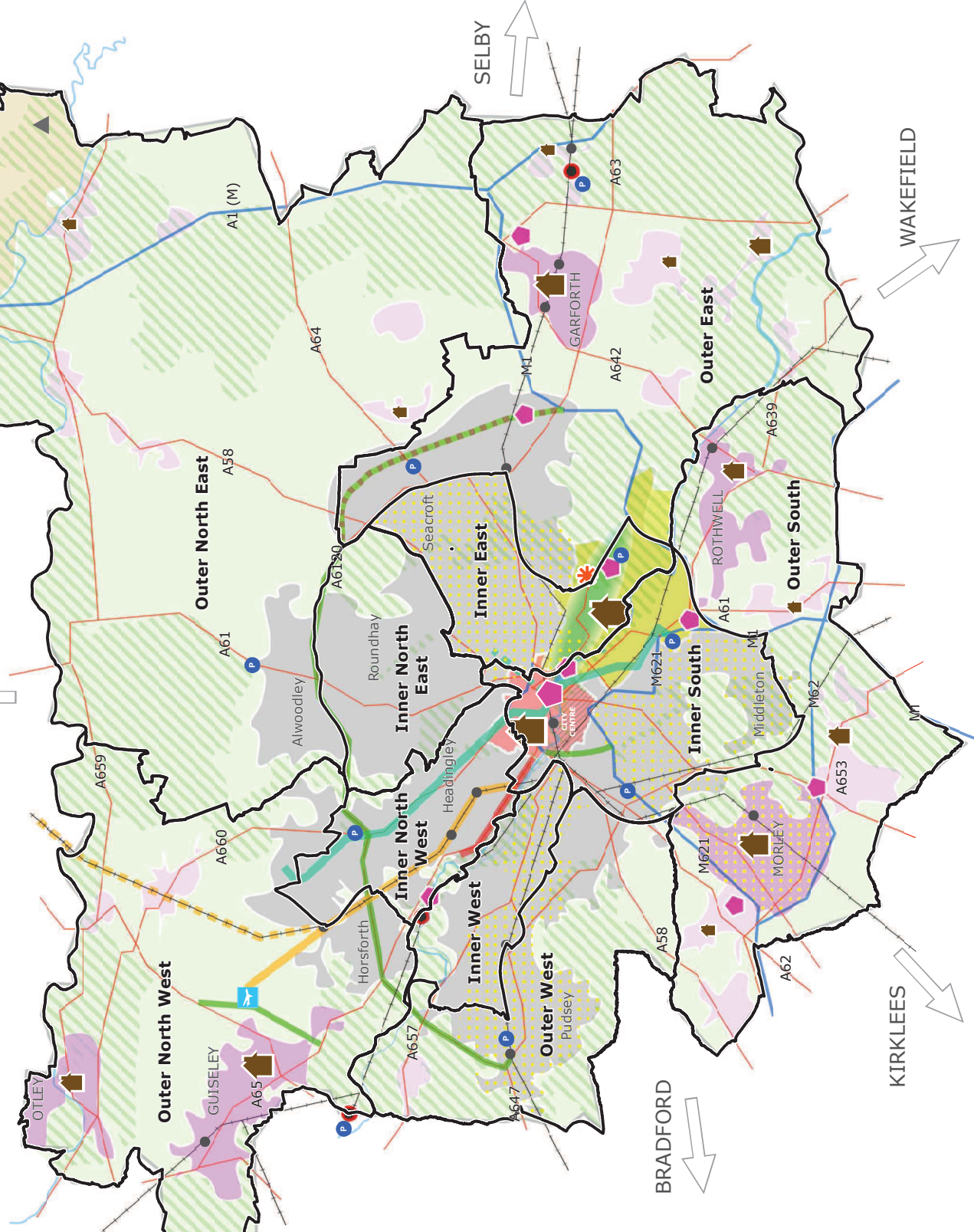
Gay man: A man who is attracted, emotionally or physically to other men.

Lesbian: A woman who is attracted emotionally and or physically to other women.

Bisexual: Someone who is attracted to both sexes, emotionally and or physically.

Thank you for your assistance.

Core Strategy Key Diagram - Incorporating the Area Committee Boundaries



- Key**
- Area Committee Boundaries
 - Settlement Hierarchy (i)**
 - City Centre (10,200 New Homes)
 - Main Urban Area (33,900 New Homes)
 - Major Settlements (13,800 New Homes)
 - Smaller Settlements (8,000 New Homes)
 - Locations for New Housing (ii)**
 - 500 - 1,000 Homes
 - 1,000 - 2,000 Homes
 - 2,000 - 3,500 Homes
 - 5,000 - 10,000 Homes
 - Opportunity for Regeneration and Brownfield Land / Residential development
 - Green Belt
 - Rural Land (Non-Green Belt)
 - Green Infrastructure
 - Regeneration Priority Areas
 - Aire Valley AAP / Eco Settlement / Strategic Waste Facility
 - Enterprise Zone
 - Strategic Locations for Job Growth (1,000+ FTE jobs)
 - Leeds City centre - Southern Area
 - Energy from Waste Facility (Location to be agreed)
 - Railways
 - Railway Stations
 - Proposed Railway Stations
 - Proposed Park & Ride
 - A65 Quality Bus Initiative
 - Proposed Tram Train - Phase 1
 - Proposed Tram Train - Phase 2
 - Proposed NGT Route
 - Proposed NGT Route - St James Hospital Extension
 - Aire Valley Transport Strategy
 - Airport
 - A Roads
 - Motorways
 - Highway Improvements
 - East Leeds Orbital Route
 - Waterways
 - Leeds District Boundary

(i) Settlements in the Settlement Hierarchy may be subject to Green Belt review
(ii) Indicative locations only, not site specific. The housing symbols illustrate new large scale housing areas. It does not show sites smaller than 500 homes. The total distribution of new housing provision across the Leeds district is detailed in Policy SP7

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Report author: Sharon Guy
Tel: 2143520

Report of West North West Homes

Report to Outer West Area Committee

Date: 23rd March 2012

Subject: West North West homes Leeds involvement in Area Committees

Are specific electoral Wards affected? relevant, name(s) of Ward(s): Farsley, Calverley, Pudsey, Wortley and Farnley	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. WNWhL provides a range of housing management services in the West and North West of Leeds. The Outer West Area Committee area is coterminous with the 'Outer West' housing management area comprising 5200 properties in the Farsley, Calverley, Pudsey, Wortley and Farnley Wards. Tenancy and Estate Management services are delivered locally from our office located in Wortley.
2. Support services such as rent accounting, lettings and property repairs are delivered through a centralised structure, however, all customer enquiries can be made locally at the Wortley Neighbourhood Office and at the Pudsey One Stop Centre; or via the Council Contact Centre.
3. This report seeks to advise the Area Committee of activities undertaken by WNWhL which impact on local communities and areas where opportunities exist to work collaboratively to improve conditions for local people.
4. This is the second of two bi-annual reports, agreed by Area Committee in June, to provide an update of activities and services undertaken by WNWhL.

Recommendations

Members of the Outer West Area Committee are invited to note the content of this report; WNWhL will provide a six monthly update report.

1 Purpose of this Report

- 1.1** To outline the purpose of West North West homes Leeds (WNWhL) involvement in Area
- 1.2** Committees, and to explore ways of making that involvement as meaningful and productive as possible.

2 Background information

- 2.1** An introductory report was submitted to the Outer West Area Committee in June 2011, outlining areas of mutual interest and opportunities to promote collaborative working for the benefit of communities in Outer West Leeds. The report recommended that WNWhL should provide further, more detailed, reports on a twice yearly basis; it was agreed that the first of these reports would be presented in September 2011. This is the second report.
- 2.2** WNWhL delivers services to customers through a combination of centralised and decentralised structures. Generally speaking, estate and tenancy management functions are delivered locally by the Neighbourhood Housing Team based at the Neighbourhood Housing Office at 36 Heights Drive, Wortley. Support services such as Lettings, Rent and Repairs are delivered through a decentralised structure; however enquiries for the range of services we provide can be handled at the aforementioned offices. The bulk of customer enquiries are processed through the Council Contact Centre, with whom WNWhL has a Service Delivery Agreement.

This report focuses on examples of joint working, and activities which promote community involvement and well being.

3 Main issues

3.1 Environmental Management

- 3.1.1** Partnership Working
- 3.1.2** Crime and Grime Multi Tasking Groups were set up in 2004. Their aim is to provide a clear framework for the positive management of the Outer West area, whilst delivering a multi agency approach, when dealing with issues relating to crime and grime. To share local information and intelligence, to agree local priorities and deliver joint actions for delivering service improvements.
- 3.1.3** Agreed priorities of the Crime and Grime Group are to improve environmental conditions within the Outer West area, to provide a joined up approach when dealing with issues in relation to crime and anti social behaviour.
- 3.1.4** The Outer West, Crime and Grime Tasking Group has delivered 6 local action days between 2010/2012 in the following areas; Swinnow, Farsley, Bawns, The Heights, Gambles and the Cobden estates. The Outer West Neighbourhood team have also supported the delivery of a Meet the People events in the Pudsey area, in conjunction with Leeds City Councils Community Safety Team.
- 3.1.5** A successful interagency day of action was undertaken in January 2012 on the Gamble estate in conjunction with the Police, Community Payback Team, West Yorkshire Fire Service, and the Leeds Anti Social Behaviour Team. Following an increase in drug related crime and anti social behaviour in the area.
- 3.1.6** WNWhL has an active role in delivery of local action days, including provision and delivery of promotional information, providing staffing resources, through our

Neighbourhood Management Officers and Neighbourhood Caretakers. WNWhL also contributes financially with the provision of skips, where environmental improvements are required.

- 3.1.7 Health & Environmental Action Services have issued fixed penalty notices to residents who have been identified as having fly tipped. In an attempt to be pro active WNWhL provide skips for tenants to remove surplus rubbish. WNWhL Neighbourhood Caretaking Team also deal with problems of graffiti on our estates.
- 3.1.8 The noticeable outcome of these action days have been improved environmental conditions, where local residents have provided positive feedback about improved conditions.

3.2 Caretaking and Cleaning

- 3.2.1 Our Neighbourhood Caretaking Team provide a front line environmental service, patrolling estates and communal buildings including daily visits to multi storey flats, ensuring a high visible presence to deter illegal dumping, illegal entry, vandalism and other acts of anti social behaviour.
- 3.2.2 The Caretakers act as the eyes and ears on the estate, reporting and recording any illegal activity and breaches of tenancy. They provide a patrol service of estates on a planned basis, assessing and dealing with environmental issues in communal areas, such as ginnels, walkways and communal land where 'grot spots' exist.
- 3.2.3 The Caretaking team also undertake regular work in a number of areas which are identified as hotspot areas for litter and fly-tipping. They also undertake larger environmental projects tidying up areas of land not included in the new Continental contract. During periods of adverse weather our Caretaking Team clear snow and ice from our Sheltered Housing Complex's.
- 3.2.4 The monitoring of the new grounds works contract with Continental forms an important part of the work undertaken by the Neighbourhood Caretaking Team and other staff in the Outer West area. The successful implementation of the new contract will have a significant positive impact on the environment within the Outer West area.

3.3 Estate Walkabouts and Inspections

In line with our published service standards WNWhL arranges regular Estate Inspections which take place on a monthly basis for each area; and twice yearly Estate Walkabouts for each area. Estate Walkabouts are promoted on our website and WNWhL welcomes the opportunity for customers, partners, Ward Members and other representatives to attend the inspections and walkabouts with us. Often the issues identified may be the responsibility of other Council Departments e.g. Highways, Parks & Countryside, the Walkabouts provide an opportunity for other agencies to contribute to improving environmental conditions and quality of life for local people. This report would like to bring to the attention of the Area Committee our planned walkabouts for the next 6 months:

Pudsey Farsley and Calverley

Area 1 Swinnow Estate Neighbourhood Housing Officer – Paul Wood
Date: 2nd May 2012, Time: 9:30AM Meeting point: Entrance to Swinnow Green

Area 2 Alexandra Road, Carlisle's, Smalewells, Station Street and Standales
Neighbourhood Housing Officer – Paul Wood

Date: 28th March 2012 Time: 9:30AM Meeting point: Car Park at Greenside

Area 3 Clifton Court, Victoria's, Highfields, Standales and Westdales.

Neighbourhood Housing Officer – Paul Wood

Date: 18th April 2012 Time: 9:30AM Meeting point: Entrance to Mount Tabor Street

Area 4 Roker Lane, Walmer Grove, Cranbrook View, Ashford Drive, Romney Mount.

Neighbourhood Housing Officer – Paula Senior

Date: 22nd March 2012 Time: 10:00AM Meeting point: Junction of Kent Road and Roker Lane

Area 5 Acres Hall, Valley Road

Neighbourhood Housing Officer – Paula Senior

Date: 17th May 2012 Time: 10:00AM Meeting point: Top of Acres Hall Avenue

Area 6 Claremont Grove, Longfields

Neighbourhood Housing Officer – Paula Senior

Date: 21st June 2012 Time: 10:00AM Meeting point: Claremont Community Centre

Area 7 Harleys

Neighbourhood Housing Officer – Paula Senior

Date: 16th February 2012 Time: 10:00AM Meeting point: Outside 6 Harley Rise

Area 8 Littlemoors and Fartown

Neighbourhood Housing Officer – Paula Senior

Date: 19th April 2012 Time: 10:00AM Meeting point: Top of Littlemoor Crescent

Area 9 Rycrofts, Park Spring Rise and Swinnow Lane

Neighbourhood Housing Officer – Sharon Argyle

Date: 22nd March 2012 Time: 9:30AM Meeting point: Rycroft Towers

Area 10 Wellstone's

Neighbourhood Housing Officer – Sharon Argyle

Date: 29th March 2012 Time: 9:30AM Meeting point: Swinnow Lane Shops

Area 12 Waterloos, Inghams and Owlcotes

Neighbourhood Housing Officer – Brian Burton

Date: 17th April 2012 Time: 10:00AM Meeting point: Waterloo Mount

Area 13 Calverley and Rodley

Neighbourhood Housing Officer – Brian Burton

Date: 24th April 2012 Time: 10:00AM Meeting point: Community Centre

Area 14 Farsley Flats

Neighbourhood Housing Officer – Brian Burton

Date: 11th April 2012 Time: 10:00AM Meeting point: Entrance Marsden Court

Area 15 Farsley Miscellaneous

Neighbourhood Housing Officer – Brian Burton

Date: 3rd April 2012 Time: 10:00AM Meeting point: Farfield Avenue Shops

Wortley

Area 1 Bawns.

Neighbourhood Housing Officer – Joga Nahl

Date: 26th June 2012 Time: 10:00AM Meeting point: Hill Top Community Centre

Area 2 The Heights East and West.

Neighbourhood Housing Officer – Michael Vilia

Date: 14th May 2012 Time: 10:00AM Meeting point: 36 Heights Drive

Area 3 Butterbowl

Neighbourhood Housing Officer – Joga Nahl

Date: 19th June 2012 Time: 10:00AM Meeting point: Outside Cow Close Library

Area 4 Gainsborough's, Low Moor Side, Memorial Cottages, Playground, Newton Square.

Neighbourhood Housing Officer – Catherine Caulfield

Date: 12th March 2012 Time: 10:00AM Meeting point: Car Park Community Centre

Area 5 Gambles

Neighbourhood Housing Officer – Julie Quinn

Date: 16th May 2012 Time: 10:00AM Meeting point: Outside 81 Gamble Hill Drive

Area 6 Tong Estate.

Neighbourhood Housing Officer – Joga Nahl

Date: 12th June 2012 Time: 10:00AM Meeting point: Outside shop on Tong Approach

Area 7 Stonecliffes, Stonebridges

Neighbourhood Housing Officer – Joga Nahl

Date: 5th June 2012 Time: 10:00AM Meeting point: Outside Church at top of Stonebridge Lane

Area 8 Nutting Grove Terrace, Bawn Approach.

Neighbourhood Housing Officer – Catherine Caulfield

Date: 19th March 2012 Time: 10:00AM Meeting point: Entrance to Nutting Grove Terrace

Area 9 Whincovers Estate and Whincover Grange

Neighbourhood Housing Officer – Catherine Caulfield

Date: 1st March 2012 Time: 10:00AM Meeting point: Whincover Drive

Area 10 Bangors, Blackpools, Branchs, Cobdens, Cow Close, Lythams.

Neighbourhood Housing Officer – Catherine Caulfield

Date: 15th March 2012 Time: 10:00AM Meeting point: Cobden School

Area 12 Fawcetts

Neighbourhood Housing Officer – Catherine Caulfield

Date: 5th March 2012 Time: 10:00AM Meeting point: Entrance Fawcett Way

Area 13 Amberleys, Kitsons, Oldfield Lane, Toft Street, Roseneath Place, Colemore Road, Elmfield Road, Hardrow Terrace, Highfields.

Neighbourhood Housing Officer – Michael Vilia

Date: 21st May 2012 Time: 10:00AM Meeting point: ASDA Oldfield Lane

Area 14 Farrows, Pudsey Road, Tong Road.

Neighbourhood Housing Officer – Michael Vilia

Date: 7th May 2012 Time: 10:00AM Meeting point: 36 Heights Drive

Area 15 Heights Estate

Neighbourhood Housing Officer – Julie Quinn

Date: 14th March 2012 Time: 10:00AM Meeting point: 36 Heights Drive

Area 16 Greenthorpes and Henconners

Neighbourhood Housing Officer – Julie Quinn

Date: 22 February 2012 Time: 10:00AM Meeting point: Junction of Heights Drive and Greenthorpe Road.

Area 17 Claremonts, Bardens, Addingham Gardens, Whingate Court, Albanys, Barrass, Blue Hill, Silver Royds, Swallows.

Neighbourhood Housing Officer – Michael Vilia

Date: 11th June 2012 Time: 10:00AM Meeting point: Marsden Street Car Park.

Area 18 Thornhill Estate, Hawkhurst Road, Shoreham Road, Privilege Street.

Neighbourhood Housing Officer – Michael Vilia

Date: 28th May 2012 Time: 10:00AM Meeting point: Thornhill Court Sheltered Complex

Area 19 Greensides, Upper Wortley Road, Western Grove.

Neighbourhood Housing Officer – Michael Vilia

Date: 4th June 2012 Time: 10:00AM Meeting point: Outside Hanover Arms Public House

Members of Area Committee, and colleagues within Area Management, are invited to contact the author of this report should there be any interest in attending one of the walkabouts, or estate inspections.

3.4 Area Panels

3.4.1 WNWhL has four Area Panels, which have the same boundaries as Leeds City Council's Inner and Outer West and Inner and Outer North West Area Committees.

3.4.2 The Area Panels have an active role in setting and agreeing local priorities using local Community Partnership Agreements.

- Environmental schemes
- Community safety schemes

- Tenant involvement schemes
- 3.4.3** They have a delegated budget and are able to approve bid submissions for issues such as: Forty six submissions have been made to the Outer West Area Panel for consideration since 2008.
- 3.4.4** These bids have included joint funding initiatives including CASAC target hardening at New Street Grove, Pudsey and the Minster flats in Farsley. The outcome of this project has been improved security measures for vulnerable tenants living in the Outer West area, the work has also served to reduce the fear of crime.
- 3.4.5** Work will shortly commence to improve linkage footpaths around the Rycroft multi storey flats in Swinnow. The scheme will also include improved recycling facilities for residents.
- 3.4.6** Other schemes approved by the Outer West Area Panel is the provision of fencing at several locations. Feedback from elderly residents has been very positive due to improved community safety. A further scheme of fencing is planned for Heights Drive in Wortley during March 2012.
- 3.4.7** In addition, the Area Panel has approved provision of several external notice boards for dispersed Sheltered Schemes in the Outer West area to provide a venue to disseminate information to residents regarding community events and other important information.

4 Locality Working

- 4.1** The Locality Working Initiative is a partnership between West North West homes Leeds (WNWhL) and Leeds City Councils, Outer North West Locality Team. The aim of the project is to deliver joined up environmental services on the Tong estate and to improve environmental conditions. The initiative aims to meet the business objectives of WNWhL, Leeds City Council and the Outer West, Environmental Sub Group in the delivery of optimum efficiency of environmental services to the residents of Leeds. By providing joined up services that achieve excellent environmental conditions and addresses local needs and priorities. The project will be delivered jointly in a coordinated way to achieve maximum levels of environmental improvements, where a visible difference will be made. The project will last for 12 weeks, at which time an evaluation will be undertaken, this will be done via customer and local Ward Member consultation.

4.2 Progress to date

- Pre consultation questionnaire with WNWhL tenants and leaseholders, to ascertain local priorities and perception of the area.
- Pre walkabout arranged Thursday 23rd February with Cllr David Blackburn, Chair of Outer West, Environmental Sub Group. The purpose of the walkabout is to undertake an estate grading prior to commencement of the project.
- A post inspection walkabout to be arranged with Cllr David Blackburn which will assist with evaluation of the project.
- A deep clean was undertaken on Monday 27th February, this marked the start of the project. The deep clean was delivered jointly by WNWhL and the Locality Team, it provided a high visible joint presence on the estate.
- Mechanisms are in place to record work referrals to respective teams.
- Post consultation questionnaire prepared for WNWhL tenants and leaseholders.

4.3 Mapping Exercise

The Locality Team currently undertake a 6 weekly mechanical sweep of the estate and a once weekly manual litter pick (Saturday morning)

WNWhL Caretakers undertake 1 half day planned work on the estate and will during the course of the project undertake a daily eyes and ears patrol. The Neighbourhood Management Officer (NMO) will continue to carryout scheduled monthly estate inspections, including estate grading with a Tenant Inspector, Area Representatives and local Ward Members.

Refuse collection in the area is weekly on Tuesdays, the service is a wheeled bin collection.

4.4 Joint Working Approach

Given that environmental conditions are usually at there worst, immediately after bin collection, (Tuesday) it is proposed that WNWhL and the Locality Team undertake their respective planned work on Tuesday afternoon. This approach will provide maximum impact and prevent litter from spreading around the estate. The Locality Team have a dual role, including street cleaning and responsibility for litter enforcement.

4.5 Estate Grading

In line with our published service standards WNWhL arranges regular Estate Inspections which take place on a monthly basis for each area; and twice yearly Estate Walkabouts for every area. Estate Walkabouts are promoted on our website and WNWhL welcomes the opportunity for customers, partners, Ward Members and other representatives to attend the inspections and walkabouts with us.

Our Estate Grading process uses a standard matrix scoring system, using pictorial standards to ensure a consistent approach to scoring. The issues assessed as part of the grading include:

Fencing	Grounds maintenance
Untidy Gardens	Highways issues, road surface
Graffiti	Travellers
Hazardous waste	Trees
Fly tipping	Dog fouling
Animals or pets	Litter picking
Fire Hazards	Flagged areas around flats
Tenancy Breaches	Footpaths

Following the inspection a score is then awarded using one of the following categories:

- Excellent
- Good
- Acceptable
- Poor

The table below provides details of the last 3 months estate inspection grading for the Tong estate.

Month	Grading	Issues
December 2011	Acceptable	Litter, footpaths (Highways) derelict outhouses Tong Drive, derelict pub Tong Way
January 2012	Acceptable	Limited visibility due to adverse weather (snow)
February 2012	Acceptable	Litter, footpaths (Highways) derelict pub – Tong Way, churned up grass verges

Overall grading has not improved from December to February, although it should be noted that work commenced mid February 2011 on the removal of derelict outhouses on Tong Way, this work has been funded by the Outer West Area Panel. Environmental conditions immediately around the flats will improve substantially once contractors have completed work in early March 2011. It was recognised during February's walkabout that environmental conditions on the estate were mixed, some areas were found to be good, whereas, others were found to be poor. However, overall the score was found to be acceptable. The Neighbourhood Management Officer has identified additional investment needs for the area and has submitted further bids to the Outer West Area Panel. These include creating additional off road parking, which will assist with grassed verges that have been churned up and replacement fencing. Cllr Ann Blackburn attended Decembers estate inspection. Cllr. David Blackburn attended Februarys estate inspection.

4.6 Resident Involvement

There is no registered tenant group in the area, although the NMO has good local connections with residents who regularly attend monthly estate inspections.

4.7 Benefits

- Coordinated and joined up approach to environmental services
- High visibility presence.
- Improved environmental conditions
- Positive image of area
- Positive image and perceptions for local residents and ward members
- Tackle litter enforcement issues by the Locality Team
- Provide opportunity to expand coordination of services to other areas
- Optimum efficiency in delivery of environmental services

5 Fire Fly

Calverley Rotary Club are working in partnership with West Yorkshire Fire Service (WYFS) on a unique scheme. The Rotarians are taking an active role in supporting WYFS to deliver a programme of home fire safety checks in Calverley. The Rotarians have invaluable local knowledge of the area and are well placed to help identify

vulnerable members of the community and carry out vital safety checks. The Rotarians are checked on the Criminal Records Bureau. They are then trained by WYFS to carry out an assessment of the homeowner's level of vulnerability to fire and their ability to escape unaided.

During the assessment the Rotarians take the opportunity to educate householders on fire prevention, they also install where appropriate a 10 year smoke detectors which do not require regular maintenance. The Fire Fly system is a new reflective sticker system which will guide WYFS directly to the rooms of vulnerable people that require assistance. Work is almost complete at Brookleigh Sheltered Housing Scheme, WNWhL will arrange access to Marsden Court and Dawsons Corner, via our Scheme Managers to ensure this important work continues.

5.2 Ward Members Surgeries

We have recently commenced joint surgeries with Ward Members in the Pudsey area. The initiative is aimed at providing support for local Councillors and improving existing channels of communication. The Project will run during February and March 2012, after which an evaluation of the initiative will be undertaken.

5.3 Community Engagement

5.3.1 WNWhL has a successful track record in community engagement, and received very positive ranking for this service in the most recent Audit Commission Inspection (June 2010).

5.3.2 In 2008 we were awarded the Tenant Participation Advisory Service Quality Accreditation for Resident Involvement, the first ALMO in the country to achieve this. This is a three year award and we are currently undergoing assessment for re-accreditation.

5.3.3 We have recently established Tenant Scrutiny, a method of involving customers which will offer us independent challenge and suggest proposals for change to the way we deliver our services.

5.3.4 This has been done in consultation with customers over the last year

5.3.5 There are more than 15 different involvement methods that customers can access to become involved with WNWhL. These range from traditional Tenant & Residents Associations, of which there are 12 in the Inner West area, to innovative forums such as the Sheltered Housing Forum and the Lesbian, Gay, Bisexual and Trans Group.

5.3.6 Some other examples of community engagement have included:

- Working with partner agencies on the Rycrofts to provide the provision of recycling facilities on the estate
- The creation of local surgeries across the area, including at the Rycrofts, Whingate Court, Thornhill Court, Greenside, Marsden Court and Brookleigh Sheltered Housing Schemes
- Attendance by Neighbourhood Housing Office staff at tenant and resident meetings.
- Maintaining active resident groups across the area and encouraging Area Representatives, where there is insufficient interest for a resident group.

5.3.7 In the future we expect to see increased customer involvement across the area.

5.3.8 We aim to achieve this by continued good relationships with our partner agencies and our Neighbourhood Housing Team focusing on excellence in tenancy management.

5.3.9 This report recommends that to further cement the relationship between Area Management and WNWhL there is potential to explore existing communication channels with WNWhL customers for wider consultation on a range of community issues.

6 Corporate Considerations

The joint work and development of shared services between WNWhL and the Outer West Area Committee, provides an efficient and cost effective way of working, to drive improvement and efficiency, within the Outer West area.

6.1 Consultation and Engagement

6.1.1 All residents living in the Outer West area have been consulted using our Community Partnership Agreements, to ascertain their priorities for the area and to identify improvements they would like to see. Current priorities have been identified as;

- Litter
- Youth provision
- Animal related problems

6.1.2 Detailed consultation is undertaken for each Area Panel bid submission. Post evaluation of schemes is also undertaken.

6.2 Equality and Diversity / Cohesion and Integration

6.2.1 There are no specific equality considerations arising from this report. The services and functions described in this report are consistent with the Council's and WNWhL's approach to Equality Diversity and Cohesion.

6.3 Council Policies and City Priorities

6.3.1 The content of this report is consistent with the WNWhL strategic objectives, and the strategic aims of the Council encompassed by the Vision for Leeds; Leeds Children & Young Person Plan; Strategic Health & Wellbeing Plan.

6.4 Resources and Value for Money

6.4.1 No additional resources are needed to deliver the approach outlined in this report which will be delivered within existing resources.

6.5 Legal Implications, Access to Information and Call In

6.5.1 There are no legal implications arising from this report.

6.6 Risk Management

6.6.1 There are no risk implications arising from this report.

7 Conclusions

7.1 It is concluded that there are clear benefits and opportunities for WNWhL working closely with Area Committees as outlined in this report. Developing this approach provides the opportunity to further develop services and join up working to the benefit of residents, which ensures that all agencies in the area target resources in a joined up and effective way.

8 Recommendations

8.1 Members are invited to note this report, and it is recommended that WNWhL provide a further six monthly update to Area Committee of progress with areas of mutual interest in the March/April cycle of meetings

9.0 Background documents¹

9.1 None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of the Director of Environment and Neighbourhoods

Report to West (Outer) Area Committee

Date: 23rd March 2011

Subject: Community Safety Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey Wards	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report discusses recent crime statistics for Outer West Leeds;
2. Acquisitive crime; Burglary remains a priority for the North West Division and Safer Leeds partnership with additional resource allocated to reduce burglary across the city.
3. Partnership Action Days;
4. Targeting partnership actions to tackle concerns around anti-social behaviour in Outer West Leeds.

2. Recommendations

- 2.1 The Area Committee is asked to:
 - note the report and offer comment

3. Purpose of this report

- 3.1 This report provides the opportunity for Inspector Richard Cawkwell and Gill Hunter to provide the Outer West Area Committee with information on crime trends, partnership initiatives and future joint projects between Leeds City Council and West Yorkshire Police in Outer West.

4. Background information

- 4.1** The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West area. It is made up of representatives from key statutory agencies.

5. Main issues

- 5.1** Community Safety is one of the priority areas for the Area Committee. Regular reports are received from Community Safety and West Yorkshire Police on key issues and activity in the Outer West Area.

- 5.2** The Multi Agency Tasking group meets every six weeks and it's membership includes; Safer Leeds (Co-chair), Police (Co-chair), Area Management, West North West Homes, Fire Service, Youth service, Attendance Management, Youth Offending Team Environmental Action Team, Signpost, Pudsey Town Centre Manager and Leeds Anti Social Behaviour Team (LASBT). The group aims to direct partnership resources to tackle the priorities set by the Divisional Partnership and from local agency intelligence. The tasking meetings include Environmental priorities that have an impact on Neighbourhoods.

5.3. Crime Trends

At the time of writing I am pleased to report that crime is at a lower level in comparison to this point in 2011. The crime recording year runs from the 1st April 2011 to the 31st March 2012. Week 47 of the crime recording year shows that there have been a total of 4,795 crimes committed in the Outer West Wards. This is 81 crimes lower than at the same point in 2011. There have been significant reductions in violent crime and criminal damage. There have also been small reductions in burglary other and robbery.

A detailed up to date breakdown will be delivered to the elected members on the date of the meeting.

5.4 Burglary

Burglary remains a priority for the North West Division and Safer Leeds partnership with additional resource allocated to reduce burglary across the city.

The chart below shows the ranking of wards for burglary across the city and highlights the localities of concern. Currently there are no wards in Outer West that are localities of concerns however the Farnley and Wortley ward have seen an increase in burglary during September and October but has seen a reduction during December and January 2012. Additional resources which include extended tours of duty from 6 PM – 6AM and the targeting of known offenders has resulted in some positive reduction in the burglary figures for November.

During the last few months there have been a number of targeted operations to tackle burglary and other crime types working with partners via the Outer West multi-agency tasking meetings.

Ward	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	12 Month Total	Colour Key
Hyde Park & Woodhouse	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Some Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	585	Very High Concern
Bramley & Stanningley	Some Concern	Very High Concern	Very High Concern	Very High Concern	Some Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	464	Very High Concern
Headingley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	448	Very High Concern
Armley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	422	Very High Concern
Kirkstall	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	417	Very High Concern
Burmantofts & Richmond Hill	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	406	Very High Concern
Killingbeck & Seacroft	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	387	Very High Concern
Gipton & Harehills	Low Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	379	Very High Concern
Farnley & Wortley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	339	Very High Concern
Chapel Allerton	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	329	Very High Concern
Temple Newsam	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	310	Very High Concern
Cross Gates & Whinmoor	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	301	Very High Concern
Weetwood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	270	Very High Concern
Pudsey	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	269	Very High Concern
Moortown	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	255	Very High Concern
Roundhay	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	255	Very High Concern
Calverley & Farsley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	254	Very High Concern
Beeston & Holbeck	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	212	Very High Concern
City & Hunslet	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	204	Very High Concern
Horsforth	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	195	Very High Concern
Middleton Park	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	183	Very High Concern
Adel & Wharfedale	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	174	Very High Concern
Alwoodley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	157	Very High Concern
Morley North	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	136	Very High Concern
Morley South	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	114	Very High Concern
Otley & Yeadon	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	112	Very High Concern
Garforth & Swillington	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	106	Very High Concern
Guiseley & Rawdon	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	101	Very High Concern
Harewood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	91	Very High Concern
Rothwell	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	91	Very High Concern
Ardsley & Robin Hood	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	77	Very High Concern
Kippax & Methley	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	72	Very High Concern
Wetherby	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	Very High Concern	63	Very High Concern

Localities of Concern chart

5.5 Offender Management

5.6 The Neighbourhood police have been focussing attention on the Amber nominals. These are offenders that don't fall into Intensive Offender Management programmes managed by a dedicated Offender Management Team but are known to be criminally active or identified as high risk. This includes offenders that have been arrested for such crimes as burglary, robbery or vehicle crime but are not currently managed. This also includes those that are involved in anti social behaviour and those who by association, are linked with more serious offenders who may have a negative influence on them. The neighbourhood Police Team are targeting known offenders through the management of Amber Offender by proactive measures which include engagement, home visits/checks and extended tours of duty until 6am.

5.7 Operation Alice 1 and 2 – has been a further pro active initiative which has run from autumn and throughout the winter. Again NPT staff have deviated their tours of duty to work a variety of hours in line with offending times. This has often mean that they have worked 1800 – 0600. The months of November, December, January and February have all seen a reduction in the number of recorded burglary dwellings and theft from motor vehicles. There is no doubt that this success has been due to the persistent targeting and disruption of known offenders.

Plans are being made to look towards adopting a style of patrol work first used in Greater Manchester, a model called “The Trafford Model”. This will involve taking a more predictive approach to where our burglaries are likely to occur in line with the “Optimal Forager” theory that exists in relation to offender behaviour. The results of this process will be discussed later this year.

5.8 Darker Nights Plan – A darker nights plan will continue until the change of the clocks and the lighter nights. A package of measure continue to take place which include timer light switches funded from Community Safety, leaflets and also merchandise funded by the Outer West Area Committee which are being targeted in hot spot areas and events such as local forums and PACT meetings. A crime prevention awareness event was held during the February half-term at Pudsey market to raise awareness of home security to local communities.

5.9 Target Hardening –To date target hardening has been completed in Pudsey, Calverley and Farsley Ward . A funding application has been submitted for West North West Homes Area Panel to support further target hardening of vulnerable properties within the Farnley/Wortley. Where people are able to contribute to the costs of enhanced security to their property a contribution is requested of £50, excluding tenants of West North West Homes Leeds. This has proved very successful.

6.0 . Joint Action Days

6.1 Pudsey Town Centre - During January there was a focus on Pudsey Town Centre with days of action focussing on – repeat litter and enforcement patrols with PCSO’s and with the addition of Duty of Care inspections regarding commercial waste, obstructions of the highway with advertising “A Boards” and the consideration of Litter Control Orders for excess accumulations of branded litter where necessary.

6.2 Cotes Lane Ginell – An action week took place in January with the Neighbourhood Police Team and the Environmental Action team focussing on Enforcement Litter Patrols between Farsley Farfield Primary School and Priesthorpe School. The heads at both Farfield and Priesthorpe schools are supportive of the work.

7.0 Anti- Social Behaviour

7.1 Farnley and Wortley Ward - Gamble Hill and Heights

There have been a number of complaints from local resident in relation to Anti-Social Behaviour (ASB) , drugs, security and tenancy issues mainly around the Gamble Croft and Gamble Grange high rise flats. A public meeting took place on 2nd March with local politicians, residents, police and partner agencies to gather information and agree solutions to address issues ranging from security of the main doors, strong smell of cannabis, large items been thrown out of the high rise flat windows, and individual tenancy issues. On 14th January there was a multi-agency tenancy sweep on the Gamble Hill flats and partnership work will continue to focus through the Outer West Tasking group.

- 7.2** There have also been complaints of ASB around the Heights Drive area. The police and Leeds Anti-social Behaviour team are working with West North West Homes and conducted a tenancy sweep on Heights West high rise flats on 8th March. The tenancy sweep focussed on a questionnaire with local tenant to establish what their concerns are and to gather information. Once the questionnaire have been collated, the information will be used to target resources and actions. There are also concerns around Heights Drive/back of the Brick Public House in relation to a large group of young people causing some lower level ASB, throwing stones, playing football. The young people have been contacted by the police/LASBT staff and information passed onto youth services and Armley juniors in relation to engaging with the young people. This work will be progressed through the Local Housing Action Groups and the Outer West tasking Group.

7.2 Pudsey Ward

There have been issues with ASB and the bus station in Pudsey Town Centre. On going work with Metro is taking place to identify the people causing issues around Pudsey. Funding to remove some trees to provide improved sight lines of the CCTV camera in the bus station to help prevent damage to Pudsey park play area has been approved by the Area Committee and Parks and Countryside. The Leeds Anti-social Behaviour Team are pursuing 2 Anti Social Behaviour Orders for 2 young people from the Pudsey ward.

On going partnership work continues on the Owlcotes/ Wateringcotes area aimed at reducing Anti-social Behaviour and engaging with the local community to organise community events. An event has been organised for the 4th April .

7.3 Calverley/ Farsley Ward

Concerns about anti-social behaviour in Farsley in particular around the Farfield shops have been addressed. There are a number of joint partnership actions which include targeting those individuals/families causing ASB, youth diversionary work and 50 % funding approved by the Area Committee for a CCTV camera to cover the main hot spot area round the Farfield shops.

7.4 Metal Theft

Whilst incidents of metal theft have reduced, this still remains an issues . A number of metal theft dealers have also been visited within the West Leeds area by the police and Environmental Enforcement Officers to check their records, and to make sure that all scrap metal transactions are transparent and made aware of the consequences if they are not. An action day has been organised for 27th February.

7.5 Cross Border Operations Between Leeds and Bradford

There will be continued actions days between Leeds City Council and Bradford Metropolitan council focussing on Cross Border issues . The next action day is in the process on being agreed for March/April period. Again a significant multi agency vehicle checksite will be in operation at the Gallaghers leisure site. It is also worthy of note that additional Roads Policing Police Officers from the Operations Support department have been drafted in to patrol the border area with Pudsey and Calverley.

7.6 Community Engagement & Reassurance

The Neighbourhood Police Team continue to support local forums and meetings to engage with communities and to inform them of their work, providing crime prevention advice and to feedback on the local priorities for local neighbourhoods. The merging of meeting is beneficial to partners as it is more effective in terms of resources.

7.7 Off Road Bikes.

Funding for the section 59 Police Reform Act 2002 re unauthorised motor vehicles signs has been jointly agreed with Leeds City Council and Bradford Metropolitan Council. The signs have been ordered and will be in place for March 2012.

7.8 The main issues for the off Road Bike Team have been dealing with Anti Social Behaviour issues caused by quads and motorcycles in Black Carr Woods. Following a meeting with City of Bradford Metropolitan District Council, they have agreed to replace the fencing with felled trees in an effort to prevent this ASB caused in the main by locals from the Holme Wood estate riding through the woods and on into the Pudsey and Fulneck areas. It is hoped that this will resolve the problems from the quad bikes and motorcycles and give some peace and quiet to all the people who use these woods and there local community.

8.0 Corporate Considerations

8.1. Consultation and Engagement

The projects highlighted in this report will include consultation and engagement under the theme of crime and anti social behaviour with the aim of providing crime reduction advice and to increase reporting.

8.2 Equality and Diversity / Cohesion and Integration

Engagement events and projects take account of equality and diversity in their delivery. Considerations such as date, time, venue, access all have an impact on equality and diversity in relation to ensuring events are accessible to all members of the community.

8.3 Council Policies and City Priorities

Effectively tackling crime and anti social behaviour is a strategic priority in the Safer Leeds Plan 2011-2015.

8.4 Resources and Value for Money

Projects and work highlighted in this report have been funded through a mixture of Safer Leeds, Area Committee, West North West Homes Leeds, and Positive Activities for Young People. Further opportunities for partnership funding will be explored through the coming year.

8.5 Legal Implications, Access to Information and Call In

There are no legal implications or access to information issues for this report. This report is not subject for call in.

8.6 Risk Management

Risk implications and mitigation are considered for each project.

9 Conclusions

9.1 The report outlines the work and progress of the North West Divisional Community Safety Partnership and multi-agency partner tasking, and projects supported through the Area Committee's Well-Being budget. These are projects which assist in supporting the work programme of the Area Management Team.

10. Recommendations

10.1 Members of the Inner West Area Committee are requested to:

- Note the contents of the report and offer comments

11. Background documents¹

11.1 None

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of West North West Area Leader

Report to Outer West Area Committee

Date: 23rd March 2012

Subject: Well-Being Fund Budget Update

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Outer West area.
2. The report asks the Area Committee to consider the Large Grant applications received for 2012/13 and to note the approval for the small grants given since the last Area Committee.

Recommendations

3. The Area Committee is asked to:
 - Note the amount of Well-Being funding remaining for 2011/12;
 - note the approvals for small grants given since the last Area Committee;
 - approve or otherwise the large grant applications received for 2012/13.

1 Purpose of this report

- 1.1 This report seeks to update Members on the current amount of funding committed and available via the Area Committee Well-Being Budget for wards in the Outer West area.

2 Background information

- 2.1 The Well-Being budget for 2011/12 was a total of £170,061 based on an allocation of £154,240 and a carry forward of £15,821.
- 2.2 The Well-Being budget for 2012/13 has been confirmed as £154,240 with a carry forward of £757 giving a total budget of **£154,997**.
- 2.3 The Area Committees will receive no capital allocation for 2012/13. However, the Area Committee is still able to support capital projects through its revenue budget.

3 Main issues

- 3.1 The Outer West Area Committee has a total Well-Being budget of £154,997 for 2012/13.
- 3.2 The following application has previously been approved for 2012/13:

Project	Applicant	Funding request 2012/13
Summer Bands in Parks	Leeds International Concert Season	£3,000
Total revenue balance remaining		£151,997

- 3.2 The following applications have been submitted for financial year 2012/13:

Project	Applicant	Funding request 2012/13	Appendix
CCTV Monitoring & Maintenance (11 cameras)	Leedswatch	£30,000	1
I Love West Leeds	I Love West Leeds	10,000	2
Swinnow & Heights Development Worker	Healthy Living Network	£19,922	3
Site based Gardeners	Parks & Countryside	£23,534	4

Spring & Summer planting	Pudsey in Bloom	£3,000	5
Outer West Sports Provision	Community Sports Development Officer	£2,500	6
Summer Cricket Coaching	Community Sports Development Officer	£1,400	7
Off-road Bikes	West Yorkshire Police	£1,500	8
Small Grants	Area Committee	£10,000	9
Skips	Area Committee	£600	9
Business Management Project	Leeds Ahead	£20,000	Details to be circulated prior to Committee
Farsley Jubilee Festival	Farsley Youth Development Project	£2,500	10
Total project costs		£124,956	
Total revenue balance remaining if all projects approved		£27,041	

3.3 Details of these projects are attached at appendices 1 - 10.

3.4 Members may also wish to consider that there are other projects that are regularly funded that have not as yet submitted an application. For information they are listed below with the amount that was granted in 2011/12:

Project	Amount Funded in 2011/12
Farsley In Bloom	£3,000
Calverley In Bloom	£3,000
Pudsey Festive Lights	£8,000
Farsley Festive Lights	£5,000
Total	£19,000

3.5 Small Grants and Skips

3.6 Since the last Wellbeing report to the Area Committee in January 2012, two small grant applications has been approved:

Project Name	Organisation Name	Amount
Espirit Gymnastics		£1000
Tyersal Youth Club		£350
Total		£1350

3.7 This leaves £0 remaining in the small grants budget.

3.8 There have been no skip requests received since the last Area Committee. This leaves £1,215 in the skips budget for 2011/12.

4 Corporate Considerations

4.1 Consultation and Engagement

4.2 Ward Members are consulted on projects and initiatives within their ward which link to the Area Management work programme via regular ongoing "Two Way Feedback" meetings, held with Area Management, and ad hoc meetings/telephone conversations as and when required.

4.3 Equality and Diversity / Cohesion and Integration

4.3.1 All Well-being funded projects are considered prior to their submission to Area Committee for their impact on Equality and Diversity and Cohesion and Integration.

4.4 Council Policies and City Priorities

4.4.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments only to environmental delegations.

4.4.2 The Area Functions are included in the Council's Constitution (Part 3, section 3C).

4.4.3 Area Management's work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan

- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.5 Resources and Value for Money

- 4.5.1 Programmes of work outlined in this report are resourced in the main by Area Management staff and where relevant their partners which in turn provides value for money.
- 4.5.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.
- 4.5.3 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, e.g. community engagement, area based regeneration schemes and conservation area reviews.

4.6 Legal Implications, Access to Information and Call In

- 4.6.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.
- 4.6.2 This report is not confidential, neither is it, or part of it exempt.

4.7 Risk Management

- 4.7.1 Applicants for funding carry out their own risk assessments. If Well-being funding is not approved those projects presented for consideration may not be able to proceed.

5 Conclusions

- 5.1 The report outlines a limited budget remaining for the Area Committee's use for one large grant and endorsement of one small grant.

6 Recommendations

- 6.1 The Area Committee is asked to:
- note the amount of revenue Well-Being budget available for 2011/12;
 - approve the Large Grant applications included at Appendices 1 – 10 for financial year 2012/13;

- note the approval for the small grants given since the last Area Committee.

7 Background documents¹

7.1 Outer West Area Committee papers December 2011.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: CCTV Monitoring and Maintenance

Lead Organisation: Leedswatch

Project Delivery - How will the project be delivered? (list any partners involved in the project):

This project will be delivered by Leedswatch.

Project Summary (include a brief description of the main activities,):

This project is the ongoing monitoring and maintenance of 11 CCTV cameras in Outer West Leeds as follows:

- 2 in Farnley & Wortley Ward
- 5 in Pudsey Ward
- 4 in Calverley & Farsley Ward

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- 24/7 monitoring of 11 CCTV cameras in Outer West Leeds;
- Maintenance of 11 CCTV cameras.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

£30,000

Identify which geographic areas will benefit:

Farnley and Wortley Ward
Pudsey Ward
Calverley & Farsley Ward

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: I Love West Leeds Festival

Lead Organisation: I Love West Leeds Festival Ltd

Project Delivery - How will the project be delivered? (list any partners involved in the project):

I Love West Leeds is an annual arts festival rooted in the community of west Leeds. Now in its eighth year the festival will reach an audience of over 3000. The main festival takes place in July.

The festival enables west Leeds residents to participate, experience and initiate creativity in their own community. It offers local people from across the generations the opportunity to participate and perform in inspirational arts projects, and for all the people of West Leeds to experience high-quality arts on their doorstep.

This application seeks a funding contribution towards the cost of the festival, its projects/events and the employment of the Festival Director.

Project Summary (include a brief description of the main activities,):

In consultation with members we have drawn up the ILWL July 2012 programme that could be delivered if both the Inner and Outer committees commit to a total grant of 20k (ie. 10k from each committee).

The same paper is being presented to both Inner & Outer committees, we are seeking an equal contribution from each. The delivery outputs below are based on receiving match from both committees.

- 2x outdoor film screenings in priority neighbourhoods/parks for the community to come together to watch a film of their choosing on a large inflatable screen with soundtrack delivered through a PA - creating a high impact unusual outdoor event that will bring people of all ages and backgrounds together in their community and be an event to remember. The two screenings would take place in Inner West Leeds in order to balance activity between Inner and Outer West Leeds.
- The big free festival day – the rotating festival day reaches the most people of any of the festival events with attendance over 2500. A hugely popular day where the whole family can come and take part in arts activities and performances together. A unique day in the cities calendar, this event has huge reach owing to the activities being free to take part. Music, performance and craft activities make this a day people travel to. It also puts a spotlight on the fantastic parks we have in west Leeds. Festival Day is due to take place in Pudsey Park in 2012.
- The festival participation project – whether its knitting a shed, or decorating underpants each year the festival has a participation project for local schools, library and community groups to take part in. This years theme is yet to be chosen but the project will culminate in activity during the festival week in July.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- Over 3000 people attending festival events.
- New members of the community attending festival events that haven't attended before.
- Partnerships made between the festival and other groups & organisations.

- Over 40 artists/practitioners given paid employment.
- 20 volunteers working on festival projects..
- All ages engaged in the festival.
- Schools invited to take part.
- Projects initiated in priority neighbourhoods.
- Positive press articles secured about the West Leeds Area.
- Festival projects taking the festival right into the heart of the communities, maintaining a sense of community ownership and offering an opportunity for local people to get involved in shared experiences and change perceptions about their locality now and in the future.
- Stimulation of the local cultural economy, retaining and drawing on the creative currency available in West Leeds. Offering artists the chance to work directly within their community, enabling them to build new relationships with their neighbours, with local organisations for future work opportunities and add personal resonance to the projects they are involved in.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total Cost - £57,500

Application to Outer West Committee £10,000

Funding from other sources :

£3,500 art@leeds (tbc)

£30,000 Arts Council (tbc)

£10,000 Inner West Area Committee (tbc)

£4,000 in kind office costs (confirmed)

Identify which geographic areas will benefit:

Farnley and Wortley Ward

Pudsey Ward

Calverley & Farsley Ward

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Swinnow & Heights Development Worker

Lead Organisation: Healthy Living Network

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The Area Committee funded a community development post between November 2010 and November 2011 which focussed on reducing health inequalities and building capacity in Swinnow. During this time initiatives such as family cookery, an older peoples health course, mens health comedy, exercise classes and encouraging residents to volunteer were very successful. The Healthy Living Network have supported this post for an extra 3 months from December to March as it was felt it was very important for the work to continue.

It is suggested that this work could be extended into the Heights and the Gambles where there is little work being done but a high area of need.

It is suggested that 9 hours of this post is spent in Swinnow and 9.5 in the Gambles and Heights

Project Summary (include a brief description of the main activities,):

Proposed Actions Swinnow:

- Youth committee for developing activities not only for young people but for the whole community;
- Tea time club running once a week;
- Ongoing community development work using different methods to engage with the community e.g. facebook, events, activity sessions.

Proposed Actions For Heights & Gambles:

- Courses run for young people with different groups looking at the issues in a non prescriptive way, as peer health educators. Also linking with other groups in the area, community health team etc and developing a referral system for local schools to signpost targeted children.
- Activities run with and for local residents building on what they need and finding suitable venues including travel to another venue if more appropriate.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

Proposed outcomes Swinnow:

- Increased involvement of young people in activities in the area;
- Increased involvement of community members in day to day promotion, involvement and

running of the centre;

- Improved opportunities for health and well being family activities in the area.

Proposed outcomes Heights and Gambles

- Improved awareness of young people in the area of issues such as staying safe, sexual health, substance misuse and emotional well being and self esteem.
- Increased engagement and involvement of isolated residents with activities in the area.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total Cost - £19,922

Identify which geographic areas will benefit:

Farnley and Wortley Ward
Pudsey Ward

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Site Based Gardener

Lead Organisation: Parks & Countryside

Project Delivery - How will the project be delivered? (list any partners involved in the project):

This project will be delivered by Parks & Countryside and will provide a full time (37 hours per week) gardener to be based at Tyersal Park and New Farnley Park.

No other budgets are currently available. Parks and Countryside's contribution towards the project will be supervision, transport, welfare and tools for the gardener.

Project Summary (include a brief description of the main activities,):

Provision of a site-based gardener to be based in Tyersal Park and New Farnley Park. The gardener will be working 37 hours per week, the duties they will be undertaking will include grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths.

The project will help to improve the physical environment and security issues at the above parks. The gardener will engage with the public to enhance visitor experience at the sites.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The presence of an on-site gardener at these sites will help to reduce crime and the fear of crime, increase community engagement and deliver cleaner, safer and greener public spaces.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total - £23,534

Identify which geographic areas will benefit:

Farnley and Wortley Ward
 Pudsey Ward

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Spring and Summer Planting

Lead Organisation: Pudsey In Bloom

Project Delivery - How will the project be delivered? (list any partners involved in the project):

This work will be delivered by Pudsey In Bloom a local volunteer group.

Project Summary (include a brief description of the main activities,):

To plant up and maintain hanging baskets and planting troughs in the centre of Pudsey.

The group have reduced their request for funding this year as they have also applied for a Green Leeds grant. However, Green Leeds will not cover the cost of floral displays on public buildings.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- The provision of hanging baskets and hayracks for the leisure centre and Pudsey Town Hall;
- Watering throughout the summer season;
- Improving the environment for residents and visitors.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total Application to Area Committee - £3,000

Other Funding: Application to Green Leeds - £1,000 (tbc)

Identify which geographic areas will benefit:

Pudsey Ward

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Outer West Sports Provision

Lead Organisation: Sport & Active Recreation

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The core delivery will be by the Sports Development Officer in conjunction with local sports clubs.

Project Summary (include a brief description of the main activities,):

It is our intention to provide a range of sporting and active recreation opportunities at local sports clubs within the Pudsey North & South wards from June – Sept 2012, its aim is to raise local participation through the interest created by the Olympics.

The core delivery will be holiday provision linked to the forthcoming Olympics. The aim of the holiday provision will be to provide quality, affordable activities on a local level. The delivery will take place at a number of venues at local sports clubs.

By working closely with clubs it is our intention to build on the holiday programmes delivered in 2010 – 2011 and by building on the Olympic legacy, by targeting children and young people from Outer West. Our core target group will be young people 8-19 years of age, however should opportunities be available to provide sport and recreation active activities for younger children or adults then we will provide support where necessary.

It is also our intention to continue to develop and promote the sport coaching scholarship for young sport leaders in the West of the City, in partnership with local clubs. The scholarship aims to provide both financial and professional support for candidates by helping them achieve recognised sporting qualifications and accessing professional mentoring opportunities. Each potential candidate will need to attend a school or be a member of a sports club with an West Leeds postcode, candidates will be selected after consultation with local sports clubs, each successful candidate will then be provided with a 12 month personal development plan.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- A variety of Olympic themed activities (currently being developed).
- The continuation of the sport coaching scholarship to provide support to local young people.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total Application to Area Committee - £2,500

Identify which geographic areas will benefit:

Pudsey Ward
Farnley & Wortley Ward
Calverley & Farsley Ward

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Summer Cricket Coaching

Lead Organisation: Sport & Active Recreation

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The core delivery will be by the Sports Development Officer in conjunction with Thornbury Cricket Club. The programme intends to offer 10 coached curriculum sessions in Bolton Royd Primary and Tyersal Primary School and 20 coached sessions throughout the summer at the club.

The curriculum sessions will be delivered to a class of around 30 young people, therefore delivering to 60 children in school, every week for 10 weeks, this will amount in 600 visits from the young people to the sessions. The young people will then be invited to the club which will allow facilities to be open to the wider community.

Project Summary (include a brief description of the main activities,):

Thornbury Cricket Club have up until recently run regular junior cricket teams. However due to a lack of volunteers and with no link into local schools these teams have now disbanded. This project is to reinitiate these teams by running a schools coaching programme into 2 local primary schools (Bolton Royd Primary and Tyersal Primary), linked to the club.

It is intended to run a number of curriculum sessions to both boys and girls in the 2 schools throughout the summer, each young person attending the sessions will then be invited to attend junior training at the club. The project aims to attract enough young people to the clubs training session to begin an Under 9s team, the hope is to then identify a coach / manager and enter a team in a local junior competition, and therefore beginning a junior section.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- Increase young peoples engagement in cricket
- Develop an under 9's team for Thornbury Cricket Club

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total Application to Area Committee - £1,400

Identify which geographic areas will benefit:

Pudsey Ward, Calverley & Farsley Ward

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Project Name: Police Off-Road Bikes

Amount Applied for: £1,500

Lead Organisation: West Yorkshire Police

Project Summary:

The aim of this project is to enhance the safety and quality of life of residents living in the North West Police Division area by providing an effective response to illegal off road motor cycling, anti social behaviour and to assist with high visibility patrols, particularly focusing on green spaces.

The police currently employ their powers under the No Insurance scheme and Section 59 of the Police Reform Act wherever possible and in conjunction with Park Watch to seize offending vehicles and prosecute their riders. However, by its very nature off road motorcycle offending can be difficult to combat. Foot officers and Police Community Support Officers are obviously unable to give pursuit to them and marked police vehicles are usually unable to follow across open ground. Being able to utilise the Off Road Bikes has assisted the division in combating other forms of criminality for example street drug dealing and street robbery, by providing a quick means of accessing hard to reach open areas where such offending occurs.

The results of the funding have made a definite positive impact on figures re nuisance motorcycles Anti Social Behaviour and most other crimes where the Police motorcycles patrol. This has in turn made the quality of life better and safer for all constituents in the Division. The Team works well with the Council's Parkwatch Service undertaking joint initiatives and co-ordinating patrols to tackle specific problems such as complaints of nuisance bikes, anti social behaviour . The Off Road bikes Officers have worked on cross boarder initiatives with Bradford Council to tackle anti-social /illegal motor-bike in area such as Black Carr Woods, Tyersal, Dick Lane Thornbury, and Calverley Woods, as well as open land such as Post Hill , the Leeds and Liverpool Canal, and other hotspot areas in Outer West.

In all ward's the motorcyclists issue Fixed Penalty Tickets both endorsable and non endorsable for all manner of offences, assist at the scene of Road Traffic Accidents 's and immediate calls where prudent. On occasions due to their manoeuvrability in traffic and ability to ride through estate's and parks the off road motorcycles arrive first on the scene of an incident of all type's and back up 'just in case'. They routinely patrol known hotspots for nuisance bikes and also work in the burglary hotspots across all wards. The team also undertake joint initiatives with the Council's Parkswatch Service, and Officers have also undertaken work with schools to promote safe riding.

Outcomes

- Reduction in number of complaints of ASB in relation to motorbike nuisance
- Compliment and work with Councils Park Ranger Service
- Public Reassurance through patrols on public greenspace
- Regular patrolling of hotspot areas to proactively deal with problems
- Increase of awareness of safe riding via partnership work with the Lazer centre,

schools and other partners

Ward / Neighbourhood:

All Outer West Wards

Project Cost & Financial Breakdown

Application to Outer West Committee - £1,500

This project is joint funded across 4 Area Committees:

Lease of 2 bikes: £6,000 (£1,500 for each area committee)

Police equipment: £1,200

Officer training: £3,000

Total cost per year: £10,200 (including Police match)

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Small Grants & Skips Budget

Lead Organisation: Area Support Team

Project Delivery - How will the project be delivered? (list any partners involved in the project):

This project will be delivered by the Area Support Team to continue the funding of small grants and skips to local community groups.

Project Summary (include a brief description of the main activities):

The Area Well-being Fund Small Grants Programme was set up to provide funding to support projects that address the priorities of the Area Committees and to help local community activities flourish. The skips budget is to allow local groups to carry out clean up days and for other groups such as allotment associations to have access to skips.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- To provide small grants of up to £500 to local community groups and organisations;
- To provide community access to skips.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Small Grants Budget - £10,000

Skips Budget - £600

Identify which geographic areas will benefit:

All Outer West Wards

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Farsley Jubilee Festival/ development of Farsley Festival Organisation

Lead Organisation: Farsley Youth Development Project

Project Delivery - How will the project be delivered? (list any partners involved in the project):

This project is to develop a community led Jubilee Festival on Monday 4th June, 1pm – 6pm. This festival would be based on Town Street and the road would be closed. This will be a free event involving local shops/ businesses, schools, churches and other organisations.

In order to develop this festival it is the intention that a group of local people will be brought together including residents, Councillors and local business people to create a legal structure which will form a festival steering group who will take responsibility for delivering a festival in future years.

Project Summary (include a brief description of the main activities):

This project will build on the success of the festival in the previous 5 years showing Farsley as an exciting place to live with a positive community spirit. It will also build upon other community cohesion work that has been done helping residents to see their community as a safe place for children and families.

This festival will be smaller in scale than previous festivals but will involve groups and organisations that have been worked with in the past.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

- The delivery of a Jubilee Festival
- The formation of a steering group to deliver this festival and future festivals.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Total Project Cost - **£4,500**

Funding from elsewhere - **£2,000**

Area Committee Application - £2,500

Identify which geographic areas will benefit:

Calverley & Farsley Ward

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Originator: Jason Singh
 T: 0113-214 6563
 E: jason.singh@leeds.gov.uk

Report of the Director of Environment and Neighbourhoods

Outer West Area Committee

Date: 23rd March 2012

Subject: Environmental Services Development of the 2012/13 Service Level Agreement

Specific Electoral Wards affected: Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of the Main Issues

This report provides Members with information about services that are to be added to the Locality Team’s portfolio and therefore included in the Service Level Agreement (SLA) for 2012/13. The report consults on updated priorities the Area Committee would like to see addressed in the new SLA, which will be presented for approval at the June meeting cycle.

Recommendations

The Area Committee is asked to:

- a. Note the addition of further services to the delegation as approved by Executive Board on 10th February 2012.
- b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on the newly delegated elements, additional delivery capacity, responses to Olympic and Queen’s Jubilee events and refreshed Elected Member and Area Committee local priorities.

Purpose of this report

- 1 The purpose of this report is to:
 - a) provide Members with an update on services previously managed at a city wide level that are to be delegated to the Area Committee to oversee and managed through the Locality Team.
 - b) confirm the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA) to be agreed between the new service and the Outer West Area Committee at the June 2012 meeting.

Background information

- 2 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 3 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10th February 2012: these being “Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”. The additional elements to be included in the SLA for 2012/13 are described in section 26 of this report and the amended Function Schedule is provided as Appendix A of this report.
- 4 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 5 Services included in the original delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Dog warden services (still managed at a city level);
 - Littering & flytipping regulation;
 - Domestic & commercial waste (storage & transportation issues);
 - Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
 - Graffiti enforcement; and
 - Overgrown vegetation controls.

- 6 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 7 To enable this to happen, a restructuring of the previous Streetscene service was undertaken. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 8 These resources are organised into three locality based teams for West North West, South East and East North East. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 9 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 10 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 11 Following extensive work with Elected members and consultation through the Area Committee, the 2011/12 SLA for Outer West Area Committee was approved in September 2011.
- 12 The new Locality Team went live as a service in early September 2011.
- 13 A preliminary progress report was provided to Area Committee at its December 2011 meeting.

Progress made in the first six months of delegation

- 14 Half-year updates will be provide to the Area Committee at all future November/Dec and June meeting cycles and at the Environmental Sub Groups meetings.
- 15 a senior manager from the Locality Team will always attend Ward Members meetings where required to focus in on more local issues.
- 16 The most significant of the successes and lessons learnt so far in the first 6 months of the delegation in the Outer West area are:
- a. Successes:
- Established a good relationship with Members with increased confidence and trust that the service will deliver as promised and respond to issues as they raise
 - Successful delivery of a de-leaving programme across the area during the autumn/early winter months, with capacity to respond to Members' requests

- Introduction of a joint programme of work with WNW Homes on the Tong Estate
- New litter bins ordered/ installed across the Area Committee

b. Lessons learnt:

- Quicker response to requests for new (and repairs to) litter bins needed
- We have not been able to respond adequately to litter on arterial routes where additional health and safety precautions/procedures are necessary
- Still some occasions where litter bins are overflowing
- More work required in developing local dog enforcement/ cleansing strategies

17 The current structure for the Locality Team for the WNW area is shown in Appendix B.

2012/13 Service Level Agreement

18 This section sets out the various considerations for the development of the new SLA for 2012/13. These include new elements to the service, greater capacity in the locality team to commit to more specific actions, significant events to be held in Leeds during 2012, views expressed by Elected Members through Executive Board and a refreshed set of SLA principles.

19 The Area Committee is asked to consider these and agree which elements it would want to see included and prioritised in the new SLA for 2012/13.

(a) New Locality Managed Services for 2012/13

20 The following additional services are to be delegated to Locality Teams to manage and held accountable through the SLA between the team and the Area Committee in 2012/13:

- Gully cleaning
- Graffiti removal
- Needle removal
- Ginnel clearance
- Dog Wardens (included in the 2011/12 SLA but now to be managed in the Locality Teams)

(b) Increased Service Commitments for 2012/13

21 The Locality Team has developed its capacity and learnt lessons from its first half year of delivering services through a SLA with the Area Committee. It is proposed that the SLA for 2012/13 will include more specific commitments around such issues as:

- Priority ginnels for programmed cleansing/maintenance
- Cleaning around recycling (e.g. bottle banks) facilities
- Cleaning of guided bus lanes
- Cleaning of arterial routes (in conjunction with the new grounds maintenance contract with Continental Landscapes)
- De-leafing
- Litter bin replacements/new sites
- Targeting of zero tolerance enforcement (geographical and issue based)

(c) Planning for Olympic and Diamond Jubilee Year

22 The coming year is also a particularly historic one, with hugely significant events to be hosted across the city and potentially impacting on the locality. The SLA for 2012/13 will therefore also include specific commitments/plans to deal with the impact of:

- Olympics – hosting of visiting teams (in particular the Chinese team)
- Olympics – visits to Leeds of the Olympic torch
- Queens Diamond Jubilee – Royal visits to Leeds and street parties

(d) Outer West Elected Member expectations

23 Elected Members have/ will be consulted about their particular priorities and expectations for further improvements in the 2012/13 SLA. The following is a summary of their views to date:

- Would like to see further work done on arterial routes.
- Would like to see more evidence of the service operating pro-actively, rather than re-actively.
- Would like to see better coordination and accountability of the Grounds Maintenance Contract.
- Would like to see better accountability of refuse and waste management issues.
- Would like to see better joint-working with Parks & Countryside and West North West Homes.

(e) Executive Board expectations

24 In addition, a report presented to Executive Board by the Assistant Chief Executive (Customer Access and Performance) on 10th February 2012 included the following summary of feedback from Elected Members on issues they would like to see addressed in the new SLA for 2012/13:

- An account of what the service is doing to become more efficient and effective and how it will evidence productivity gains to Area Committees.
- Strengthening the education and enforcement strategy of the service.
- Improving the reporting of progress to area committees that minimises jargon, uses plain English, describes outcomes and includes resident satisfaction measures.

- Providing for a robust community engagement strategy that draws on intelligence gathering from and feedback to the community.
- Strengthening and providing consistency in the involvement of Police Community Safety Officers in enforcement action.
- Deepening the engagement of Parish and Town Councils in the delegation.
- Providing clarity on the resources and approach applied to binyards and how a range of local resources will be aligned to tackle the problem.
- Providing clarity on the resources and approach applied to ginnel and gulley cleansing and graffiti and how a range of local resources will be aligned to tackle the problem.
- Improving the levels of coordination for white bag collection.
- Providing clarity on the role of the Community Payback Team in environmental improvement programmes.
- Addressing the lack of litter bins e.g. near bus stops.
- Addressing the approach to orphan land and private estates.

25 The West Area Committee is asked for a view on the above city wide summary of Elected Member comments/ideas and to identify those which it particularly wants to see addressed in the 2012/13 SLA.

(f) Outer West SLA – Refreshed Overall Principles

26 The following are the proposed refreshed principles to form the basis for the development of the Outer West SLA for 2012/13:

- *Outcome focused:*

The WNW Locality Team will focus on delivering the best outcome for residents across the Outer West area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard.

- *Responsive to local needs:*

The service will be more responsive to local needs. There will be greater capacity built in to react to current grotspots, plan for known local events that may effect the cleanliness of neighbourhoods and go where the problem is at that time. We will respond to all requests for new litter bins or relocating existing ones to more effective locations, if the requests can not be met we will explain why.

- *Common sense approach:*

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

- *Working as a team in our priority neighbourhoods:*
The service will work as part of the “team neighbourhood” approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of The Bawns, the Heights, the Gambles, Wellstones and Waterloo’s. We will provide a lead at tasking meetings on environmental crime/asb issues and make sure coordinated action is being taken against the local priority.
- *Supporting community action:*
We will closely work with and support residents groups and other community based organisations (such as In Bloom groups) that: add value to what we do, provide eyes and ears in villages/ communities, contribute towards making our streets and neighbourhood cleaner and have a role to play in making our service more accountable.
- *Education and Enforcement:*
We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems. For example; we will develop a better relationship with schools to work together to prevent litter on school routes, and, have a clearer policy around the cleaning of shop frontages that works in partnership with local businesses to make local shopping centres/main streets clean and pleasant places to visit.
- *Working with WNW Homes and the Police to deliver more effectively:*
We will work in partnership with WNW Homes and the Police to make more effective and efficient use of our combined resource; focusing on joint approaches to cleaning open land/spaces, maintaining ginnels and enforcing against environmental crime/offences.
- *Planning for seasonal and annual events:*
We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn and help clean up after significant community events planned during the year. During 2012 this will include preparations and aftermath of the Olympic torch journey through the area, other Olympic events that may be held in the community and local events in celebration of the Queen’s Diamond Jubilee (e.g. street parties).

Implications For Council Policy and Governance

- 27 The Council’s Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26th May 2011, to include the environmental services delegation within the Area Committee Function Schedule.
- 28 Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Neighbourhoods.
- 29 At its 10th February 2012 meeting, the Executive Board approved the following further additions to the delegation: “Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”.

- 30 The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *'ensure that local neighbourhoods are clean'* will be much more achievable.

Legal and Resource Implications

- 31 The SLA for 2012/13 will be delivered mainly through the resources delegated to the Locality Manager to manage across the West North-West area. The current Locality Team budget for 2012/13 is summarised in appendix A.
- 32 It is anticipated that further resources will be allocated at a locality level during the financial year once work has been completed on how best to split and reshape those services previously managed at a city level (e.g. the dog wardens, ginnel/bush, car parks, graffiti and gulley crews).
- 33 The SLA will also set out how partnership resources will complement and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example closer working with the Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and litter bins around park perimeters, and, work with WNW Homes on coordinated enforcement activity and sharing responsibility for collection of white bags.

Recommendations

- 34 The Area Committee is asked to:
- a. Note the addition of further services to the delegation (see section 26) and the required amendment to the Street Cleansing & Environmental Enforcement Services section of the Area Committee Function Schedule as approved by Executive Board on 10th February 2012 (see Appendix A).
 - b. Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on:
 - i. the inclusion of the additional services (see section 26)
 - ii. the inclusion of the specific service commitments on issues that improved capacity achieved through more efficient working and a flexible local management of resources/budget now allows (see section 20)
 - iii. the inclusion of local service responses to challenges presented by the hosting of Olympic teams, visits to the city by the Olympic torch (and other local Olympic related events) and local events associated with the Queen's Diamond Jubilee celebrations (e.g. street parties)
 - iv. the WNW Locality Team's responses to addressing the Area Committee Member's local priorities (see section 22)
 - v. the WNW Locality Team's responses to expectations for further improvements raised by Elected Members across the city as presented through Executive Board in February (see section 23)
 - vi. the refreshed service principles (see section 25)

Background Papers

Leeds City Council Constitution

Report: Delegation of Environmental Services. To Area Committees, Jan/Feb cycle 2011.

Report: Delegation Of Executive Functions In Relation To Street Scene Management To Area Committees. To Executive Board. 30th March 2011

Report: Delegation of Environmental Services, To Area Committees, March cycle 2011.

*Report: **Environmental Services Delegation – Update and Progress, to Area Committees June/ July 2011***

***Report:** Delegation of Environmental Services – Service Level Agreement, to Area Committees September 2011*

*Report: **Environmental Services - Performance Update on the Service Level Agreement, to Area Committees December 2011***

Report: Towards More Integrated Locality Working 2: An early review of the Environmental Services delegation. To Executive Board, 10th February 2012

APPENDIX A

SECTION 3D: AREA COMMITTEE FUNCTION SCHEDULES

Well-Being Schedule	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Area Functions Schedule	
Function	
Community Centres	<p>In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:</p> <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
CCTV	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area.
<p>Street cleansing & Environmental Enforcement Services:</p> <ul style="list-style-type: none"> • Litter bin emptying • litter picking and associated works • Street sweeping and associated works • Leaf clearing • <u>Ancillary street cleansing functions including Graffiti removal, Gully and Ginnel cleansing.</u> • Dog Controls (fouling, straying, dogs on leads, dog exclusions) 	<p>To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:</p> <ul style="list-style-type: none"> • the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) • The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.

<ul style="list-style-type: none">• Fly tipping enforcement• Enforcement of domestic & commercial waste issues• Litter-related enforcement work• Enforcement on abandoned & nuisance vehicles• Overgrown vegetation• Highways enforcement (placards on streets, A boards, cleanliness)• Graffiti enforcement work• Proactive local environmental promotions.	<p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>
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Environmental Services - West North West Locality Team* (Excluding Gulley Tank Team)

Rachel McCormack
Project Manager,
Headingley Integrated Service
(until June 2012)

Jason Singh
Locality Manager
Tel: 07891272817 / 2146541

Line managed by

Helen Freeman, Head of
Environmental Action

Sam Woodhead/ Alison Gilliland
Service Manager (job-share)
Tel: 214 6563

Accountable to

Inner West, Outer West, Inner NW
and Outer NW Area Committees
through annual Service Level
Agreements (SLA)

Claire Copley
Team Manager
Tel: 07891273501 / 2476519

Work 4x3
shifts to
deliver a 7
day/week
service

Supervisor
Steve Spencer

Supervisor
Shabaj Ali

Enforcement
(12.2 staff)
(13.2 if including INW funded post)

Environmental Health Officer
Terry Robinson
Jamie Friel
Andrea Smith (0.6 – Currently on Maternity)
Senior Technical Officer
Victoria Whalley
Jessica Hodgson
Vacant Post

Admin
(2.6 staff)

INW Student Area
(10 staff)

Mechanical Cleaning
(16 staff)

Litter Picking
(24 staff)

Litter Bins
(12 staff)

Flytipping
(12 staff)

Enforcement
Technical Officers
1 Claire Simm
2 Martin Beaumont

Admin Supervisor
1 Angela Cromack & Ange Wright (j/s)
Admin Assistants
1 Becky Williams
2 David Riches (0.6)

Path Sweeper Drivers:
1 David Carroll
2 David Whaley (Scrab)
Sideloader Drivers:
3 Derek Morgan
4 Denis Pick
Street Attendants:
5 James Wood
6 Vacant agency G Kenndey
Flytipping Drivers:
7 Darren Crosley
8 Robert Parker
Streets Attendants:
9 Steven Barrett
10 Vacancy Agency Carrington

Road Sweeper Drivers:
1 Gary Walker
2 Wayne Moth
3 Keith Shuttler
4 Steven Wilson
Path Sweeper Drivers:
West Sk10 11
Covers LS28, 12, 13
1 (Sk10) R Moore
2(Sk10) John Rose
3(SK11)John Clay
4 (SK11) D Downes (SK12) LS6
5 Sk12S Hughes
6 Sk12 E Melling
Outer north west covers Sk13. & 14 LS 20 19 16 18 5,4
7.Sk13 Philip Gill
8. Sk13Paul Jackson
9 Sk14 Carl Smith
10 Sk14 R. Bentley

Street Attendants:
Pudsey
1 David Morley
2 Lee Cope
Bramley
3 Anthony Chalders
4John Cichorz
Wortley
5 Anthony Morgan
6 Darren Coote
Armley
7 Damon Poxon
8 David Hannah
Otley
9 Graham Sanderson
10 Andrew Dunne
Guiseley
11 Gary Squires
12. Michael Hucthins
Horsforth
13 Craig Robinson
14 Stephen Emmett
Hea/Hyde
15 Paul Jagger
16 Andrew Carroll
See side box

Sideloader Drivers:
1 Arthur Wilby west
2 Paul Brady west
3 Mark Chadwick North west
4 Derek Love North West
on Union duties covered Steve Woodhead
Street Attendants:
1 Peter Formoy West
2 David Crowther West
3 David Rowson North West
4 Martin Simpson North West

Drivers:
1Phillip Cowie West
2 Vacant West
Ibbitson agency
3 Vacant North West
Motimer acting up
4. Micheal Smith North West
Street Attendants:
1 Philip Marsden west
2 Josef Adamczyk west
3 Stuart Ellner North west
4 Anthony Charlesworth North west

CEOs
1 Martin Allen
2 Lynn Barnes
CESOs
1 Pat Moore
2 Vicky Mackey
3 Debbie Ingle (0.6)

Holt Park
17 Paul Murphy
18 Lewis Smith
West Park
19 Barry Anderson
20 James Aveyard
Kirskstall
21 John Wilson
22 Glen Pick Union Agency Asquithi cover
Headingley
23.Mortimer acting up cover agency Cali
24. Hueaett

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Report author:
S.J.Woodhead/ S.Geary
Tel: 0113 3367865

Report of Area Leader West North West

Report to Outer West Area Committee

Date: 20th March 2012

Subject: Area Progress Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Farnley and Wortley, Calverley and Farsley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report informs the Area Committee of progress against the Area Management work programme for Outer West Leeds and local contributions to Council priorities.
2. All Ward Members who make up the Area Committee are consulted on projects and initiatives within their ward. In addition, each Leeds Strategic Plan theme has a Member champion assigned to progress work in the relevant area.

Recommendations

3. Outer West Area Committee members are invited to note that the contents of the report and to comment on any aspect of the matters raised.

1 Purpose of this report

- 1.1 The purpose of this report is to inform Members of progress against the Area Management work programme for Outer West Leeds and local contributions to Council priorities.

2 Background information

- 2.1 The Area Committee has received regular reports on progress against the Outer West Area Delivery Plan (ADP). The ADP was due to run until March 2011 and so is not now a current document. However, the actions contained within the ADP are still relevant to the Outer West work programme, as many are continuing into 2011/12. This report therefore, provides and update against relevant actions and partner agencies' progress on local improvements.
- 2.2 The Area Committee is asked to note that the Outer West Area Management Team has been working on a Business Plan for 2011-15, which is now presented to the Area Committee for final approval. The plan follows on from meetings with Members to ensure that their wishes have been represented in the plan (see appendix 1).

3 Main issues

- 3.1 **Enterprise and Economy** – Work was due to start on Phase 2 of the Farsley Town and District Centre Scheme with the demolition of the public toilets and landscaping of the surrounding area (into a small community garden) in February. Unfortunately, work has been delayed whilst an ecological survey of the area was carried out, in accordance with planning legislation, in order to ensure that no bats were roosting in the toilets which would be disturbed by works. The survey is now complete, and work is due to begin on this part of the scheme in March 2012.
- 3.2 Unfortunately, the remainder of the scheme which will see works to re-surface the footpath known as the “ginnel,” has been put on hold, due to unforeseen circumstances; namely the damaging of the “ginnel” and adjacent wall due to a runaway vehicle. This unfortunate event, occurred a week before work was due to start on site, and has generated a large amount of work as efforts have been made with Building Control, and Legal to establish who is responsible for repairing the boundary wall. Area Management are pleased to confirm that the owner of the wall has been found and protracted efforts have been made to ensure that the wall is repaired as soon as possible. With this in mind, via the Council’s Legal Department, the owner has been offered a loan (subject to certain terms of assurance) from the Council to carry out repairs, to be carried out alongside works to the “ginnel”. The offer has been made as a time limited offer, as Area Management and local Councillors are keen to see this scheme come to fruition. It is hoped that if the owner of the wall agrees to terms set out, work can commence on the “ginnel” in April/May 2012.
- 3.3 The Area Committee is aware that the Town Centre Manager (TCM) for Pudsey is leaving his post in its current form at the end of March 2012. Discussions have been held with Leeds Ahead, who currently employ the TCM, as to whether certain aspects of the post (particularly around events and business liaison) can be continued when the TCM begins his new role with them in April. Area Committee

members will be kept closely informed of progress on this issue outside of the Area Committee.

3.4 The Town Centre Manager has since the last Area Committee update in December been:

- Looking into the logistics behind how small towns can introduce “pop up” shops, these are seasonal or short term retail outlets who need retail space for a limited time e.g fireworks;
- Progressing the Town Centre map and notice board;
- Developing a new design and marketing campaign for the town called “Go local”, which is a re-branding of the “Shop Local” campaign.

Environment –

3.5 The Outer West Environmental Sub Group continues to meet to monitor the Service Level Agreement and identify relevant environmental issues. The most recent meeting in February, discussed the Council’s new Grounds Maintenance Contract (Continental), and agreed to invite them back to a later meeting to discuss how the contract is progressing on a day-to-day basis.

3.6 The Sub Group was also informed at its meeting that the pilot in the Tongs estate (Farnley Wortley ward) between West North West Homes (ALMO) and Environmental Services to put into practice the rationalisation of maintenance of areas of land in Outer West Leeds, has been slightly delayed. This delay is due to icy conditions and the forecast of snow, which have prevented phase one of this work, the “deep clean” to take place.

3.7 The Sub group’s next meeting will be held in April, when the second Service Level Agreement for the delegated function of Environmental Services will be discussed.

Harmonious Communities –

3.7 The last Outer West Area Committee in January agreed to fund several community safety projects. Two of note in terms of progress are the Phoenix Park traffic signs at Tyersal and the implementation of a Closed Circuit Television (CCTV) Camera on Farfield Avenue Farsley.

3.8 The former was to fund in conjunction with Bradford Metropolitan Council the erection of signs on a large grassed area to the rear of the Phoenix Park Trading estate in Tyersal in order to stop off road vehicles causing noise nuisance for local residents and to ensure the safety of local residents who walk in the area. These signs are due to be erected before Easter.

3.9 The provision of CCTV on Farfield Avenue to act as a deterrent to anti-social behaviour around the local shopping parade, is subject to part funding by West North West Homes Leeds (ALMO). Area Management is hopeful that this funding will be

approved at the first meeting of the Outer West ALMO Panel in the new financial year.

- 3.10 Area Management (in response to a request made at the September/December Area Committees as a result of reported anti-social behaviour) are pleased to inform the Area Committee that the possibility of utilising the existing Metro Closed Circuit Television Camera in Pudsey Bus Station to oversee Pudsey Park is edging closer. Parks and Countryside (P&C) submitted plans to fell three trees (which the Area Committee and P&C will replace with the planting of new trees) to Planning in January. A decision should be made on this application in March, at which time if successful, post felling, LeedsWatch will be asked to rotate the existing CCTV camera in the Bus Station. Parks and Countryside agreed to jointly fund this project in conjunction with the Area Committee, following the Committee's request.

Health and Wellbeing –

- 3.11 Integrated health and social care teams

GP practices, health workers, social care staff, patients and communities are working together to provide early, targeted support to help older people and people with long term conditions stay healthy for as long as possible. The aim is for Leeds to have integrated health and social care teams by April 2013. Pudsey is the first area in West North West Leeds to implement the changes. It aims to result in a better experience for people who use health and social care services, and their families and carers; a better experience for staff; to address inequalities and to provide better value for money.

- 3.12 Pudsey wellbeing centre

The wellbeing centre is planned to open Summer 2012. It will be a needs led, community centre that will focus on the wider determinants of health and wellbeing, long term conditions and self care. There is currently a community adult eye clinic in the building. There are plans for a community coffee shop that will provide a place for social groups.

- 3.13 Memory session clinic in Pudsey library

This is a monthly, informal drop-in service for people with memory problems, people with dementia, their carers, or anyone who would like more information, which will be running for 6 months in the first instance. The drop-in service provides a friendly environment to meet other people and share experiences. The sessions provide an opportunity to take part in activities or talk to professionals about any information and support needs people may have.

Thriving Places –

- 3.14 A Community Safety report is attached elsewhere on this agenda and the Community Safety Co-ordinator for West Leeds and Inspector Cawkwell will provide an update to the Area Committee.

- 3.15 Area Management is working to try and secure the successful implementation of “Community First”, a Cabinet office initiative, which sees the offer of funding for communities (with high levels of deprivation and lack of social capital), who can work together as part of a wider Community Panel, who will submit bids to the Community Development Foundation for consideration. Farnley/Wortley and Pudsey wards have been identified as wards to benefit from this initiative, and the panels will have local Member representation. Contact has been made by Area Management with Armley Juniors, a local third sector youth organisation to see if they can form a Panel for the Farnley Wortley ward, and a decision will be taken by interested parties in early March at their Annual General Meeting to see if this can be taken forward. After several unsuccessful attempts by Area Management, finally an organisation has been identified in the form of Healthy Living Network (in conjunction with the Committee’s Co-optee Rev. Paul Ayres) to form the Pudsey Panel. Further updates will be brought to the Area Committee on the Panel’s progress in due course.
- 3.16 Discussions have been held with Property Maintenance. Pudsey Leisure Centre and local Ward Councillors to try and progress the relocation of Pudsey toilets to the front of the Leisure Centre. Area Management is currently awaiting costs from Property Maintenance to see whether the project can be carried out within available funds from Ward Based Initiative funding and Area Committee approved capital previously set aside for this scheme.
- 3.17 A copy of West North West Homes Leeds Outer West Area Panel minutes from the December meeting are attached at Appendix 1.

4 Corporate Considerations

Consultation and Engagement

- 4.1 In addition, Ward Members are consulted on projects and initiatives within their ward which link to the Area Management work programme via regular ongoing “Two Way Feedback” meetings, held with Area Management, and ad hoc meetings/telephone conversations as and when required.

Equality and Diversity / Cohesion and Integration

- 4.2 This section is not applicable to this report

Council Policies and City Priorities

- 4.3 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11 and is also being rolled forward to 2011/12 with amendments only to environmental delegations.
- 4.4 The Area Functions are included in the Council’s Constitution (Part 3, section 3C).
- 4.5 Area Management’s work programme contributes at a local level to the themes contained in the:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

Resources and Value for Money

- 4.6 Programmes of work outlined in this report are resourced in the main by Area Management staff and where relevant their partners which in turn provides value for money.
- 4.7 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.
- 4.8 In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, e.g. community engagement, area based regeneration schemes and conservation area reviews.

Legal Implications, Access to Information and Call In

- 4.9 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Management's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.
- 4.10 This report is not confidential, neither is it, or part of it exempt.
- 4.11 This report is subject to Call-In as it is the Area Committees functions are delegated Executive ones.

Risk Management

- 4.12 A risk assessment will be carried out by Property Maintenance as part of their plans for demolition of the public toilets and works to the ginnel in Farsley.

5.0 Conclusions

- 5.1 In conclusion, the Area Progress report is in line with the functions and role of the Area Committee which are:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers.

6.0 Recommendations

6.1 The Outer West Area Committee members are invited to:

- note the contents of the report and to comment on any aspect of the matters raised.
- Note the ALMO Area Panel minutes attached at Appendix 1;
- Approve the content of the Outer West Business Plan 2011-15 at Appendix 2.

Background documents¹

- Outer West Area Committee papers September/December 2010.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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What do we Propose to do ? (Outcome)	How will we do it?	Who ? Service	Performance Measure (evaluates the service)	Indicator (quantify the achievement)
Sustainable Economy and Culture				
<p>Provide as many opportunities as possible for people to get jobs or learn new skills</p>	<p>Provide skills and training at Community Centre(s) within our portfolio as part of community development work.</p> <p>Increase skill range and level of local residents particularly in Priority Neighbourhoods to take advantage of existing and new employment opportunities.</p> <p>Identify specific locations of NEETs to inform targeted work.</p>	<p>Town Centre Manager (Area Manager)</p> <p>Swinnow Development Worker (Healthy Living)</p> <p>Jobs & Skills and other relevant partners</p> <p>Children's Services/Jobs and Skills</p>	<p>Sustain and promote Pudsey Business Forum.</p> <p>Provision of skills and training events and attendance by local community</p> <p>Numbers of local people employed</p>	
<p>Make better use of our community buildings</p>	<p>Support our community centres in the area to have sustained and where possible, increased/efficient usage.</p> <p>Assist in reviewing the Council's assets (buildings) by developing community involvement /usage /running/ disposal</p>	<p>Area Management</p> <p>Area Management</p>	<p>Continued use of community centres/increased /alternative usage</p> <p>Running of buildings by third party organisations. Disposal of under utilised assets.</p>	

<p>Work with local businesses to support a flourishing local economy</p>	<p>Provide sponsorship opportunities for local businesses to promote their services e.g. Xmas lights event Pudsey/Children in Need, Shop Local Campaign; Work with investors to support the regeneration of the area; Promote local district centres to reduce the number of empty shop units;</p> <p>Support Employment Leeds and large organisations such as the ALMO to engage with local communities on new employment opportunities coming into the Area.</p> <p>Ensure business engagement with the Area Leadership Team and Area Committee.</p>	<p>Town Centre Manager</p> <p>Employment Leeds</p> <p>Area Leadership Team</p>	<p>Flourishing and diverse local economy.</p> <p>Numbers of local people employed</p> <p>Local Business involvement in Area Leadership Team.</p>	
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Safer and Stronger Communities

<p>Fight crime and antisocial behaviour, with a particular focus on reducing burglary rates</p>	<p>Work with partners to identify hot spot areas to tackle crime through Locality Working to problem solve and provide solutions e.g. Phoenix Park. In turn provide residents with support, advice and equipment to help them prevent burglary.</p>	<p>Area Management / Neighbourhood Policing Team</p>	<p>Reduction in crime figures, particularly burglary and anti-social behaviour. Increased perception of community safety amongst residents.</p>	
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<p>Listen to the views of local people in our decision making and support local events that bring people together</p>	<p>Provide a range of ways for residents and partners to have their say (empower) about local priorities, including the development of Wedge Leadership Teams to oversee the neighbourhood improvement plans for our priority neighbourhoods.</p> <p>Support local community events across the area throughout the year e.g. Queen's Golden Jubilee, Summer Bands;</p> <p>Work with local providers to deliver a range of activities for young people and families during the year.</p>	<p>Area Management/ West North West Homes/Parks and Countryside/ Streetscene/ Youth Service/Sports Development/ Extended Services</p>	<p>Holding of community engagement events e.g. Swinnow Fun Day, Wateringcoates Project including regular Community Forums.</p> <p>Holding of community events and relevant activities for families and young people.</p>	
<p>Support volunteering within our local communities</p>	<p>Provide information on getting involved with volunteering at all our events and support the European Year of the Volunteer; host an annual event to thank our voluntary organisations and celebrate the work that they do.</p>	<p>Area Management (Possibly with business sponsorship)</p>	<p>Increased number of volunteers.</p>	

<p>Consult local people on changes that may affect their lives and support them to get involved in local decision making.</p>	<p>Undertake annual consultation through the Leeds Citizens Panel to identify Area Committee priorities.</p>	<p>LCC Corporate Communication s and Area Management</p>	<p>Survey undertaken, analysis complete and findings reported to area committee.</p>	
	<p>Provide the public with information to assist them in understanding local issues through a range of communication channels including public meetings</p>	<p>Area Management</p>	<p>Undertake up to 8 forums and public drop in meetings in the Outer West, and public meetings as appropriate.</p>	
	<p>Seek the views of the public on key developments that will affect the areas where they live.</p>	<p>Area Management , LCC Regeneration Service</p>	<p>Provision of Forums</p>	
	<p>Support local voluntary, community and faith organisations to play a lead role in the development and implementation of neighbourhood activities.</p>	<p>Area Management, West North West Homes</p>	<p>Number of voluntary supported per year.</p>	
	<p>Establish Community First Panels in Pudsey and Farnley and Wortley and ensure elected Member representation to meet local priorities.</p>	<p>Area Management/ Local Community/ Ward Members</p>	<p>Community First Panels established</p>	

<p>Improve the local environment and our parks and open spaces</p>	<p>Work with Streetscene to deliver the new revised Service Level Agreement to meet community need around Streetscene and environmental improvements.</p>	<p>Area Management/ Streetscene</p>	<p>Successful implementation of Streetscene Delegation.</p>	
	<p>Work with residents and local groups to make sure our streets and open spaces are kept clean;</p>	<p>Area Management</p>	<p>Improved cleanliness of streets and pavements.</p>	
	<p>Take enforcement action where there are problems e.g. dog fouling, working better with local businesses and schools, litter picking and street sweeping where it is needed.</p>	<p>Environmental Action Team</p>	<p>Two way feedback from Community Forums</p>	
	<p>Work with relevant partners to reduce numbers of derelict buildings and land.</p>	<p>Area Management/City Projects/ Planning</p>	<p>Increased number of enforcement actions/fixed penalty notices</p>	
	<p>Work with partners through Locality Working to resolve land ownership issues which may result in unsatisfactory grass cutting/litter picking service (rationalise service provision).</p>	<p>Area Management/ Streetscene/ Parks and Countryside/ West North West Homes</p>	<p>Reduction in numbers of derelict buildings/land./eye sore sites.</p>	
	<p>Support and promote Friends of and In-Bloom groups who contribute to environmental improvements</p>	<p>Friends of groups/In-Bloom groups and other relevant groups</p>	<p>Timely (joined up) grass cutting and litter picking. Areas looked at in the whole, not part.</p>	
			<p>Number of voluntary groups supported per year</p>	

Health and Wellbeing				
Promote healthy lifestyles and tackle health inequalities	Deliver projects to target health issues through local health and well-being groups (with a focus on prevention) and priority neighbourhoods in conjunction with Public Health e.g. Pudsey Health and Wellbeing Centre.	Area Management/ Public Health	Area Profile information provided through Joint Strategic Needs Assessment	
Tackle high rates of teenage pregnancy	Targeted work in “hot spot” post code areas e.g. LS12 5 (Farnley) and LS28 7 (Pudsey) including focused work through all Secondary Schools, recognising the link between attendance and teenage pregnancy rates.	Area Management/ Children’s Services/ Clusters	Teenage Pregnancy rates	
Tackle Fuel Poverty	<p>Work with Environmental Action Team to address fuel poverty through Neighbourhood Plans. Promote initiative which tackle fuel poverty at Forums.</p> <p>Promote the Government’s “Green Deal” framework which enables private firms to offer consumers energy efficiency improvements to their homes, community spaces and businesses at no up-front cost and to re-coup payments through a charge in instalments on the energy bill.</p>	<p>Area Management/ EAT</p> <p>Area Management/ Planning and Sustainable Development</p>	<p>Inclusion in Neighbourhood Plans. Promotion at Forums.</p> <p>Promotion of Forums</p>	

Children and Families				
Promote young peoples participation in high quality sporting activities	Actively Support Sports Coaching Scholarship promoted for young sports leaders in the West of the City, in partnership with the Leeds schools partnership West.	Area Management/		
Work closely with the Clusters to deliver local improvements for children and families	Focused joint work with the clusters particularly in the Priority Neighbourhoods. Align Well-Being spend to deliver jointly funded projects.	Area Management/ Clusters	Number of projects supported. Amount of Well-Being funding matched with Cluster funding.	
Housing and Regeneration				
Encourage public services to work together with local residents to improve our most deprived neighbourhoods	Use our Well-being budget to help community groups and voluntary organisations to deliver projects to improve the area through Locality Working to improve our most deprived and unclean areas. Review and develop Neighbourhood Improvement Areas/Models e.g. Bawns/Gambles & Heights/Waterloos	Area Management (relevant Council Departments)	Improvement in ranking of most deprived neighbourhoods (SOAs)	
Support Leeds Bradford Corridor work to benefit Outer West Leeds	Support Regeneration Programme Team to deliver improvements and ensure community engagement and awareness.	Area Management Regeneration Programmes Team	Feedback from Regeneration Programme Team to Area Committee	

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Outer West Area Committee Business Plan 2011/15

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- 11. Monitoring Arrangements and Promotion of Area Committee Achievements**

1.Executive Summary About the Business Plan

In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement to provide an integrated framework for partners to tackle city wide priorities. In order to translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan in June 2008 which was refreshed in June 2009 and rolled forward to June 2011.

This Business Plan replaces the ADP, reflects changes to the City and council planning and partnership framework and incorporates local community engagement planning and actions. The Business Plan will continue to outline local priorities and actions and reflect the themes and aims of Leeds Initiative, in addition to providing a framework for the spend of the well being budget.

An action plan accompanies the Business Plan, in which it sets out the priorities, actions and outcomes to be achieved. At the heart of the action plan is the Outer West Area Committee's ambition to improve the quality of life to residents to see that:

- Farsley and Pudsey town centres are thriving and vibrant.
- All local people are engaged in sport and cultural activities.
- All local people are able to access as many opportunities as possible to get jobs or learn new skills.
- Crime and antisocial behaviour are reduced, with a particular focus on reducing burglary rates.
- Improvements are made to priority environmental sites to enhance cleanliness and attractiveness.
- The Service Level Agreement for Environmental Services is delivered.
- Local people are consulted on changes that may affect their lives and support them to get involved in local decision making.
- All children and young people attend school and have access to services that will enhance their well-being.
- All local people are active and healthy.
- Improvements are made to our most deprived neighbourhoods through integrated partnership working.
- There are increased numbers of volunteers working within our local communities.
- Local communities are cohesive and engender a sense of pride in their neighbourhoods.
- Better use is made of community buildings.

The Business Plan will enable the Area Committee to fulfil the principles of integrated locality working and improving local services. The priorities in the Business Plan Action Plan have been selected after a thorough study of the prospects, opportunities and challenges facing the local residents and agreed with Members.

How we will deliver this plan

The Area Management Team will play a key role in engaging the public and other stakeholders to shape the content of the Business Plan Action Plan going forward, manage performance and report progress.

2. Foreword by Outer West Area Committee Chair

Welcome to our Outer West Area Committee Business Plan which covers the period 2011/15. Decisions on this plan are made by the Ward Councillors of the Outer West Area Committee:

- Calverley & Farsley (Cllr A Carter, Cllr Marjoram, Cllr Wood)
- Farnley & Wortley (Cllr D Blackburn, Cllr A Blackburn, Cllr Hardy)
- Pudsey (Cllr Coulson, Cllr Jarosz, Cllr Lewis)

Ward Councillors are local representatives and have a key role as community champions. The Area Committee has 3 co-opted members, they do not have voting rights as legally only Elected Members or council officers (with delegated powers) can make decisions about how the Council's budget is spent. However, they are representative of the communities that they serve.

Area Committee meetings are held at least six times a year and the public are encouraged to attend and participate through the 'Open Forum' section at the beginning of the meeting. 2012/13 Outer West Area Committee Dates are:

Friday 6 th July 2012
Friday 7 th September 2012
Friday 12 th October 2012
Friday 14 th December 2012
Friday 18 th January 2013
Friday 22 nd March 2013
Friday 10 th May 2013

In July 2011, your Area Committee agreed to develop a Business Plan as a means to set out our priorities and outcomes for improving the Outer West area. The plan will be revised and refreshed every year to ensure the priorities and outcomes are still relevant.

The primary focus of the Area Committee continues to be improving local services in Outer West Leeds and works in partnerships with Council services and key agencies, including the Police, Health Services, West North West Homes, Parish and Town Councils and the Voluntary and Community sector to achieve local aspirations. The Area Committee must also demonstrate our contribution to the success of Leeds and the plan reflects the themes and aims of Leeds Initiative and links local and city wide outcomes.

Cllr David Blackburn
Outer West Area Committee Chair

3. Functions of the Area Committee

The 2011/12 Function Schedule, included in the Council's Constitution (Part 3, section 3c), outline both Delegated Functions and Priority Advisory Roles of the Area Committee and was presented and agreed at the 8th July 2011 Area Committee. A copy is available on request.

Delegated Functions:

- Area Well Being Budgets
- Community Centres
- Neighbourhood Management Co-ordination
- CCTV
- Street Cleansing & Environmental Enforcement Services

Priority Advisory Functions: (influencing, developmental/consultative responsibilities)

- Community Engagement
- Community Greenspace
- PCSOs, Neighbourhood Policing Teams, Multi agency crime and grime operations
- Highways Maintenance (continuation of ward member responsibility)
- Local Children and Young People Plans
- Health and Wellbeing (Including Adult Social Care)
- Area Based Regeneration Schemes and Town and District Centre Projects
- Conservation Area Reviews

Well being Budget:

To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

- a) The Well being Budget is used to support the priorities identified by Elected Members in consultation with residents and partners. It is administered by the Area Management Team on behalf of the Area Committee.
- b) The Area Committee receives update reports to each Area Committee meeting with updated budget positions.

Community Centres:

In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:

- *oversee controllable revenue budgets, operational arrangements and the use of the centres;*
- *agree and implement a schedule of charges and discounts for directly managed centres;*
- *make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.*

- a) Under the current Functions Schedule there are currently two community centres delegated to this Area Committee:

- Calverley Mechanics Institute

•Swinnow Community Centre

- b) There is an ongoing review corporately in relation to community centres looking at the current delegation and market rental assessments.
- c) The Business Plan will assist the Area Committee in monitoring improvements to the centres. Reports will be provided to the Area Committee to report on progress, which will include information from Corporate Property Management on budget and maintenance and the corporate review of the Market Rental Assessments.

Neighbourhood Management:

To agree priority neighbourhoods (through the approval of the Business Plan); and to agree and monitor Local Area Management Plans for the Committee's area.

The Business Plan provides a framework to manage the delivery of key project activity in priority neighbourhoods focusing on the achievement of measurable improvements to service delivery using largely mainstream resources. The Area Committee will have a direct role in setting the governance arrangements and community engagement programmes for priority neighbourhoods

- a) The priority neighbourhoods for the Outer West have been agreed as the Heights and Gambles and Bawns estates, both within Farnley & Wortley ward
- b) Local Area Management Plans will be approved on an annual basis and will set out actions to target the priorities identified within each priority neighbourhood.
- c) Reports will be provided twice a year to highlight achievements and provide performance management information.

CCTV

To maintain an overview of the service in the Committee's area and receive regular information about it.

- a) The Area Committee will receive an annual report in June to provide an update in relation to CCTV, in addition regular reports will be provided to members via email.

Environmental Services:

To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:

- *the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)*
- *The agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.*

To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.

To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.

- a) The Area Committee has established the Outer West Environmental Sub Group with Member representation from each ward to meet on a regular basis to oversee the development and implementation of the SLA. Quarterly service activity reports will be submitted by the Environmental Locality Manager to the Environment Sub-group for consideration. Through the sub-group, the report will be used to identify changes in issues and priorities and therefore help guide service delivery over the following quarters. Feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation.
- b) Twice yearly performance monitoring reports will be submitted by the Environmental Locality Manager to the Area Committee for consideration to enable members to review the implementation and delivery of the SLA.
- c) An annual report will be submitted by the Area Committee to Executive Board, detailing the performance against service outcomes and the execution of Executive Board policy locally.

Community Engagement:

Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.

- a) As part of this Business Plan a programme of community engagement will be developed with the aim of providing consistency across the 10 Area Committees. This activity will fulfil the Area Committee delegated responsibilities and will be managed by the Area Management Team on behalf of the Area Committee

Ward Member Briefings

- a) Ward Member meetings will be held for each ward three times during the year with the purpose to identify ward projects and monitor progress of these projects. The meetings will be arranged and facilitated by the Area Management Team with an action plan provided for each.
- b) Where members have specific issues, partners will be invited to attend meetings to discuss and agree actions to address.
- c) A regular cycle of invited guests will be agreed with members to provide update reports and progress as and when appropriate.

Forward Plan

A forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year.

4. Well Being Budget

Each Area Committee has been delegated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental well being of the area by using the funding to support projects that contribute towards the delivery of local priorities set out in this Business Plan. Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Outlined in the table below is a record of how the 2011/12 revenue budget of £154,240 is currently allocated to support priorities in the Outer West. The table also shows how the 2011 / 12 revenue allocation has been aligned to city wide themes and local priorities.

INCOME	Revenue Well being budget 2011 / 12	£154,240
	Carry forward	£15,821
	Total	£170,061
EXPENDITURE		
Theme	Projects	
Sustainable Economy and Culture		£34,500
	I Love West Leeds	£18,000
	Farsley Community Festival	£3,500
	Farsley Christmas lights	£5,000
	Pudsey Christmas lights	£8,000
Safer and Stronger Communities		£79,589
	Small Grants	£9,000
	Community skips	£1,500
	Pudsey in Bloom	£4,000
	Calverley in Bloom	£3,000
	Farsley in Bloom	£3,000
	Site-based gardeners	£23,301
	Calverley heritage lighting	£1,816
	CCTV	£30,000
	Woodhall Road barrier	£1,572
	Additional litter bins	£2,400
Health and Well Being		
Children and Families		£28,105
	Armley Juniors Activities	£15,000
	Youth Service Equipments	£9,530
	Wortley Football Club	£3,575
	Track & Jump Facilities (£20,000)*	nil
* This project will now be funded through Well-being capital under-spend which has become available as the Dragons 20mph zone has been paid for by Highways.		
Housing and Regeneration		
TOTAL		£142,194

A report was submitted to the Area Committee on 9th September 2011 outlining the major benefits and added value of capital Well-being funding in West North West Leeds. This showed that since 2004, nearly £578,000 has been spent on 60 projects, leveraging in £389,000 internal funding and £285,000 from external sources. The report also demonstrated the range of projects which Area Committee Well-being funding had supported, supporting the following themes:

- Developing community capacity
- Addressing community safety
- Enhancing town and district centres
- Improving the environment, green spaces and parks
- Enhancing community assets
- Delivering highway repairs, improvements and parking schemes and encouraging sustainable transport schemes

The full capital budget for Outer West has either been spent or committed. There has been no new capital allocation since 2009/10.

5. Ward Profiles

Profiles are available for each of the three wards in the Outer West and will be annually reviewed by the Area Management Team. They include the following information:

- Ward Members
- Geographical location
- Socio-economic/demographic summary
- Priority Neighbourhoods
- Assets (Schools, main council facilities, main non council facilities)
- Key priorities in each ward (including development/regeneration plans, local issues and challenges)
- Key local organisations

These profiles are used in conjunction with Neighbourhood Index and Indices of Deprivation to provide a context for shaping local priorities.

6. Priorities and Actions for 2011/12

A draft action plan outlining the Area Committee priorities and actions for 2011/12 has been produced and will be reviewed annually. This is what the Area Committee will do based on the new integrated locality working design principles.

7. Priority Neighbourhoods

In response to the Narrowing the Gap agenda of the Vision for Leeds 2004-2020, the Area Committee developed Local Area Management Plans (LAMPs). LAMPs do not include all activities and services provided within the area, but highlight what services are doing 'over and above' their core duties to meet the needs of the area and reduce the 'gap' between this neighbourhood and the rest of the city.

Priority neighbourhoods are identified based on the following:

- Neighbourhood Index
- Indices of Deprivation
- Consultation with Elected Members
- Data available from partners on their service users

LAMPs have been carried out on the Bawns, Gambles and Heights estates in the Farnley and Wortley ward. This has involved a range of agencies working in partnership to tackle a range of issues, with a particular focus on environmental, crime and young people's issues. As a result of this two sub groups have been established to focus on a) young people and b) health and well being as these have been identified as priorities for multi-agency action in these areas.

In addition, the Area Committee has funded a Community Development Worker (CDW) for the Swinnow estate through Healthy Living Network Leeds. This part time post is currently funded for twelve months. A key aspect of the community development work is to build and strengthen the local community and increase their engagement in community activities, particularly at the community centre. The CDW is also aiming to increase volunteer involvement at the community centre and establish a new management committee for the centre.

8. Partnership and Integrated Working

Locality Working is about working better with a wide range of services, organisations and residents to improve local communities. It focuses on better coordination and cohesive service delivery which is able to best meet the needs of local people. The Area Committee has nominated champions for partnership roles to support this agenda.

2011/12 Area Committee Champions

Environment Sub Group – Cllrs David Blackburn / Cllr Jarosz / Cllr Wood	Environmental Champion
Cllr Ann Blackburn	Health and Well being Champion
Cllr Jarosz	Community Safety Champion
Cllr Coulson	Children's Champion
Cllr David Blackburn	West North West Employment, Enterprise & Training Partnership

West North West Area Leadership Team

The team will be established in September 2011, chaired by a member of the corporate leadership team, and oversee the development and successful implementation of local integrated services that improve outcomes in west north west neighbourhoods. The new locality working approach is outlined in the design principles agreed by Executive Board in December 2010 (a copy of the design principles is available on request).

West North West Environmental Integrated Locality Working group

The West North West Area Manager with partners, has established a West North West Environmental Integrated Locality Working group to oversee integrated locality working to tackle environmental issues in key areas of the wedge. This group meets

bi-monthly. In addition to improved visual appearance the targeted neighbourhoods, lessons learnt on future collaborative working will be identified and implemented.

Outer West Environmental Sub Group

The Outer West Sub Group comprises a Member from each Outer West ward and meets regularly to ensure implementation of the Service Level Agreement. The aim of the group is to provide strategic direction for the improvement of service delivery and the quality of the environment for the Outer West wards of Calverley & Farsley, Farnley & Wortley and Pudsey through targeted response to local priorities, better co-ordination of service delivery and investment in public green spaces.

Community Safety Tasking

The Outer West Tasking group works in partnership, taking a problem solving approach to crime and environmental issues. Intelligence sharing means that actions identified are intelligence led, focusing on hotspot areas. The group meets monthly and regularly reports back to the Area Committee and also the Divisional Community Safety Partnership.

9. Community Engagement

Developing a programme of community engagement is one of the Area Committee's key responsibilities. This business plan seeks to provide a robust framework for community engagement which supports the identification business plan activity and involves the public in local decision making. To facilitate this process it is recommended that engagement activity should be split into two main components:

- a) Primary Engagement: A core programme of primary engagement for all 10 Area Committees should be implemented which provides a consistent approach for consulting the public on the broad priorities for each area and meets the requirements for the area committees' delegated function. It is proposed that this is undertaken through an annual survey of Citizens Panel Members and is implemented as part of the annual Business Plan development and review process. The results of this consultation will be presented in a report to Area Committees setting out the findings of the consultation against the business plan themes.
- b) Secondary Engagement: In addition to this core programme of primary engagement, each area committee may elect to undertake additional engagement as it relates to the business of the Area Committee. For the Outer West this will include but is not limited to: a neighbourhood survey for each priority neighbourhood, up to eight ward forums and drop-in sessions a year and a range of engagement activities linked to the delivery of individual projects and programmes of service improvement.

A community engagement forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year. Area Management Team will manage this programme of activity on behalf of the Area Committee which may include contributions of resources from other services and agency partners.

10. Commitment to Equalities and Cohesion

Leeds City Council has a strong commitment to equality and cohesion. Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Leeds City Council has an Equality Framework and achieved an 'Excellent' standard in May 2011. Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

Well Being Funding Agreements are signed by all agencies and community groups to receive funding and outline that to receive funding they also implement and adhere to their own equality statements.

11. Monitoring Arrangements and Promotion of Area Committee Achievements

The Action Plan outlining the Area Committee priorities and actions will be subject to performance monitoring. Further performance management arrangements will be developed during the implementation of the Business Plan.



MINUTES
OUTER WEST AREA PANEL MEETING
5.30pm at Westfield Chambers
Wednesday 7th December 2011

Attendees: **Area Panel Members**
 Kevin Sharp (Chair)
 Brian Falkingham (Vice Chair)
 Margaret Rimington

Apologies: Lydia Appleby
 Jean Gray
 Corinne Brown (Board Member)
 Cllr Ron Wood

Officers:
 Sharon Guy - Area Performance Manager Wortley/Pudsey
 Lee Wright - Customer Involvement Manager
 MariePierre Dupont - Neighbourhood Planner
 Amanda Rudd - Governance Officer (Minutes)

Guests:
 Adrian Alderton

Action

1.0 Apologies for Absence:

Apologies were received from Lydia Appleby, Jean Gray Corinne Brown, Councillor Ron Wood, and Mick Parker.

2.0 Minutes of the Previous Meeting Held on 5 October 2011:

The minutes of the previous meeting were agreed as a true record.

3.0 Matters Arising:

Items to be covered within main agenda.

4.0 Customer Involvement

4.1 Update

LW asked if all tenant representatives on the Area Panel had received a newsletter titled Impact, all assured they had. LW explained the reason for the newsletter, customers were not satisfied their views had been taken into account and the outcomes of involvement activities were not publicised. The newsletter will be published quarterly and will be in addition to Buzz, items will be supplemented in

Impact. LS asked for feedback on the newsletter. KS said it is a good idea to advise customers how to get involved and let them know that they are making a difference. BF said he had received comments that it was easy to read. BF added that not all customers had received the newsletter, LW replied it was sent initially to customers who are already involved with WNWHL. Depending on funding, the newsletter will be distributed more widely. BF said he was passing his newsletter on to other customers. LW stated it will be available on the website and will also at housing offices. MR asked for copies so she can distribute them in the communal areas where she lives.

LW

The project group will be meeting next week with the results of the satisfaction results. LW said satisfaction has deteriorated around opportunities for involvement. LW said the reasons could be that customers are not aware of opportunities to get involved. LW attended team meetings and is asking teams to promote opportunities more.

LW will provide an update at further meetings.

LW

Tenant Scrutiny

The scrutiny panel has been appointed with 10 members and 2 vacancies. Not formally established the name, whether it will be a panel, board etc. STowler to set up the first meeting and to look at training requirements etc. The Pilot Scrutiny Panel submitted a report to Board with 12 recommendations which were approved. These recommendations should be implemented by March 2012. The new panel is made up of new and existing members. KS said members can remain on the Area Panel and be part of the Scrutiny board for next 12 months then they must decide which to take, members cannot be on both. SG asked if this was for all members or the Area Panel Chairs, KS confirmed it is all panel members.

4.2 Tenancy and Estate Management

SG provided an update on the good garden competition and confirmed that funding from the Outer West Area Panel only went to Outer West winners. There were 4 categories, but no entries were received for the tallest sunflower category! Customers have requested that the competition starts earlier in the year. SG has photographs of winners for all areas and these will be put in next edition of Buzz. SG commented the standards of gardens entered were very good and neighbours were nominating each other and helping each other, SG said it was a very positive scheme. However, there was no overall improvement in estate conditions. SG has been out with NMO's and asked them to be more robust and aware. SG not sure if the scheme will be repeated next year. Further evaluation report to be submitted to SP in January, will bring back to AP after that.

SG

Performance

SG presented this update in the absence of MP. Caller waiting times and percentage of calls answered are well below target. Improvement was recorded in Sept – Oct although still off target. Early indications for Dec are performance has increased to mid to late 90's call rate answering. SG said a new Golden Number for chasing up repairs has been introduced which could be contributing to the increase in performance. KS said he has used the new number and it is much better system. SG commented that historically repair chase up calls have gone through to the contact centre, they will now go directly to the contractor. KS said this is also VFM.

Response rate from Morrisons for repairs is approx 98%.

KS noted tenant arrears for Pudsey and Wortley have improved to a green indicator.

4.3 Area Panel Budget Update

MD advised that not all the bids are able to be approved due to insufficient revenue budget remaining – original budget £25k, committed £21k.

Swinnow Fencing some planting not done but SG said caretakers can finish this but to leave £250 for plants etc.

Greenside – Improvements to parking area, this has now been completed

Tong Drive – Demolition of several outbuildings to rear of flats. SG confirmed that not all the outbuildings will be demolished, some will remain. Work has commenced on this scheme.

Due to the fact there are limited funds in the revenue budget, Panel members agreed to approve bids in priority order.

4.4 Area Panel Bids

AP40-2011 Low Moorside Close

First brought 4 months ago for a boundary handrail along footpath. There is a large population of elderly residents in the area. MD handed out a map of where the handrail would be placed. Shrubs already in place would be removed to make the area more easy to manage. Lottery funding has been applied for to replace the footpath to make it less slippery. Proposing to repaint the children's play area to help attract funding.

£25k scheme, £10k from lottery and £5k secured from the Environmental Budget. Remaining £10k being requested from Area Panel.

SG commented this area is currently open plan and the handrail/fence will increase security.

The bid was approved.

AP51 – 2011 Minster – Security measures for ground floor flats

This is to increase security at the 5 blocks of flats in Farsley. Recent burglaries have occurred through windows with the use of ladders to gain access to upper flats.

The cost is £6k but there is not enough funding for the whole works. MD said may have to decide between Minsters and New Street Grove who have had more burglaries. She also added it may be more beneficial to prioritise the window security rather than the door locks.

MR suggested carrying out the priority works and defer the non-priority to next years round of bids. KS agreed this is a good idea. SG confirmed New Street Grove is a 'hot spot'. MD suggested carrying out works on the window locks in New Street Grove and the ground floor windows at the Minster flats, SG agreed.

KS asked if the windows could be repair issues, MD said it would not come under repairs.

SG suggested going with the proposal from MD.

Panel agreed this would be the second highest priority for funding.

The bid was approved for window security for ground floor flats.

AP61 – New street Grove

As per previous discussion it was agreed to improve the window locks on bungalows only. This scheme would be the first priority scheme for funding.

Approved

AP61 – 2011 New Street Grove – Fencing

Funding is requested to provide additional fencing to prevent nuisance from young people and to add a 'fan piece' at the end of the fence to prevent children climbing on the garage roofs. Also to tidy up the waste ground in the area. The estimated cost will be £1,200.

MD

MD will check if it could be funded from Capital budget. Panel agreed if it can be funded from Capital, the bid is approved, if not, it is deferred to February and would be the forth priority for funding.

Deferred to February if cannot be funded from Capital budget.

AP67-2011 - Dog Watch Initiative

This initiative is to encourage local dog walkers to work in partnership with their local policing team and to provide extra 'eyes and ears' in the Pudsey neighbourhood to spot and report any suspicious activity.

£500 funding from Area Panel with a further £500 match funded from another funding stream.

The Panel agreed this was a good idea and would be the third priority for funding.

Approved

AP72 - 2011 Nutting Grove Terrace – Metal Fence

The proposal is to replace the old wooden fence with a 1 metre high powder coated bow top fence. A metal fence would not allow people to remove part of the fence to cut through to the street below. It would also 'smarten up' the area. It is also proposed to fit a small section of 0.60 metre fence on the garage base to deter young people who use the base as a sitting area. This will be funded from the Capital budget at an estimated cost of £6k

SG asked if the £6k is for the fencing and for a deterrent for youths sitting on the wall, MD confirmed it is.

BF said in the area where he lives, a concrete wedge with stones in was put onto the top of the wall to stop people sitting on it, this has remedied the problem. Panel approved funding for the fence but to create a concrete slope on the garage base wall to deter people from congregating and sitting on the wall.

Approved subject to the modifications.

AP73 – 2011 CCTV Operation in Farsley

Proposals are being explored for the funding of a CCTV camera for the Farfield estate

in Farsley due to higher than average levels of anti-social behaviour and criminality around the Farfield shops/surrounding area. This is having an impact on the community, local business and police resources on the Farfield Estate in Farsley.

The capital costs of providing a new camera and new circuit for Farfield Avenue is between £20,000 - £25,000 and £1,360 annual rental. The Community Safety Teams are looking at securing rental funding for a period of 5 years. The Community Safety partnership are requesting 50% of capital costs and 50% of the running costs over a five year period which would be approximately:

Capital costs - £12,500
5 year running costs - £3,400

KS asked what evidence there is of ASB in the area, SG said there are no ASB issues in the Farfield area, she advised it is more youth nuisance such as loitering. KS said he has in the past requested information on 'hot spot' areas. SG said this information comes from the Police and is not easily accessible. KS asked if this information could come via the ABCL. SG said she will request it from the Police but may not receive it. BF said the Police direct enquiries to the West Yorkshire Police website.

MD

Suggested using the mobile CCTV unit which is funded from Local Community Safety budget.

Funding rejected.

AP74 – 2011 Gamble Hill Croft Walkways

Funding is being requested for the walkways at Gamble Hill Croft. The multi-storey blocks were built in the 1960's and the walkways around the block are layered with paving slabs. Over the years the condition of the paved walkways has deteriorated and have become an area of concern.

There are 2 options to consider which are:-

Option 1 – to tarmac all areas that are currently flagged and construct some drainage as tarmac is not a porous as flags.

Cost - £40,000. This cost does not involve any design or contingency funding.

Option 2 – to create 2 strips of grass at the side of the building which would act as soak up areas and therefore remove the need for constructing a drainage system thus significantly reducing the cost of the scheme. Technical feasibility would need to be checked.

Cost - £30,000. These costs do not involve any design or contingency funding.

MD said any scheme above £10k needs to go through the procurement process and the Capital Team to be delivered. SG asked if this work would be delivered within this financial year. MD said she is meeting with the team and will obtain timescales. KS expressed concern that this scheme would come back to panel in Feb but not be able to be delivered this financial year due to budget restraints, this would mean the budget is lost. SG suggested approving the scheme but having a back up scheme in case it can't be delivered.

Option 2 approved if technically feasible and no objections from customers.

Budgeting for option 1.

Will bring the item back in Feb.

AP77 – 2011 Replacement of Carpet in Gamble Hill Croft Foyer

MD advised this bid does not come under the correct criteria.

SG said this issue has been raised with the Maintenance Team and has been added to the maintenance list.

Funding Rejected**5.0 Revenue and Capital Expenditure**Capital Programme Update

This item is just for information, the panel members noted the report.

6.0 Any Other Business

MR raised the issue of a bid submitted for works to the veranda at Brookleigh. No response was received and it has not been included in this round. MD said the bid did not meet the criteria. MR said it is very dangerous and cannot be used as it is extremely slippery in wet weather. MD apologised for not responding but will look into what can be done. SG said will speak to property maintenance to try find a solution to the issue.

KS asked that an email is sent to Richard Lewis asking if he is attending or sending apologies. AR agreed that emails will be sent to the Councillor representatives prior to the meeting to try ascertain attendance.

KS provided the Area Panel meeting dates for 2012 as follows:-

Feb 8th
 April 11th
 June 13
 August 8
 October 10
 December 5th

Feb 6th 2013

KS expressed thanks to SG for the Area Panel report that is being submitted to Board on 14 December. This is a report on the progress of the panel, difficulties the area panel has experienced, where the panel is and where going etc. KS has asked SG to distribute it out to the panel members. BF suggested going around the different areas where schemes have been carried out to see how areas have changed.

8.0 Date, Time and Location of next meeting

8.1 **Date:** 8th February 2012

Time: 5.30pm (5.00pm – Refreshments)

Venue: Westfield Chambers Board Room

MD

SG/MD

SG

SG

Signed.....

Date.....

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Report author: Andy Booth

Tel: 0113 247 4325

Report of the Chief Officer (Democratic and Central Services)

Report to West (Outer) Area Committee

Date: 23rd March 2012

Subject: Dates, Times and Venues of Area Committee Meetings 2012/13

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Calverley & Farsley, Farnley & Wortley and Pudsey		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2012/2013 municipal year which commences in May 2012, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

Recommendations

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

1 Purpose of this report

- 1.1 The purpose of this report is seek the Area Committee's formal approval of a meeting schedule for the 2012/2013 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2012/13, the dates and times of the Area Committee meetings need to be approved as soon as possible.

3 Main issues

3.1 Meeting Schedule

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader. They follow the same pattern as last year, i.e. Friday in July, September, October, December, January and March :-

6th July 2012, 7th September 2012, 12th October 2012, 14th December 2012, 18th January 2013, 22nd March 2013 and 10th May 2013

- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, may cause disruption in terms of co-ordination between the Area Committees.

3.2 Meeting Days and Times

- 3.2.1 Currently the Committee meets on a Friday at 1.00pm and the above suggested dates reflect this pattern.
- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.

3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.

3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, you will note at paragraph 3.1.1 above, that there is also a meeting scheduled in May 2013 which in line with Area Committee Procedure Rule 5.0 is scheduled to elect a Chair for the next municipal year. In line with the Procedure Rule, this meeting is required to take place between the closure of nominations for Chair (1 clear working day prior to the issue of the summons for the Annual Council Meeting) and before the Annual Council Meeting.

3.3 **Meeting Venues**

3.3.1 Currently the Committee alternates venues between the three Wards.

3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.

3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of Civic Hall with the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-

- Act as a focal point for community involvement;
- Take locally based decisions that deal with local issues;
- Provide for accountability at local level;
- Help Elected Members to listen to and represent their communities;
- Help Elected Members to understand the specific needs of the community in their area;
- Promote community engagement in the democratic process;
- Promote working relationships with District Partnerships and Parish and Town Councils.

4 **Corporate Considerations**

4.1 **Consultation and Engagement**

4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.

- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

4.3 Council policies and City Priorities

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is not subject to Call In, as the decisions being taken fall within the Committee's Council Functions.

4.6 Risk Management

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2012/13 Council diary.

5 Conclusions

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for 2012/13, Members are recommended to agree the arrangements for the same period at today's meeting.

6 Recommendations

- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.

6.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.

7 Background documents¹

7.1 Area Committee Procedure Rules

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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**Swinnow Community Centre
Swinnow Lane
Bramley
Leeds
LS13 4RF**



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